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| The International Teleocmmunication Union - Connecting the World. | **International telecommunication union****Telecommunication Standardization Bureau**  | cid:image001.png@01D36D16.2FD1E7F0 |
|  | Geneva, 18 February 2019 |
| Ref: | **TSB Collective letter 2/SG3RG-LAC**SG3/AM | - To the members of the Study Group 3 Regional Group for Latin America and the Caribbean (SG3RG-LAC);- To the ITU Regional Office, Brasilia, Brazil |
| Tel: | +41 22 730 6251 |
| Fax: | +41 22 730 5853 |
| E-mail: | tsbsg3@itu.int  |
| Web: | <http://itu.int/go/tsg03>  |
| Subject: | **Meeting of** **ITU-T SG3 Regional Group for Latin America and the Caribbean (SG3RG-LAC) and Regional Workshops on INR and BSG, Managua, Nicaragua, 25-29 March 2019** |

Dear Sir/Madam,

We are pleased to inform you that, at the kind invitation of “Instituto Nicaragüense de Telecomunicaciones y Correos (TELCOR)”, and in collaboration with the ITU Regional Office for Americas, **ITU-T SG3 Regional Group for Latin America and the Caribbean (SG3RG-LAC)** will hold its next meeting in **Managua, Nicaragua from 28 to 29 March 2019** in parallel with the meeting of ITU-T Study Group 2 Regional Group for the Americas (SG2RG-AMR).

The SG3RG-LAC meeting will be preceded by a one-day Bridging the Standardization Gap (BSG) interactive workshop on Effectiveness in Standardization on 27 March 2019, and a two-day ITU Regional Workshop on ITU International Numbering Resources (INRs) for the Americas region:

– 25-26 March: ITU Regional Workshop on ITU International Numbering Resources (INRs) for the Americas;

– 27 March: Bridging the Standardization Gap (BSG) interactive workshop on Effectiveness in Standardization;

**–** 28-29 March: Meeting of ITU-T Study Group 2 Regional Group for the Americas (SG2RG-AMR);

– **28-29 March: Meeting of ITU-T Study Group 3 Regional Group for Latin America and the Caribbean (SG3RG-LAC)**.

The latter event will be restricted to delegates and representatives of Administrations and operating agencies of the region, in conformity with clause 2.3.2 of Section 2 of ITU-T Resolution 1 (Rev. Hammamet, 2016). Please note that continuity of representation would be helpful to the group’s work.

Participant registration will begin on Thursday, 28 March at 0830 hours. Detailed information concerning the meeting rooms will be displayed at the entrances of the venue. Additional information about the meeting is set forth in **Annex A**.

The draft Agenda of the meeting is set out in **Annex B**.

Practical information relating to the venue will be posted on the SG3RG-LAC webpage at:
<https://www.itu.int/en/ITU-T/studygroups/2017-2020/03/sg3rglac/Pages/default.aspx>

**Key deadlines**:

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| 28 February 2019 | - Pre-registration (online via the [SG3RG-LAC website](https://www.itu.int/en/ITU-T/studygroups/2017-2020/03/sg3rglac/Pages/default.aspx))- Submit requests for visa support letters (practical information will be made available on the [regional group homepage](https://www.itu.int/en/ITU-T/studygroups/2017-2020/03/sg3rglac/Pages/default.aspx)) |
| 3 March 2019 | - Submit fellowship requests (via the online registration form; see details in **Annex A**) |
| 15 March 2019 | - Final deadline for Contributions (by e-mail to tsbsg3@itu.int) |

I wish you a productive and enjoyable meeting.

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| Yours faithfully,*(signed)*Chaesub LeeDirector of the TelecommunicationStandardization Bureau | VThis QR code redirects to the latest meeeting information at: http://handle.itu.int/11.1002/groups/sg3rg-lac ITU-T SG3RG-LAC |
| Latest meeting information |

**Annexes**: 2

ANNEX A

MAKING CONTRIBUTIONS

**DEADLINES FOR CONTRIBUTIONS:** We invite you to submit your Contributions by e-mail to the following address: tsbsg3@itu.int. The deadline for Contributions is 12 (twelve) calendar days before the meeting. Such Contributions will be published on the Study Group 3 RG-LAC website and must be received by TSB **no later than 15 March 2019**.

Access to meeting documents is provided from the regional group homepage, and is restricted to ITU-T Members/[TIES account holders](http://www.itu.int/TIES/).

**TEMPLATES:** Please use the provided set of templates to prepare your meeting documents. The templates are accessible from each ITU‑T study group web page, under “Delegate resources” (<http://itu.int/ITU-T/studygroups/templates>). The name, fax and telephone numbers and e-mail address of the person to be contacted about the Contribution should be indicated on the cover page of all documents.

**WORKING METHODS AND FACILITIES**

**INTERPRETATION:** In agreement with the Chairman of the group, the working languages of the meeting will be English and Spanish.

**WIRELESS LAN** facilities and Internet access will be available at the venue of the event.

**PRE-REGISTRATION, FELLOWSHIPS AND VISA SUPPORT**

**PRE-REGISTRATION:** Pre-registration is mandatory and is to be done online via the study group homepage **at least one month before the start of the meeting**. The membership is invited to include women in their delegations whenever possible.

**FELLOWSHIPS:** Up to two partial fellowships per administration eligible country may be awarded, **within the Latin America and the Caribbean Region**, subject to available funding, to facilitate participation from eligible countries. **Fellowship requests must be received by 3 March 2019 at the latest**. Please note that the decision criteria to grant a fellowship include: available ITU budget; active participation, including the submission of written contributions; equitable distribution among countries and regions; and gender balance.

Member States are encouraged to consider gender balance and the inclusion of delegates with disabilities and with specific needs when proposing candidates for fellowships.

**VISA SUPPORT:** As this meeting is organized outside Switzerland, visa support requests are to be addressed directly to the host of the meeting. Instructions are found in the “Practical information” section on the SG3RG-LAC webpage at: <https://www.itu.int/en/ITU-T/studygroups/2017-2020/03/sg3rglac/Pages/default.aspx>.

**ANNEX B**

**DRAFT AGENDA
Meeting of ITU-T SG3 Regional Group for Latin America and the Caribbean (SG3RG-LAC)
Managua, Nicaragua, 28-29 March 2019**

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| **1** | Opening of the meeting |
| **2** | Adoption of the agenda |
| **3** | Available documents (Contributions and TDs) |
| **4** | Overview of ITU-T Study Group 3 and working methods |
| **5** | Review of outcomes of PP-18,  previous SG3 parent and Regional Group meetings |
| **6** | Economic impact of OTTs |
| **7** | Tariff, Charging Issues of Settlements Agreement of Trans-multi-country Terrestrial Telecommunication Cables |
| **8** | Mobile Financial Services |
| **9** | International Roaming |
| **10** | Relevant market definition and identification of operators with Significant Market Power (SMP) |
| **11** | Big Data and Digital Identity |
| **12** | International Internet Connectivity |
| **13** | Dispute Resolution |
| **14** | Economic Impact of License Pricing |
| **15** | Future Work Programme and Action List for SG3RG-LAC |
| **16** | SG3RG-LAC and Member Contributions to ITU-T Study Group 3 in 2019 |
| **17** | Venue and date of the next SG3RG-LAC meeting |
| **18** | Any other business |
| **19** | Closure of the meeting |

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