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| **电信标准化局** | **logo_C_** |
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2011年10月4日，日内瓦

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| 文号： | **电信标准化局第8/15号集体函** |  |
| 电话： 传真：  电子 邮件： | +41 22 730 5515 +41 22 730 5853  [tsbsg15@itu.int](mailto:tsbsg15@itu.int) | 致国际电联各成员国主管部门、 ITU-T部门成员和参加第15研究组 工作的ITU-T部门准成员和ITU-T学术成员 |

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| 事由： | **第15研究组的会议 2011年12月5-16日，日内瓦** |

尊敬的先生/女士：

1 根据国际电联电信标准化部门2011年的会议安排（见<http://itu.int/events/upcomingevents.asp?sector=ITU-T>），我谨通知您，第15研究组（光传输及接入网络基础设施）将于2011年12月5-16日在日内瓦国际电联总部召开会议。

第一天的会议将于09:30开始。与会者的注册工作将自08:00起在Montbrillant大楼入口处开始。有关会议厅安排的具体信息将在国际电联总部入口处的电视屏幕上显示。

情况通报会的具体信息以及面向ITU-T新人的其它支持将在会议期间提供。

2 根据现行有关规定，该会议将提供口译服务。

3 由第15研究组主席（Yoichi Maeda先生）起草的议程草案见本函**附件1**。

4 由第15研究组管理层起草的时间表草案见本函**附件2**。

5 TSAG在2011年2月的会议上一致同意，将继续试行目前采用的须在电信标准化局会议召开日至少十二（12）个日历日以前提交文稿的截止日期。此类文稿将在第15研究组网站上发布，因而必须在**2011年11月22日之前**寄达电信标准化局。按照现行规定，对于在会议开始日至少两个月之前收到的文稿，可以应要求予以翻译。

6 **根据上次电信标准化顾问组（TSAG）会议上提出的要求，现已在网上设置了一个文稿直传系统（direct posting system）。该系统方便ITU-T成员保留文稿号，并可直接将文稿上传至ITU-T的网上服务器，并直接对文稿进行修改。新的文稿直传系统是对传统的网上文稿提交方式和电子邮件提交方式的补充。后两种方式仍可继续使用。有关使用新的文稿直传系统的进一步信息和指南见以下网址：**[**www.itu.int/ITU-T/studygroups/com15**](http://www.itu.int/ITU-T/studygroups/com15)。

我们大力提倡您使用已制作出的一套模版，它们既能够使ITU-T文件的格式保持一致，又可以方便文件制作、提高效率。这些模版可以在ITU-T各研究组网页中的“代表资源”（Delegate Resources）（<http://www.itu.int/ITU-T/studygroups/templates/index.html>）处找到。

为了解决与文稿有关的问题，请在文稿上注明联系人的姓名、传真和电话号码以及电子邮件地址。因此，务请在所有文件的首页注明这些细节。

7 为便于电信标准化局进行文件制作和会议组织方面的必要安排，我希望您能通过信函、传真（号码：+41 22 730 5853）或电子邮件（[tsbreg@itu.int](mailto:tsbreg@itu.int)）的方式尽早、但**不迟于2011年11月5日**将代表贵主管部门、部门成员、部门准成员、学术机构、区域性组织和/或国际组织或其它实体出席会议的人员名单发至我处，同时，希望各主管部门注明其代表团团长（如果有副团长，亦盼一并注明）的姓名。

**8 请注意，ITU-T会议的与会者只能通过ITU-T网址进行网上预注册：**[**http://www.itu.int/ITU-T/studygroups/com15/index.asp**](http://www.itu.int/ITU-T/studygroups/com15/index.asp)。

9 第15研究组与其主席Yoichi Maeda先生达成一致意见，将采取进一步的步骤，努力**实现全电子化的工作环境**，因此，会议将以**无纸**会议的形式进行。

塔楼地下二层的网吧处和Monbrillant办公楼的二层均配有打印机，供希望打印文件的代表使用。此外，计算机使用问询台（Helpdesk Service（[helpdesk@itu.int](mailto:helpdesk@itu.int)））也准备了若干部手提电脑（数量有限），供没有手提电脑的代表使用。

10 请注意，对于安排有口译服务的会议，只有当成员国**至少在会议召开的一个月前**通过报名表或向电信标准化局（TSB）提出专门要求时，才可能提供口译服务。务请遵守报名表规定的截止日期，以便于电信标准化局做出口译方面的必要安排。

11 我们高兴地通知您，国际电联将根据可用资金情况，提供数量有限的若干份全额或非全额与会补贴，以促进最不发达国家或低收入发展中国家代表的与会。申请时必须得到相关国际电联成员国主管部门的授权，而且一国仅能有一人申请。**附件4**中的与会补贴申请表应在**2011年11月5日**之前交回国际电联。请注意，在2008年世界电信标准化全会（WTSA-08）上，各代表团团长做出了承诺，他们将向其正副主席候选人提供必要的资源，以便相关人员在四年任职期内能够履行职责，因此他们已认识到，正副主席不会从国际电联得到任何财务资助。

12 国际电联的主要会议厅和日内瓦国际会议中心（CICG）内均设有无线局域网设施，可供代表使用。国际电联Montbrillant办公楼内继续提供有线网络接入。详细信息见ITU-T网站（<http://www.itu.int/ITU-T/edh/faqs-support.html>）。

13 **附件3**中有一份**酒店确认表**（酒店一览表见<http://www.itu.int/travel/>），供参考。

14 我们谨在此提醒您，一些国家的公民需要获得签证才能入境瑞士并在此逗留。**签证必须至少在会议召开日的四（4）个星期前向驻贵国的瑞士代表机构（使馆或领事馆）申请，并随后领取**。如果贵国没有此类机构，则请向驻离贵国最近的国家的此类机构申请并领取。如果遇到问题，国际电联可根据您所代表的主管部门或实体提出的正式请求与相关瑞士当局接触，以便为发放签证提供方便，但仅限于在所述的四个星期内办理。此类请求必须说明申请签证人员的姓名和职务、出生日期、护照号码以及护照签发日期和失效日期。该请求需附有一份已批准该人员参加ITU-T所述会议的注册确认通知，而且必须通过传真（传真号码：+41 22 730 5853）或电子邮件（[tsbreg@itu.int](mailto:tsbreg@itu.int)）发至电信标准化局，上面注明“**visa request**”（“**签证申请**”）。

顺致敬意！

电信标准化局主任  
 马尔科姆•琼森

**附件：4件**

ANNEX 1

(to TSB Collective 8/15)

**Draft agenda for the sixth meeting of ITU-T Study Group 15  
(Optical transport networks and access network infrastructures)**

Geneva, 5-16 December 2011

1. Opening of meeting
2. Approval of agenda
3. Feedback and Status Reports on interim activities (since February 2011)
   1. Approval of the fourth and fifth SG15 meeting reports (February and September 2011)
   2. TSAG matters of interest to SG15
   3. SG15 interim activities (matters of interest to Plenary)
   4. Status on SG15’s liaison, innovation, marketing, promotion and other roles
   5. Status of draft Recommendations consented
   6. SG15 management matters of interest to Plenary
4. Objectives for this meeting
5. Work Plan for this meeting (Annex 2)
6. Conduct of and facilities available for the meeting
7. Documents and their allocation
8. Miscellaneous
9. Reports of Working Parties
   1. Matters for resolution at study group level
   2. Intellectual Property Rights Inquiry
   3. Determination of any draft new/revised Recommendations according to Resolution 1 (TAP)
   4. Consent on Recommendations proposed for approval using Recommendation ITU-T A.8
   5. Agreement on other texts
   6. Status of Recommendations (SG15 work programme)
   7. Liaison and interaction with other groups
   8. Interim Rapporteur/WP activities
   9. Texts for deletion, if any
10. Approval of any draft new/revised Recommendations referred back to SG during AAP
11. Approval of any draft new/revised Recommendations according to Resolution 1(TAP) (NOTE)
12. Reports on SG15’s liaison, innovation, marketing, promotion and other roles
13. Future activities
14. Miscellaneous
15. Closing

NOTE from SG15 Chairman – With regard to the provisions of Resolution 1, Section 9, I would be grateful if you would inform the Director of TSB by 2400 hours UTC on 25 November 2011 whether your Administration assigns authority to Study Group 15 that these draft new Recommendations should be considered for approval at the Study Group meeting as requested in Circulars 203 and 231.

ANNEX 2

(to TSB Collective letter 8/15)

Study Group 15 Work Plan, 5-9 December 2011 (first week)

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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|  | **Monday 5 December** | | | | | | **Tuesday 6 December** | | | | | | **Wednesday  7 December** | | | | | | **Thursday 8 December** | | | | | | **Friday 9 December** | | | | | |
| Q/15 | 0 | 1 | 2 | 3 | 4 | 5 | 0 | 1 | 2 | 3 | 4 | 5 | 0 | 1 | 2 | 3 | 4 | 5 | 0 | 1 | 2 | 3 | 4 | 5 | 0 | 1 | 2 | 3 | 4 | 5 |
| **SG15 Plen** |  | x |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **WP1 Plen** |  |  | x |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q1/15** |  |  |  |  |  |  |  |  |  |  |  | \* |  |  |  |  |  |  |  |  |  |  |  | § |  |  |  |  |  |  |
| **Q2/15** |  |  |  |  |  |  |  |  |  |  |  | \* |  |  |  |  |  |  |  |  |  |  |  | § |  |  |  |  |  |  |
| **Q4/15** |  |  |  | x | x |  |  | x | x | x | x | \* |  | x | x | x | x |  |  | x | x | x | x | § |  | x | x | x | x |  |
| **WP2 Plen** |  |  | x |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q5/15** |  |  |  | x | x |  |  | x | x | x | x | \* |  | x | x | x | 4 | 5 |  |  |  |  |  | § |  |  |  |  |  |  |
| **Q6/15** |  |  |  | x | x |  |  | x | x | x | 2 | \* |  | x | x | x | x | 5 |  | x | x | x | x | § |  | x | x | 7 | x |  |
| **Q7/15** |  |  |  |  |  |  |  |  |  |  | 2 | \* |  |  |  |  |  |  |  |  |  | x |  | § |  |  |  | 7 |  |  |
| **Q8/15** |  |  |  |  |  |  |  |  |  |  |  | \* |  |  |  |  |  |  |  |  |  |  |  | § |  |  |  |  |  |  |
| **Q16/15** |  |  |  |  |  |  |  |  |  |  |  | \* |  | x | x | x | 4 |  |  | x | x | x | x | § |  | x | x | x | x |  |
| **Q17/15** |  |  |  |  |  |  |  |  |  |  |  | \* |  |  |  |  |  |  |  | x | x | x | x | § |  | x | x | x | x |  |
| **Q18/15** |  |  |  | x | x |  |  | x | x | x | x | \* |  | x | x |  | 4 |  |  |  |  |  |  | § |  |  |  |  |  |  |
| **WP3 Plen** |  |  | x |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q3/15** |  |  |  |  |  |  |  | x | x |  | 2 | \* |  |  |  |  |  |  |  | x | x | 6 | 6 | § |  | x | x |  |  |  |
| **Q9/15** |  |  |  |  |  |  |  | x | x | x | 2 | \* |  | x | 3 | x | x |  |  | x | x | 6 | 6 | § |  | x | x | 7 |  |  |
| **Q10/15** |  |  |  | x | x |  |  | x | x | x | 2 | \* |  | x | x | x | x |  |  | x | x | 6 | 6 | § |  | x | x | x | x |  |
| **Q11/15** |  |  |  | x | x |  |  |  |  | x | 2 | \* |  | x | 3 | x | x |  |  |  |  | x | 6 | § |  | x | x | 7 | x |  |
| **Q12/15** |  |  |  | x | x |  |  | 1 | 1 | x | 2 | \* |  | x | x | x | x |  |  | x | x | 6 | 6 | § |  | x | x | 7 | x |  |
| **Q13/15** |  |  |  | x | x |  |  | x | x | x | 2 | \* |  | x | 3 | x | x |  |  | x | x | x | x | § |  | x | x | x | x |  |
| **Q14/15** |  |  |  | x | x |  |  | 1 | 1 | x | 2 | \* |  | x | x | x | x |  |  | x | x | 6 | 6 | § |  | x | x | 7 | x |  |
| **Q15/15** |  |  |  | x | x |  |  | x | x | x | 2 | \* |  | x | x | x | x |  |  | x | x | x | x | § |  | x | x | x | x |  |
| Sessions times: 0 - 0830-0930; 1 - 0930-1045; 2 - 1115-1230; 3 - 1430-1545; 4 - 1615-1730; 5 - 1800→  \* Evening sessions on 6 and 13 December to plan for WTSA-12.  § Evening session on 8 December for innovation and marketing. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Study Group 15 Work Plan, 12-16 December 2011 (second week)

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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|  | **Monday 12 December** | | | | | | **Tuesday 13 December** | | | | | | **Wednesday  14 December** | | | | | | **Thursday 15 December** | | | | | | **Friday 16 December** | | | | | |
| Q/15 | 0 | 1 | 2 | 3 | 4 | 5 | 0 | 1 | 2 | 3 | 4 | 5 | 0 | 1 | 2 | 3 | 4 | 5 | 0 | 1 | 2 | 3 | 4 | 5 | 0 | 1 | 2 | 3 | 4 | 5 |
| **SG15 Plen** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | x | x | x |  |  |
| **WP1 Plen** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | x | x |  |  |  |  |  |  |  |
| **Q1/15** |  | x | x |  |  | \*\* |  |  |  |  |  | \* |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q2/15** |  | x | x | 8 | x | \*\* |  | x | x | x | x | \* |  | x | x | x | x |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q4/15** |  | x | x | 8 | x | \*\* |  | x | x | x | x | \* |  | x | x | x | x |  |  | x | x |  |  |  |  |  |  |  |  |  |
| **WP2 Plen** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | x | x |  |  |  |  |  |  |  |  |  |
| **Q5/15** |  |  |  |  |  | \*\* |  |  |  |  |  | \* |  |  |  |  |  |  |  |  |  | 12 | 12 |  |  |  |  |  |  |  |
| **Q6/15** |  |  |  |  | 10 | \*\* |  |  |  | x | x | \* |  | x | x | x | x |  |  |  |  | 12 | 12 |  |  |  |  |  |  |  |
| **Q7/15** |  | x | x | x | 10 | \*\* |  | x | x |  |  | \* |  |  |  |  |  |  |  |  |  | 12 | 12 |  |  |  |  |  |  |  |
| **Q8/15** |  | x | x | x | 10 | \*\* |  | x | x | x | x | \* |  | x | x |  |  |  |  |  |  | 12 | 12 |  |  |  |  |  |  |  |
| **Q16/15** |  |  |  |  |  | \*\* |  |  |  |  |  | \* |  |  |  |  |  |  |  |  |  | 12 | 12 |  |  |  |  |  |  |  |
| **Q17/15** |  |  |  |  |  | \*\* |  |  |  |  |  | \* |  |  |  |  |  |  |  |  |  | 12 | 12 |  |  |  |  |  |  |  |
| **Q18/15** |  |  |  |  |  | \*\* |  |  |  |  |  | \* |  |  |  |  |  |  |  |  |  | 12 | 12 |  |  |  |  |  |  |  |
| **WP3 Plen** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | x | x | x | x |  |  |  |  |  |  |  |
| **Q3/15** |  | x | x | 9 | 9 | \*\* |  | x | x |  |  | \* |  |  |  |  | 11 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q9/15** |  | x | x | 9 | 9 | \*\* |  | x | x | x | x | \* |  | x | x | x | 11 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q10/15** |  |  |  | 9 | 9 | \*\* |  |  |  | x |  | \* |  |  | x |  | 11 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q11/15** |  |  |  | x | x | \*\* |  | x | x |  |  | \* |  |  |  |  | 11 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q12/15** |  | x | x | 9 | 9 | \*\* |  | x | x | x | x | \* |  | x | x |  | 11 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q13/15** |  | x | x | 8 | x | \*\* |  | x | x | x | x | \* |  | x | x |  | 11 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q14/15** |  | x | x | 9 | 9 | \*\* |  | x | x | x | x | \* |  | x | x |  | 11 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q15/15** |  |  |  |  |  | \*\* |  |  |  |  |  | \* |  |  |  |  | 11 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Sessions times: 0 - 0830-0930; 1 - 0930-1045; 2 - 1115-1230; 3 - 1430-1545; 4 - 1615-1730; 5 - 1800→  \* Evening sessions on 6 and 13 December to plan for WTSA-12.  \*\* Networking event hosted by Mitsubishi Ltd. on the evening of 12 December. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Notes:

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| 1 | Joint Q12, 14/15 on ASON, Discovery, and DCN architecture topics. If the work can be accomplished in the first quarter, Q12 and 14 will meet separately during the 2nd quarter. |
| 2 | Joint Q3, 6, 7, 9, 10, 11, 12, 13, 14, 15/15 meeting - OTN Coordination Meeting. IEEE P802.3ba projects status will be included in this meeting. |
| 3 | Joint Q9, 11, 13/15 on OTN timing: CPRI, time sync, protection, etc. |
| 4 | Joint meeting Q5, 16, 18/15. |
| 5 | Joint meeting Q5, 6/15, if needed. |
| 6 | Joint Q3, 9, 10, 12, 14/15 on Ethernet, MPLS-TP, and G.ptneq Topics, if needed. Otherwise Q9, 12, and 14/15 will meet separately during these periods. |
| 7 | Joint Q6, 7, 9, 11, 12, 14/15 on DWDM flexible grid. |
| 8 | Joint Q2, 4, 13/15 on interconnection of core and access transport of frequency and time, SSM. |
| 9 | Joint Q3, 9, 10, 12, 14/15 meeting to review MPLS-TP Recommendation updates, if needed. If not needed, Q10, 12, and 14 will meet separately during these periods. |
| 10 | Joint meeting Q6, 7 and 8/15. |
| 11 | WP3 Chairman and Rapporteurs only - Report preparation. |
| 12 | WP 2/15 Chairman and Rapporteurs only - Report preparation. |

ANNEX 3  
(to TSB Collective letter 8/15)

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| *This confirmation form* ***should be sent direct*** *to the hotel**of your choice* |

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|  | **INTERNATIONAL TELECOMMUNICATION UNION** |  |

**TELECOMMUNICATION STANDARDIZATION SECTOR**

*SG15 meeting ------------------------------------- from ------------------------- to ----------------------- in Geneva*

*Confirmation of the reservation made on (date) ------------------------- with (hotel) --------------------------------*

***at the ITU preferential tariff***

*------------ single/double room(s)*

*arriving on (date) --------------------------- at (time) ------------- departing on (date) -------------------------------*

***GENEVA TRANSPORT CARD :*** *Hotels and residences in the canton of Geneva now provide a free "Geneva Transport Card" valid for the duration of the stay. This card will give you free access to Geneva public transport, including buses, trams, boats and trains as far as Versoix and the airport.*

*Family name* -------------------------------------------------------------------------------------------------------------------

*First name*  ------------------------------------------------------------------------------------------------------------------

*Address*  ------------------------------------------------------------------------ *Tel: -------------------------------*

*----------------------------------------------------------------------------------------- Fax: -------------------------------*

*----------------------------------------------------------------------------------------- E-mail:* ------------------------------

*Credit card to guarantee this reservation*: AX/VISA/DINERS/EC (*or* *other) -----------------------------------*

*No.* -------------------------------------------------------- *valid until* -------------------------------------------------

*Date* ------------------------------------------------------ *Signature*  ---------------------------------------------------

ANNEX 4  
(to TSB Collective letter 8/15)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | **ITU-T Study Group 15 meeting**  **Geneva, Switzerland, 5-16 December 2011** | | | | | |  |
| **Please return to:** | | | **ITU/BDT**  **Geneva (Switzerland)** | | **E-mail :** [**bdtfellowships@itu.int**](mailto:bdtfellowships@itu.int)  **Tel: +41 22 730 5487**  **Fax: +41 22 730 5778** | | | |
| **Request for a full/partial fellowship to be submitted before 5 November 2011** | | | | | | | |
|  | | | | Participation of women is encouraged | | |  | |
| **Country: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Name of the Administration or Organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Mr. / Ms. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(family name) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(given name)**  **Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | | | | | | | |
| **Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Tel.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Fax: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-Mail:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **PASSPORT INFORMATION :**  **Date of birth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Nationality: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Passport number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Date of issue: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ In (place) : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Valid until (date): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | | | | | | | |
| CONDITIONS **(Please select your preference in “condition” 2 below)** | | | | | | | | |
| 1. One full or **partial** fellowship per eligible country. | | | | | | | | |
| 1. For partial fellowship, ITU is requested to cover either one of the following: | | | | | | | | |
| □ **Economy class air ticket (duty station / Geneva / duty station).** | | | | | | | | |
| **□ Daily subsistence allowance intended to cover accommodation, meals & misc. expenses.**   1. It is imperative that fellows be present from the first day to the end of the meeting. | | | | | | | | |
| **Signature of fellowship candidate:** | | | | | | **Date:** | | |
| **TO VALIDATE FELLOWSHIP REQUEST, NAME, TITLE AND SIGNATURE OF CERTIFYING OFFICIAL DESIGNATING PARTICIPANT MUST BE COMPLETED BELOW WITH OFFICIAL STAMP.** | | | | | | | | |
| **Signature** | | | | | | **Date** | | |