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| The International Teleocmmunication Union - Connecting the World. | | **International telecommunication union**  **Telecommunication Standardization Bureau** | |  |
|  | | | Geneva, 16 July 2019 | |
| Ref: | **TSB Collective letter 3/SG3RG-AO SG3/ME** | | * To Administrations participating in SG3RG‑AO; * To ITU-T Sector Members participating in SG3RG-AO; * To ITU-T Associates participating in SG3RG-AO; * To ITU Academia participating in SG3RG-AO; * To the ITU Regional Office for Asia and the Pacific, Bangkok, Thailand; * To the ITU Area Office for South-East Asia, Jakarta, Indonesia | |
| Tel: | +41 22 730 5866 | |
| Fax: | +41 22 730 5853 | |
| E-mail: | tsbsg3@itu.int | |
| Web: | <http://itu.int/go/tsg3>  <http://www.itu.int/go/sg3rgao> | |
| Subject: | **Meeting of ITU-T Study Group 3 Regional Group for Asia and Oceania (SG3RG-AO) Colombo, Sri Lanka, 2 to 4 October 2019** | | | |

Dear Sir/Madam,

We are pleased to inform you that, at the kind invitation of the Telecommunications Regulatory Commission of Sri Lanka (TRCSL), **ITU-T Study Group 3 Regional Group for Asia and Oceania (SG3RG-AO)** will meet in **Colombo, Sri Lanka, from 2 to 4 October 2019**. This meeting is being organized jointly with the ITU Regional Standardization Forum (RSF) on “Addressing Competition Issues in ICT Economy”, taking place on 1 October 2019 at the same venue. The meeting will also be preceded by a BSG Interactive Workshop on Effectiveness in Standardization.

Additional information is set forth in **Annex A**, and a draft agenda – prepared by the SG3RG-AO Chairman, Vinod Kotwal (Republic of India) – can be found in **Annex B**. Practical information relating to the meeting will be posted on the SG3RG-AO web page at: <http://www.itu.int/go/sg3rgao>.

Participation in the SG3RG-AO meeting is restricted to delegates and representatives of Administrations and operating agencies of the region, in conformity with clause 2.3.2 of Section 2 of ITU-T Resolution 1 (Rev. Hammamet, 2016).

**Key deadlines**:

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| 2 September 2019 | - Submit fellowship requests (via the online registration form; see details in Annex A)  - Pre-registration (online via the [SG3RG-AO website](https://www.itu.int/en/ITU-T/studygroups/2017-2020/03/sg3rgao/Pages/default.aspx))  - Submit requests for visa support letters (see details in Annex A) |
| 19 September 2019 | - Submit ITU-T Member contributions (by e-mail to tsbsg3@itu.int) |

I wish you a productive and enjoyable meeting.

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| A picture containing object  Description automatically generatedYours faithfully,  Chaesub Lee Director of the Telecommunication Standardization Bureau | This QR code redirects to the latest meeeting information at: http://handle.itu.int/11.1002/groups/sg3rg-aoITU-T SG3RG-AO |
| Latest meeting information |

**Annexes: 2**

ANNEX A  
Additional information

**WORKING METHODS AND FACILITIES**

**DOCUMENT SUBMISSION AND ACCESS**: The meeting will be run paperless. Member Contributions and draft TDs should be submitted by e-mail to tsbsg3@itu.int using the [appropriate template](https://www.itu.int/en/ITU-T/studygroups/Pages/templates.aspx). Access to meeting documents is provided from the study group homepage, and is restricted to ITU‑T Members with an [ITU account](https://www.itu.int/en/ties-services) that has TIES access.

**WORKING LANGUAGE**: In agreement with the Chairman of the Group, the working language of the meeting will be English only.

**WIRELESS LAN** facilities and Internet access will be available at the venue of the event.

**PRE-REGISTRATION, FELLOWSHIPS AND VISA SUPPORT**

**PRE-REGISTRATION**: Pre-registration is mandatory and is to be done online via the study group homepage **at least one month before the start of the meeting**. Member States are encouraged to consider gender balance and the inclusion of delegates with disabilities and with specific needs whenever possible.

**FELLOWSHIPS**: Up to two partial fellowships per administration may be awarded, **within Asia and Oceania**, subject to available funding, to facilitate participation from eligible countries. **Fellowship requests must be received by 2 September 2019 at the latest**. Please note that the decision criteria to grant a fellowship include: available ITU budget; active participation, including the submission of written Contributions; equitable distribution among countries and regions; and gender balance. Preference will be given to applicants attending all the ITU events in Colombo, 1-4 October 2019. Member States are encouraged to consider gender balance and the inclusion of delegates with disabilities and with specific needs when proposing candidates for fellowships.

**VISA SUPPORT**: As this meeting is organized outside Switzerland, visa support requests are to be addressed directly to the host of the meeting. Instructions can be found in the “Practical information” section on the regional group webpage at: <http://www.itu.int/go/sg3rgao>.

**ANNEX B  
Draft Agenda   
Meeting of ITU-T Study Group 3 Regional Group for Asia and Oceania (SG3RG-AO)**

**Colombo, Sri Lanka, 2 to 4 October 2019**

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| --- | --- |
|  | *Agenda item* |
| 1 | Opening of the meeting |
| 2 | Adoption of the agenda |
| 3 | Available documents (Contributions and TDs) |
| 4 | Overview of ITU-T Study Group 3 and working methods |
| 5 | Review of previous SG3 parent and Regional Group meetings |
| 6 | WTSA-20 preparation |
| 7 | Status of SG3 work programme |
| 8 | Economic impact of OTTs |
| 9 | Tariff, Charging Issues of Settlements Agreement of Trans-multi-country Terrestrial Telecommunication Cables |
| 10 | Mobile Financial Services |
| 11 | International Roaming |
| 12 | Relevant market definition and identification of operators with Significant Market Power (SMP) |
| 13 | Big Data and Digital Identity |
| 14 | International Internet Connectivity |
| 15 | Dispute Resolution |
| 16 | Economic Impact of License Pricing |
| 17 | Future Work Programme and Action List for SG3RG-AO |
| 18 | SG3RG-AO and Member Contributions to ITU-T Study Group 3 in 2020 |
| 19 | Venue and date of next SG3RG-AO meeting |
| 20 | Any other business |
| 21 | Closure of the meeting |