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| **Telecommunication StandardizationBureau** |  |
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 Geneva, 26 March 2012

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| Ref: | **TSB Collective letter 8/SG3RG-AO** |  |
| Tel:Fax:E-mail: | +41 22 730 5887+41 22 730 5853tsbsg3@itu.int | * To the members of the Study Group 3 Regional Group for Asia and Oceania (SG3RG-AO)
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| Subject: | **Meeting of the Study Group 3 Regional Group for Asia and Oceania (SG3RG-AO) and associated Seminar, Bali, Indonesia, 28-30 May 2012** |

Dear Sir/Madam,

I am pleased to inform you that the Study Group 3 Regional Group for Asia and Oceania
(SG3RG-AO) is to meet in Bali, Indonesia, on 29 and 30 May 2012, at the kind invitation of the Directorate General of Post and Information Technology Affairs of Indonesia and PT. Telkom International Indonesia. The meeting will be preceded by a two-day seminar focusing on costs and tariff issues, and country case studies. The venue of the event has not been determined yet.

The Seminar, organized with the cooperation of the Telecommunication Development Bureau (BDT), will start at 0930 hours on 28 May 2012. The meeting of the SG3RG-AO will start at 1430 hours on 29 May 2012 and will be restricted to delegates and representatives of administrations and operating agencies of the region, in conformity with §2.3.2 of Section 2 of Resolution 1 of the WTSA-08. The registration of delegates will take place on Monday, 28 May at the meeting venue as from 0830 hours. Additional information about the meeting is set forth in **Annex A**.

The draft **Agenda** of the SG3RG-AO meeting, as prepared by the Chairman of this group, is set out in **Annex B**.

As it will be seen from the agenda, the purpose of the meeting will be to analyse the results of the cost study realized in the AO region and to study how this cost study can be reflected in the accounting rates negotiation. The SG3RG-AO should also give consideration to the new study items identified during its last meeting. In preparation for the meeting hereby convened, reference should be made to Report [SG3RG-AO – R 3](http://www.itu.int/md/T09-SG3RG.AO-R-0003/en) (Phuket, March 2011).

You will shortly be receiving a letter of invitation from BDT for the Regional Seminar to be held just before the SG3RG-AO meeting.

I wish you a productive and enjoyable meeting.

Yours faithfully,

Malcolm Johnson
Director of the Telecommunication
Standardization Bureau

Annexes: 2

**ANNEX A**
(to TSB Collective letter 8/SG3RG-AO)

**MAKING CONTRIBUTIONS**

**DEADLINES FOR CONTRIBUTIONS:** Pursuant to the provisions of Recommendation A.1 of the WTSA (Johannesburg, 2008) contributions to the work of the SG3RG-AO shall be submitted to the Director of the Telecommunication Standardization Bureau (TSB). Administrations and operating agencies are invited to submit contributions before **24 May 2012**, at the latest, to the email address tsbsg3@itu.int. After this date, please also copy your email to the contact person mentioned below.

**TEMPLATES:** Please use the provided set of templates to prepare your contribution. The templates are accessible from each ITU-T study group web page, under “Delegate resources” (<http://itu.int/ITU-T/studygroups/templates>). The name, fax and telephone numbers and e-mail address of the person to be contacted about the contribution should be indicated on the cover page of all documents.

**INTERPRETATION**

**INTERPRETATION:** In agreement with the Chairman of the SG3RG-AO, the seminar and the meeting will be conducted in English, without interpretation.

**REGISTRATION AND FELLOWSHIPS**

**REGISTRATION** To enable the host to make the necessary arrangements, please return the registration form (please use enclosed **Form 1**) either by fax or e-mail to the host, with copy to TSB, **not later than 7 May 2012**.

**FELLOWSHIPS:** We are pleased to inform you that one full or two partial fellowships per administration will be awarded, subject to available funding, to facilitate participation from Least Developed or Low Income Developing Countries (<http://itu.int/en/ITU-T/info/Pages/resources.aspx>). An application for a fellowship must be authorized by the relevant Administration of the ITU Member State. Fellowship requests (please use enclosed **Form 2)**, must be returned to ITU not later than **7 May 2012**. (Please note that at WTSA-08, the Heads of Delegation committed that their candidate chairmen and vice-chairmen would be provided with the necessary resources to fulfill the duties of their office for the full four year term and that it was therefore recognized that the chairmen and vice-chairmen will not receive financial assistance from ITU.)

**VISITING BALI: GENERAL INFORMATION AND VISAS**

**GENERAL INFORMATION:** The event venue, a list of hotels and general information will be published in due course, as an addendum to this collective letter.

**VISAS:** Please make sure you enquire **in advance** whether you need a visa to enter Indonesia and, if necessary, apply to the Consulate or Embassy of Indonesia nearest to your place of residence.

**CONTACT PERSON**

The contact person for assistance requests regarding visa obtention and copy of contributions after 24 May 2012 is:

Mr Gunawan Hutagalung

Head of Section on Technology Implementation

Directorate General of Post and Information Technology Affairs

MIC of Indonesia

Jakarta

Tel: +62 21 383 5882
Mob: +62 816 773 432
Fax: +62 21 386 2873
Email: hutagalung@postel.go.id

Form 1

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|  | **Meeting of the Study Group 3 Regional Group for Asia and Oceania (SG3RG-AO) and associated Seminar** **Bali, Indonesia, 28-30 May 2012** |  |

**REGISTRATION FORM**

Please complete a separate form for **each delegate** and return **before 7 May 2012 to:**

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| To: | With copy to: |
| Mr Gunawan HutagalungHead of Section on Technology ImplementationDirectorate General of Post and Information Technology AffairsMIC of IndonesiaJakartaTel: +62 21 383 5882Mob: +62 816 773 432Fax: +62 21 386 2873Email: hutagalung@postel.go.id  | ITU/TSBGeneva, SwitzerlandTel: +41 22 730 5887 / 5901Fax: +41 22 730 5853Email: tsbsg3@itu.int  |

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| **I participate in the following (please tick as appropriate):** |  Seminar |  | SG3RG-AOMeeting |  |

Country

Name of Administration of Member State\*

Name of Sector Member/Associate/Other

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|  | Mr |  | Mrs |  | Miss |  | Ms |

Family Name

First Name

Accompanied by – please specify name

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| *Complete address of administration or organization:* | Tel:Fax:Email: |

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| *Private address during the meeting:* | Tel:Fax:Email: |

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| Date: | Signature: |

Form 2

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|  | **Meeting of ITU-T SG3RG-AO and Associated BDT SeminarBali, Indonesia, 28-30 May 2012** |  |
| **Please return to:** | **ITU** **Geneva (Switzerland)** | **E-mail :** **bdtfellowships@itu.int** **Tel: +41 22 730 5487**  **Fax: +41 22 730 5778** |
| **Request for one full fellowship or two partial fellowships to be submitted before 7 May 2012** |
|  | Participation of women is encouraged |  |
| Registration Confirmation I.D. No: ……………………………………………………………………………(Note: It is imperative for fellowship holders to pre-register via the on-line registration form at: <http://www.itu.int/ITU-T/othergroups/tas/index.asp>)**Country: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Name of the Administration or Organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Mr. / Ms. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(family name) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(given name)****Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Tel.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Fax: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-Mail:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****PASSPORT INFORMATION :****Date of birth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Nationality: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Passport number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Date of issue: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ In (place) : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Valid until (date): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **Please select your preference**  |
| 1. **□** One full fellowship     or **□ t**wo partial fellowships (per eligible country)..
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| 1. In case of two partial fellowships, chose one of the following:
 |
|  **□ Economy class air ticket (duty station / Bali / duty station).** **□ Daily subsistence allowance intended to cover accommodation, meals & misc. expenses.** |
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| **Signature of fellowship candidate:** | **Date:** |
| **TO VALIDATE FELLOWSHIP REQUEST, NAME, TITLE AND SIGNATURE OF CERTIFYING OFFICIAL DESIGNATING PARTICIPANT MUST BE COMPLETED BELOW WITH OFFICIAL STAMP.****N.B. IT IS IMPERATIVE THAT FELLOWS BE PRESENT FROM THE FIRST DAY TO THE END OF THE MEETING.** |
| **Signature** | **Date** |

**ANNEX B**(to TSB Collective letter 8/SG3RG-AO)

***Meeting of the Study Group 3 Regional Group for Asia and Oceania (SG3RG-AO)***

***Bali, Indonesia, 28-30 May 2012***

**Draft agenda**

1. Opening of the meeting
2. Adoption of the agenda
3. Available documents
4. Review of SG3RG-AO and ITU activities
5. SG3RG-AO/TAS cost model enhancements (LRIC)
6. Traffic declarations and settlement procedures
7. Accounting rate issues:

7.1 Mobile termination charge and mobile roaming

7.2 Shortening of the settlement period (D.195) and establishment of a dispute resolution procedure

7.3 Discussion on network externalities

7.4 Settlement of mobile data communication including SMS, MMS, Video/Music

7.5 Financial aspects of network security

7.6 NGN Charging

1. IP Telephony
2. IP traffic recording
3. International Internet Connectivity
4. Effect of migration of traditional traffic to hubbing
5. Review of International Telecommunication Regulations
6. Future work programme
7. Other business
8. Next meeting

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