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| The International Teleocmmunication Union - Connecting the World. | | | **国 际 电 信 联 盟**  **电信标准化局** | |  |
|  |  | | 2022年2月14日，日内瓦 | | |
| 文号： | **电信标准化局第11/2号集体函**  SG2/RC | | 致：  – 国际电联各成员国主管部门；  – ITU-T部门成员；  – 参加第2研究组工作的ITU-T部门准成员；  – 国际电联学术成员 | | |
| 电话： | +41 22 730 5415 | |  | | |
| 传真： | +41 22 730 5853 | |  | | |
| 电子邮件： | [tsbsg2@itu.int](mailto:tsbsg2@itu.int) | |  | | |
| 网址： | [www.itu.int/go/tsg2](http://www.itu.int/go/tsg2) | |  | | |
| **事由：** | **第2研究组会议；2022年5月11-20日，日内瓦** | | | |

尊敬的先生/女士：

我荣幸地邀请您出席第2研究组（服务提供和电信管理的操作方面）的下次会议，该会议计划于2022年5月11至20日（含）在瑞士日内瓦国际电联总部召开。部分会议提供远程参会。

此次会议的最终后勤安排取决于新冠肺炎疫情的演变发展及其对国际旅行的影响。研究组管理团队将与电信标准化局秘书处紧密合作，密切跟踪形势。2022年3月9日将宣布有关安排的最新情况，在此日期后如果有关安排发生变化，将按实际可能尽早发布对本集体函的更新。

ITU-T第2研究组是编号、命名、寻址、识别及路由选择的牵头研究组，业务定义的牵头研究组，用于救灾/早期预警、网络适应性和恢复的电信的牵头研究组以及有关电信管理的牵头研究组。

**重要截止日期：**

|  |  |
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| 2022年3月30日 | - 提交实时字幕和/或手语翻译服务申请  - [提交](http://itu.int/net/ITU-T/ddp/)需要翻译的[ITU-T成员文稿](http://itu.int/net/ITU-T/ddp/)  - 申请与会补贴（详情等待通知）  - 提交口译申请（通过在线注册表进行） |
| 2022年4月11日 | - 预注册（通过[研究组主页](http://www.itu.int/go/tsg2)上的在线注册表格）  - 提交签证协办函申请（详情等待通知） |
| 2022年4月28日 | - [提交ITU-T成员文稿（通过文件直传网站）](http://www.itu.int/net/ITU-T/ddp/) |

会议实用信息见**附件A**。研究组主席Phil Rushton先生（英国）起草的会议**议程草案和时间管理计划**见**附件B**。最新议程见SG2-TD001/PLEN号文件。最新时间管理计划见SG2-TD002/PLEN号文件。

祝您与会顺利且富有成效！

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| 顺致敬意！  Icon  Description automatically generated电信标准化局主任 李在摄 | This QR code redirects to the latest meeeting information at: http://handle.itu.int/11.1002/groups/sg2ITU-T SG2 |
| 最新会议信息 |

**附件：**2件

**附件A**

实用会议信息

工作方法与设施

**提交和访问文件：**会议将为无纸会议。成员文稿应通过[文件直传](http://itu.int/net/ITU-T/ddp/)提交；临时文件草案应使用[恰当模板](https://www.itu.int/en/ITU-T/studygroups/Pages/templates.aspx)通过电子邮件提交给研究组秘书处。研究组主页提供了会议文件访问通道，且仅限于ITU-T成员/[国际电联可访问TIES的用户账号持有人](http://www.itu.int/TIES/)。

**口译：**因预算限制，只有当成员国提出申请时才为闭幕全体会议提供。应通过在注册表内相关方框中打勾的方式，**在会议开始至少六周前**提出请求。

**局域网：**国际电联的所有会议厅均提供无线局域网设施供代表使用。可在现场和ITU-T网站（<https://www.itu.int/en/ITU-T/ewm/Pages/ITU-Internet-Printer-Services.aspx>）查阅详细信息。

**电子储物箱：**会议期间代表可使用ITU-T RFID胸卡开关电子储物箱。电子储物箱设在[Montbrillant大楼](https://www.itu.int/en/about/Documents/itu-plan.pdf)一层注册区域之后。

**打印机：**在代表休息处以及靠近所有[主要会议厅](https://www.itu.int/en/about/Documents/itu-plan.pdf)处均有打印机可用。为避免需要在代表的计算机上安装驱动程序，文件可通过电子邮件将其“电子打印”传给所用的打印机。详情见：<https://itu.int/go/e-print>。

**借用手提电脑：**国际电联服务台（[servicedesk@itu.int](mailto:servicedesk@itu.int)）将为代表提供几台手提电脑，按先来者优先的原则，供代表使用。

**互动式远程参会：**将在力所能及的基础上为部分会议提供远程参会。代表们只有在注册了相应的会议后，才能远程参加这些会议。参会者应该了解，按照惯例，会议不会因为远程与会者无法连线、听不到或无法被听到而推迟或中断，一切听从主席的酌情安排。如果认为远程与会者的语音质量不佳，主席可以打断远程与会者的发言，并且在有迹象表明问题得到解决之前，可以不让该与会者发言。鼓励与会者使用会议聊天工具，以促进会议期间的有效时间管理，由主席酌情决定。

**无障碍获取服务设施：**在讨论无障碍获取问题的会议上，可以根据需要向有需要的人提供实时字幕和/或手语翻译，条件是在可以找到此类译员且资金允许的情况下。这些无障碍获取服务的申请**必须至少在会议召开日期一个月前**通过勾选注册表中的相应方框提出。

**预注册、新代表、与会补贴和签证协办**

**预注册：**与会者必须进行预注册，请**至少在会议开始前一个月**通过研究组主页完成在线预注册。根据[电信标准化局第68号通函](https://www.itu.int/md/T17-TSB-CIR-0068)，ITU-T注册系统要求注册申请需经过联系人批准；[电信标准化局第118号通函](https://www.itu.int/md/T17-TSB-CIR-0118)介绍了如何设置这些请求的自动批准。注册表中的一些选项只适用于成员国，包括：职能、口译请求和与会补贴请求。请成员尽可能吸收女性代表加入代表团。

**新代表：**将邀请新代表参加入门介绍（MENTORING PROGRAMME），包括抵达时的迎新简介、引导参观国际电联总部以及一个有关ITU-T工作的情况介绍会。如欲参加，请联系：[ITU‑Tmembership@itu.int](mailto:ITUTmembership@itu.int)。针对新代表的快速指南[见此处](https://www.itu.int/en/ITU-T/info/Documents/ITU-T-Newcomer-Guide.pdf)。

**到访日内瓦：酒店、公共交通**

**到访日内瓦：**为在日内瓦参加国际电联会议的代表准备的实用信息可在以下网址找到：<http://itu.int/en/delegates-corner>。与参加国际电联活动有关的关于新冠疫情的具体信息可在以下网址找到：<https://www.itu.int/en/ITU-T/wtsa20/Pages/FAQ.aspx>。

**酒店折扣：**若干日内瓦酒店为出席国际电联会议的代表提供优惠价格，并提供一张使用日内瓦公共交通系统的免费卡。欲了解参与优惠活动的酒店名单以及如何取得折扣的指南，请访问以下网址：<http://itu.int/travel/>。

**ANNEX B  
Draft agenda**

NOTE - Updates to the agenda can be found in [SG2-TD001/PLEN](https://www.itu.int/md/T17-SG02-191204-TD-GEN-0721/en).

**1 Opening plenary meeting**

1.1 Opening of the meeting

1.2 Adoption of the agenda and other administrative issues

a) Proposed time plan SG2-TD002/PLEN

b) Study group structure and leadership

1.3 Reports of SG2 work and follow-up actions

a) Approval of Reports [SG2-R34 to SG2-R36](https://www.itu.int/md/T17-SG02-R) of the previous Study Period

b) Activities since the last meeting of SG2: Rapporteur meetings and interim activities

c) Report on Numbering, Naming, Addressing and Identification issues, including NCT (Numbering Coordination Team)

d) Report on activities related to misuse of numbering resources

e) Report on activities related to developing countries, including reports of regional groups

f) Status of discussions regarding Recommendations to be determined or consented

1.4 Reports of other meetings

a) WTSA-20

b) TSAG highlights (10-17 January 2022)

C) ITU-T Focus Group on AI for Natural Disaster Management (FG-AI4NDM)

1.5 Working Methods

1.6 Other issues for this meeting

1.7 Procedural notifications

**2 Closing plenary meeting**

2.1 Reports of the meetings:

a) working parties

b) ad hoc group on developing country issues

c) ad hoc on vocabulary and terminology

2.2 Approval of Recommendations under TAP (Traditional Approval Process)

2.3 Determination of Recommendations under TAP

2.4 Consent of Recommendations under AAP (Alternative Approval Process)

2.5 Deletion or renumbering of Recommendations

2.6 Agreement of Supplements/non-normative texts

2.7 Agreement of Technical Reports

2.8 Liaison statements, including liaisons reporting to TSAG on Lead Study Group activities:

a) Numbering, naming, addressing, identification and routing

b) Service definition

c) Telecommunications for disaster relief/early warning, network resilience and recovery

d) Telecommunication Management

e) Other

2.9 Recommendation status and work plans

2.10 Date and place of future meetings

2.11 Other business

2.12 Closure of the meeting

**Study Group 2 time plan (Geneva, 11-20 May 2022)**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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|  | **Tuesday, 10 May 2022** | | | | | | | **Wednesday, 11 May 2022** | | | | | | | **Thursday, 12 May 2022** | | | | | | | **Friday, 13 May 2022** | | | | | | |
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| **SG2 Plen** |  |  |  |  |  |  |  |  | **📹**A | **📹**A |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Management** |  |  |  |  | RAA | RAA |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **WP1/2 Plen** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q1/2** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | X2 | X2 |  |  |  |  |  |  | X6 |  |
| **Q2/2** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | X2 | X2 |  |  |  | X4 |  |  | X6 |  |
| **Q3/2** |  |  |  |  |  |  |  |  |  |  |  | X | X |  |  | X | X |  |  |  |  |  | X4 |  |  |  | X6 |  |
| **WP2/2 Plen** |  |  |  |  |  |  |  |  |  | RA |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q5/2** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | R | R |  | R | R |  |  |  |  |  |  | X6 |  |
| **Q6/2** |  |  |  |  |  |  |  |  |  |  |  | R |  |  |  |  |  |  |  |  |  |  |  |  |  |  | X6 |  |
| **Q7/2** |  |  |  |  |  |  |  |  |  |  |  |  | R |  |  |  |  |  |  |  |  |  | R | R |  |  | X6 |  |
| **Other** |  |  |  |  |  |  |  |  |  |  | R1 |  |  |  |  |  |  |  |  |  | R3 |  |  |  |  | R5 |  |  |

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|  | **Monday, 16 May 2022** | | | | | | | **Tuesday, 17 May 2022** | | | | | | | **Wednesday, 18 May 2022** | | | | | | | **Thursday, 19 May 2022** | | | | | | | **Friday, 20 May 2022** | | | | | | |
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| **SG2 Plen** |  | **📹**A |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | **📹**A | **📹**A |  |
| **Management** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | XAA |  |  |  |  |  |  |  |
| **WP1/2 Plen** |  |  | RA |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | RA | RA |  |  |  |  |
| **Q1/2** |  |  |  |  | X | X |  |  | X | X |  | X | X |  |  | X | X |  | X | X |  |  | X4 | X4 |  | X4 | X4 |  |  |  |  |  |  |  |  |
| **Q2/2** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q3/2** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **WP2/2 Plen** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | RA | RA |  |  |  |  |
| **Q5/2** |  | R |  |  | X | X |  |  |  | R |  |  |  |  |  | X7 | R |  |  | X |  |  |  |  |  | X4 | X4 |  |  |  |  |  |  |  |  |
| **Q6/2** |  |  |  |  |  |  |  |  | R |  |  |  |  |  |  | X7 |  |  |  |  |  |  | X4 |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q7/2** |  |  |  |  |  |  |  |  |  |  |  | X | X |  |  | X7 |  |  | R |  |  |  |  | X4 |  |  |  |  |  |  |  |  |  |  |  |
| **Other** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | R3 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Sessions times: 0 - 0830-0930; 1 - 0930-1045; 2 - 1115-1230; Lunch Icon  Description automatically generated - 1230-1430; 3 - 1430-1545; 4 - 1615-1745; 5 - 1800→** (except for Friday, when the morning session will be 0900 to 1200 hours) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Key**: 📹 – Webcast; R – Remote participation | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

**Notes**

Please consult the screens for the exact meeting times for each Question. Ad-hoc groups should normally meet outside the hours of the Questions.

|  |  |
| --- | --- |
| **AA** | The Management Team will meet:   * Tuesday, 10 May 2022, 1430 to 1730 hours. * Thursday, 19 May 2022, 1800 to 1900 hours. |
| **A** | **The opening plenary** of Study Group 2 will start at **0930 hours** on Wednesday, **11 May 2022**.  **An interim plenary** of Study Group 2 will start at **0930 hours** on Monday, **16 May 2022**.  **The closing plenary** of Study Group 2 will start at **1430 hours** on Friday, **20 May 2022**.  **The opening plenary of WP2/2** will follow the Study Group 2 opening plenary on 11 May 2022.  **The opening plenary of WP1/2** will follow the Study Group 2 interim plenary on 16 May 2022.  **Closing plenaries of WP1/2 and WP2/2**: 0900 to 1200 hours on Friday, 20 May 2022 (in parallel). |
| **1** | Newcomer session. |
| **2** | Joint session of Q1/2 and Q2/2. |
| **3** | Vocabulary and terminology sessions. |
| **4** | Session devoted to finalizing meeting reports. |
| **5** | Developing countries session. |
| **6** | Liaison Statement coordination: Q1, 2, 3, 5, 6, 7/2. If this session concludes early, the remaining time will be given to Q1/2, and to WP2/2. |
| **7** | Joint session of Q5/, 6/2 and 7/2. |

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