|  |  |  |
| --- | --- | --- |
| itu_logo | **International telecommunication union****Telecommunication Standardization Bureau** | ITU logo - 150th birthday - 1865 - 2015 |
|  | Geneva, 1 December 2015 |
| Ref: | **TSB Circular 181**TSB Workshops/CB | - To Administrations of Member States of the Union;- To ITU-T Sector Members;- To ITU-T Associates;- To ITU Academia |
| Tel: | +41 22 730 6301 |
| Fax: | +41 22 730 5853 |
| E-mail: | tsbsg20@itu.int  | **Copy:**- To the Chairmen and Vice-Chairmen of ITU-T Study Groups;- To the Director of the Telecommunication Development Bureau;- To the Director of the Radiocommunication Bureau |
| Subject: | **Forum on Internet of Things in Smart Sustainable Cities: A New Age of Smarter Living Singapore, 18 January 2016** |

Dear Sir/Madam,

1 I would like to inform you that a **Forum on Internet of Things in Smart Sustainable Cities: A New Age of Smarter Living** will take place in Singapore, on 18 January 2016. The Forum will be held in conjunction with ITU-T Study Group 20 “Internet of things and its applications including smart cities and communities” meeting that will take place from 18 to 26 January 2016. These events will be kindly hosted by the Infocomm Development Authority of Singapore (IDA).

The Forum will open at 0900 hours on 18 January 2016. Participant’s registration will begin at 0800 hours at the Suntec Singapore Convention & Exhibition Centre.

2 Discussions will be held in English only.

3 Participation is open to ITU Member States, Sector Members, Associates and Academic Institutions and to any individual from a country which is a member of ITU who wishes to contribute to the work. This includes individuals who are also members of international, regional and national organizations. The workshop is free of charge but **no** fellowships will be granted.

4 The objective of this Forum will be to discuss the role that Internet of Things (IoT) plays in relation to converging technologies for building smart sustainable cities with integrated ecosystems. This forum will bring together smart city stakeholders, managers and engineers working with IoT applications, service providers planning on delivering IoT solutions, and policy and standards makers. It will assemble IoT experts from industry, government and academia.

5 A **draft programme** of the Forum will be made available on the ITU
website: <http://www.itu.int/en/ITU-T/Workshops-and-Seminars/iot/20160118/Pages/programme.aspx>.

This website will be regularly updated as new or modified information become available. Participants are requested to check periodically for new updates.

6 Information relating to the forum, including practical information for participants, is available on the ITU-T website at the following address: <http://www.itu.int/en/ITU-T/Workshops-and-Seminars/iot/20160118/Pages/default.aspx>.

7 To enable TSB to make the necessary arrangements concerning the organization of the workshop, I should be grateful if you would register via the on-line form <http://www.itu.int/online/regsys/ITU-T/misc/edrs.registration.form?_eventid=3000828>, as soon as possible, but **not later than 12 January 2016**. **Please note that pre-registration of participants to workshops is carried out exclusively *online*.**

8 I would remind you that citizens of some countries are required to obtain a visa in order to enter and spend any time in Singapore. **The visa must be requested at least four (4) weeks before the date of beginning of the workshop** and obtained from the office (embassy or consulate) representing Singapore in your country or, if there is no such office in your country, from the one that is closest to the country of departure. Please visit the following website to check if you require a visa for entry into Singapore: <http://www.ica.gov.sg/page.aspx?pageid=96&secod=94>. More information regarding visas can be found in the practical information on <https://www.itu.int/en/ITU-T/Workshops-and-Seminars/iot/20160118/Pages/default.aspx> .

Yours faithfully,

Chaesub Lee
Director of the Telecommunication
Standardization Bureau