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| The International Teleocmmunication Union - Connecting the World. | **Международный союз электросвязи**  **Бюро стандартизации электросвязи** |  |

Женева, 6 декабря 2018 года

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| Осн.: | | **Коллективное письмо 7/13 БСЭ** SG13/TK | – Администрациям Государств – Членов Союза  − Членам Сектора МСЭ-Т  − Ассоциированным членам МСЭ-Т, участвующим в работе 13‑й Исследовательской комиссии  − Академическим организациям − Членам МСЭ |
| Тел.: Факс: Эл. почта: Веб-страница: | | +41 22 730 5126 +41 22 730 5853 [tsbsg13@itu.int](mailto:tsbsg13@itu.int) <http://itu.int/go/tsg13> |
| Предмет: | **Собрание 13‑й Исследовательской комиссии: Виктория-Фоллс, Зимбабве,  4–14 марта 2019 года** | | |

Уважаемая госпожа,  
уважаемый господин,

Имею честь уведомить вас, что по любезному приглашению Регуляторного органа почты и электросвязи Зимбабве (POTRAZ) собрание 13-й Исследовательской комиссии (*Будущие сети, с особым акцентом на IMT‑2020, облачные вычисления и доверенные сетевые инфраструктуры*) пройдет в Виктория-Фоллс, Зимбабве, с 4 по 14 марта 2019 года включительно.

Обращаю ваше внимание на два важных новшества: для регистрации на собрании теперь необходимо получить утверждение координатора; кроме того, изменился процесс подачи заявок на получение стипендий и выдачу виз. Подробную информацию см. в **Приложении** **A** и [Циркуляре 68](https://www.itu.int/md/T17-TSB-CIR-0068) БСЭ.

Более подробная информация о документации, дистанционном участии и по другим вопросам доступна на домашней странице [исследовательской комиссии](https://www.itu.int/en/ITU-T/studygroups/2017-2020/13/Pages/default.aspx).

Открытие собрания состоится в первый день его работы в 09 час. 30 мин. Регистрация участников начнется в 08 час. 30 мин. Информация о распределении залов заседаний по дням будет представлена в месте проведения собрания и на веб-странице [здесь](http://handle.itu.int/11.1002/apps/meeting-rooms).

**Основные предельные сроки**:

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| 4 января 2019 г. | − [Представление Членами МСЭ-T](http://itu.int/net/ITU-T/ddp/) вкладов, для которых запрашивается письменный перевод |
| 21 января 2019 г. | − Представление заявок на стипендии (через онлайновую форму регистрации, подробную информацию см. в **Приложении А**) |
| 4 февраля 2019 г. | − Предварительная регистрация (в онлайновой форме на домашней странице исследовательской комиссии)  − Представление запросов о письмах для содействия в получении визы (через онлайновую форму регистрации, подробную информацию см. в **Приложении А**) |
| 19 февраля 2019 г. | − [Представление вкладов Членами МСЭ-T (с использованием опции "Непосредственное размещение документов")](http://www.itu.int/net/ITU-T/ddp/) |

Оперативная информация о собрании содержится в **Приложении** **A**. Проект **повестки дня** собрания, подготовленный Председателем ИК13 г-ном Лео Леманном (Швейцария), и **проект плана распределения времени**, подготовленный руководством ИК13, приводятся в **Приложениях** **B** и **С**. Информация о дальнейших изменениях в плане распределения времени будет публиковаться в форме пересмотра Документа [TD142/PLEN](https://www.itu.int/md/T17-SG13-190304-TD-PLEN-0142/en) на [веб-сайте](https://www.itu.int/en/ITU-T/studygroups/2017-2020/13/Pages/default.aspx) 13‑й Исследовательской комиссии. Дополнительная информация для участников собрания содержится в **Приложении D**.

Желаю вам плодотворного и приятного собрания.

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| С уважением,  (*подпись*)  Чхе Суб Ли Директор Бюро  стандартизации электросвязи | This QR code redirects to the latest meeeting information at: http://handle.itu.int/11.1002/groups/sg13  ИК13 МСЭ-Т  Последняя информация о собрании |

**Приложения**: 4

ПРИЛОЖЕНИЕ A

Практическая информация для собрания

**МЕТОДЫ И СРЕДСТВА РАБОТЫ**

**ПРЕДСТАВЛЕНИЕ ДОКУМЕНТОВ И ДОСТУП К ДОКУМЕНТАМ**: Собрание будет проходить на безбумажной основе. Вклады Членов следует представлять, используя опцию ["Непосредственное размещение документов](http://itu.int/net/ITU-T/ddp/)"; проекты TD следует представлять по электронной почте в секретариат исследовательских комиссий, используя [соответствующий шаблон](https://www.itu.int/en/ITU-T/studygroups/Pages/templates.aspx). Доступ к документам собрания обеспечивается с домашней страницы Исследовательской комиссии и ограничен Членами МСЭ‑Т/[имеющими учетную запись TIES](http://www.itu.int/TIES/).

**РАБОЧИЙ ЯЗЫК**: Собрание будет проходить только на английском языке.

В месте проведения собрания делегаты могут воспользоваться средствами **БЕСПРОВОДНОЙ ЛВС** и получить доступ в интернет.

**ПРЕДВАРИТЕЛЬНАЯ РЕГИСТРАЦИЯ, СТИПЕНДИИ И ВИЗОВАЯ ПОДДЕРЖКА**

**ПРЕДВАРИТЕЛЬНАЯ РЕГИСТРАЦИЯ**: Предварительная регистрация является обязательной и ее следует выполнять в онлайновой форме на [домашней странице](https://www.itu.int/en/ITU-T/studygroups/2017-2020/13/Pages/default.aspx) Исследовательской комиссии **не позднее чем за один месяц до начала собрания**. Как указано в [Циркуляре 68 БСЭ](https://www.itu.int/md/T17-TSB-CIR-0068), в новой системе регистрации требуется утверждение всех заявок на регистрацию координатором. Членам МСЭ предлагается по мере возможности включать в свои делегации женщин.

**НОВЫМ ДЕЛЕГАТАМ** предлагается посетить ознакомительную сессию для впервые принимающих участие делегатов, посвященную работе МСЭ-T и 13-й Исследовательской комиссии (в **Приложении С** содержится план распределения времени, где указаны точная дата и время). Краткое руководство для новых участников приводится [здесь](https://www.itu.int/en/ITU-T/info/Documents/ITU-T-Newcomer-Guide.pdf).

**СТИПЕНДИИ**: Для содействия участию представителей из развивающихся стран могут быть предоставлены две частичные стипендии на администрацию, при условии наличия финансирования. В рамках новой системы регистрации формуляры заявок на предоставление стипендий будут направлены тем делегатам, которые сделали отметку в соответствующей ячейке регистрационной формы. **Запросы на предоставление стипендий должны быть получены** **не позднее 21 января 2019 года, и поэтому настоятельно рекомендуется зарегистрироваться для участия в мероприятии и начать процесс подачи запроса не позднее чем за семь недель до собрания**. Просьба принять к сведению, что при принятии решений о предоставлении стипендий будут учитываться следующие критерии: имеющийся бюджет БСЭ; активное участие, в том числе представление письменных вкладов; справедливое распределение между странами и регионами; включение делегатов с ограниченными возможностями и гендерный баланс.

**ВИЗОВАЯ ПОДДЕРЖКА**: Поскольку собрание проводится за пределами Швейцарии, запросы об оказании визовой поддержки следует направлять непосредственно принимающей стороне. С инструкциями можно ознакомиться в **Приложении D**.

ANNEX B

Draft agenda for the plenary meetings of Study Group 13  
(Victoria Falls, Zimbabwe, 4−14 March 2019)

NOTE ‒ Updates to the agenda can be found in [[TD141/PLEN](https://www.itu.int/md/T17-SG13-190304-TD-PLEN-0141/en)].

1 Opening of the meeting

2 Welcome remarks by the Postal and Telecommunications Regulatory Authority of Zimbabwe ([POTRAZ](http://www.potraz.gov.zw/)), SG13 Chairman and TSB

3 Chairman’s comments and key objectives for this meeting

4 Approval of the agenda

5 Brief reports on activities since the July 2018 Study Group 13 meeting

5.1 TSAG (10−14 December 2018)

5.2 FG ML5G (8-10 August and 27−29 November 2018)

5.3 FG NET2030 (3−4 October, 19−20 December 2018 and 19−20 February 2019)

5.4 JCA-IMT2020 (18 September and 9 October 2018)

5.5 WP1/13, WP2/13 and WP3/13 meetings (2 November 2018)

5.6 Rapporteur activities

5.7 Workshops

5.8 Recommendation approvals

5.9 Others as identified

6 Organization of the work

6.1 Objectives and guidelines for the meetings of working parties and ad-hoc groups

6.2 Bridging the Standardization Gap - Questionnaires

6.3 Review of *the Ad-hoc group on Guidelines for development of technical Recommendations* operation

6.4 Review the SG13 action plan for IMT-2020

6.5 Approval of the work plan for the meeting

6.6 Document allocation

6.7 Left-overs from the previous meeting - Y.2774, Y.qos-ml-arc, Y.MLN-Fr

6.8 Conduct and facilities available for the meeting

7 Documents addressed to the plenary

8 Approval of outgoing Liaison Statements

9 Approval of working party reports

10 Rapporteur appointments, other nominations, if required

11 Consideration of approval of Recommendations in accordance with Recommendation ITU-T A.8, if any

12 Applying the approval procedure for draft Recommendation ITU-T Y.2774 under provisions of WTSA-16 Resolution 1

13 Initiation of approval procedures for draft Recommendations under provisions of Recommendation ITU‑T A.8

14 Approval of other texts (Appendices, Supplements, ...), if any

15 Updating of the Study Group 13 work programme and agreement on the new work

16 Approval of correspondence and interim activities

17 Liaison and interaction with other groups

18 Planning for the participation of Study Group 13 at workshops and seminars

19 Future activities

20 Miscellaneous

21 Closing of the meeting

ANNEX C

Study Group 13 meeting draft time plan,  
Victoria Falls, Zimbabwe, 4−14 March 2019 (first week)

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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|  | **Monday 4 March** | | | | | | | **Tuesday 5 March** | | | | | | | **Wednesday 6 March** | | | | | | | **Thursday 7 March** | | | | | | | **Friday 8 March** | | | | | | | |
| 0 | 1 | 2 | Image result for knife and fork symbol | 3 | 4 | 5 | 0 | 1 | 2 | Image result for knife and fork symbol | 3 | 4 | 5 | 0 | 1 | 2 | Image result for knife and fork symbol | 3 | 4 | 5 | 0 | 1 | 2 | Image result for knife and fork symbol | 3 | 4 | 5 | 0 | 1 | 2 | Image result for knife and fork symbol | 3 | 4 | 5 | |
| **PLEN/13** |  | x | x |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |
| **WP3/13** |  |  |  |  | x |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |
| **Q1/13** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | x | x |  |  |  |  |  |  |  |  | x | x |  | |
| **Q2/13** |  |  |  |  |  | x |  |  |  |  |  | x | x |  |  |  |  |  | x | x |  |  |  |  |  | x | x |  |  |  |  |  |  |  |  | |
| **Q5/13** |  |  |  |  |  |  |  |  | R | R |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | R | R |  |  |  |  | |
| **Q16/13** |  |  |  |  |  | x |  |  | x | x |  | x | x |  |  |  |  |  | x | x |  |  | x | x |  | x | x |  |  | x | x |  |  |  |  | |
| **WP2/13** |  |  |  |  | x |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |
| **Q7/13** |  |  |  |  |  | x |  |  | x | x |  |  |  |  |  |  |  |  |  |  |  |  | x | x |  |  |  |  |  | x | x |  |  |  |  | |
| **Q17/13** |  |  |  |  |  | x |  |  |  |  |  |  |  |  |  | x | x |  |  |  |  |  |  |  |  | x | x |  |  | **J** |  |  | x | x |  | |
| **Q18/13** |  |  |  |  |  |  |  |  | x | x |  |  |  |  |  |  |  |  | x | x |  |  |  |  |  |  |  |  |  | **J** | x |  |  |  |  | |
| **Q19/13** |  |  |  |  |  |  |  |  |  |  |  | x | x |  |  |  |  |  |  |  |  |  | x | x |  |  |  |  |  | **J** |  |  |  |  |  | |
| **WP1/13** |  |  |  |  | x |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |
| **Q6/13** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | x | x |  |  |  |  |  |  |  |  | x |  |  |  |  |  |  | x | x |  | |
| **Q20/13** |  |  |  |  |  | x |  |  | x | x |  | x | x |  |  | x | x |  | x | x |  |  |  |  |  |  |  |  |  | x | x |  | x |  |  | |
| **Q21/13** |  |  |  |  |  | x |  |  | x | x |  | x |  |  |  |  | x |  | x | x |  |  |  | x |  | x |  |  |  |  |  |  |  | x |  | |
| **Q22/13** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | x |  |  |  | x | x |  | x | x |  | |
| **Q23/13** |  |  |  |  |  |  |  |  | x | x |  |  |  |  |  |  |  |  | x | x |  |  | x | x |  |  |  |  |  | x | x |  |  |  |  | |
| **Other activities** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |
| **Newcomers sessions** |  |  |  |  |  |  |  |  |  |  | x**1** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |
| **Ad-hoc on guidelines for tech. Recs** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | x**1** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |
| **JCA-IMT2020** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | x |  |  |  |  |  |  |  |  | |
| **Sessions times:** 0 − 0830−0930; 1 − 09:30−10:45; 2 − 11:15−12:30; Lunch (Lu) − 12:30−14:30; 3 − 14:30−15:45; 4 − 16:15−17:30; 5 − 18:00−19:30 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Key**: 📹 − Webcast; R − Remote participation | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Study Group 13 meeting draft time plan,  
Victoria Falls, Zimbabwe, 4−14 March 2019 (second week)

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Monday 11 March** | | | | | | | **Tuesday 12 March** | | | | | | | **Wednesday 13 March** | | | | | | | **Thursday 14 March** | | | | | | |
| 0 | 1 | 2 | Image result for knife and fork symbol | 3 | 4 | 5 | 0 | 1 | 2 | Image result for knife and fork symbol | 3 | 4 | 5 | 0 | 1 | 2 | Image result for knife and fork symbol | 3 | 4 | 5 | 0 | 1 | 2 | Image result for knife and fork symbol | 3 | 4 | 5 |
| **PLEN/13** |  | x |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | x | x |  | x | x |  |
| **WP3/13** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | x |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q1/13** |  |  | x |  | x | x |  |  | x | x |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q2/13** |  |  |  |  | x | x |  |  |  | x |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q5/13** |  |  |  |  | R |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q16/13** |  |  | x |  |  |  |  |  | x | x |  | x | x |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **WP2/13** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | x |  | x |  |  |  |  |  |  |  |  |  |
| **Q7/13** |  |  | x |  |  |  |  |  |  |  |  | x | x |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q17/13** |  |  |  |  |  |  |  |  | x | x |  | x | x |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q18/13** |  |  |  |  | x | x |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q19/13** |  |  | x |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **WP1/13** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | x |  |  |  |  |  |  |  |  |
| **Q6/13** |  |  |  |  |  |  |  |  | x | x |  |  | x |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q20/13** |  |  | x |  | x |  |  |  | x |  |  | x | x |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q21/13** |  |  | x |  | x | x |  |  | x | x |  | x | x |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q22/13** |  |  | x |  | x | x |  |  | x | x |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q23/13** |  |  |  |  |  | x |  |  |  |  |  | x | x |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Other activities** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Ad-hoc on guidelines for tech. Recs** |  |  |  | x**1** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Sessions times:** 0 − 08:30−09:30; 1 − 09:30−10:45; 2 − 11:15−12:30; Lunch (Lu) − 12:30−14:30; 3 − 14:30−15:45; 4 − 16:15−17:30; 5 − 18:00−19:30 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Key**: R − Remote participation | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

**Notes**

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| **1** | Session timing 13:30−14:30 |
| **J** | Joint session of Questions |

ANNEX D

Practical meeting information

**1 Meeting Venue**

The Study Group 13 meeting will be held in Victoria Falls, Zimbabwe. Details for the venue of the meeting (hotel) will be provided in an Addendum to this Collective letter as soon as practicable.

**2 Accommodation Options**

Delegates are kindly requested to make their own hotel bookings. The host will provide airport shuttles and transport in between hotels:

| **HOTEL** | **ACCOMODATION RATE** | **COST OF MEALS** | **CONTACT** |
| --- | --- | --- | --- |
| **Kingdom Victoria Falls** | Single US$172 Bed and Breakfast  Double US$202 Bed and Breakfast | US$33 | Tel.: +263 213 44275 Fax: +263 13 44782 / 44792 Email: [edube@legacyafricahotels.com](mailto:edube@legacyafricahotels.com)  [lmvhiringi@legacyafricahotels.com](mailto:lmvhiringi@legacyafricahotels.com) Website: [www.legacyhotels.com](http://www.legacyhotels.com) |
| **A’Zambezi River Lodge** | Single US$321.00 Bed and Breakfast  Double US$378.00 Bed and Breakfast | US$45 | Tel.: +263 213 2844561 4 Cell: +263 772 153 537 Fax: +263 13 44511 Email: [Reservations.azambezi@rtg.co.zw](mailto:Reservations.azambezi@rtg.co.zw) Website: [www.rtgafrica.com](http://www.rtgafrica.com) |
| **Elephant Hills Continental Hotel** | Single US$254.00 Bed and Breakfast  Double US$294.00 Bed and Breakfast | US$27 | Tel.: +263 213 2844793 9 Cell: +263 772 132 160 2 Fax: +263 213 2844656 Email: [nnnyandoro@legacyafricahotels.com](mailto:nnnyandoro@legacyafricahotels.com)  [ezemba@legacyafricahotels.com](mailto:ezemba@legacyafricahotels.com)  [nmpofu@legacyafricahotels.com](mailto:nmpofu@legacyafricahotels.com)  [ssibanda@legacyafricahotels.com](mailto:ssibanda@legacyafricahotels.com) Website: [www.legacyhotels.com](http://www.legacyhotels.com) |
| **Victoria Falls Hotel** | Single US$425.00 Bed and Breakfast  Double US$458.00 Bed and Breakfast | US$40 | Tel.: +263 213 28 44751/61 or 44593 Cell: +263 772 132 174 Fax: +263 213 2844762 Email: [Reservations2@victoriafallshotel.com](mailto:Reservations2@victoriafallshotel.com) Website: [www.victoriafallshotel.com](http://www.victoriafallshotel.com) |
| **Rainbow Hotel Victoria Falls** | Single US$249.00 Bed and Breakfast  Double US$289.00 Bed and Breakfast | US$42 | Tel.: +263 213 2844583/5 Fax: +263 213 2843563/45832/44652  Email: [reservations@rainbowvfa.co.zw](mailto:reservations@rainbowvfa.co.zw) |
| **Cresta Sprayview Hotel** | Single US$130.00 Bed and Breakfast  Double US$238.00 Bed and Breakfast | US$30 | Tel.: +263 213 2844344 Fax: +263 213 2844713 Email: [reservations@sprayview.cresta.co.zw](mailto:reservations@sprayview.cresta.co.zw) Website: [www.crestahotels.com](http://www.crestahotels.com) |
| **Ilala Lodge** | Single US$304.00 Bed and Breakfast  Double US$213.00 Bed and Breakfast | US$38 | Tel.: +263 213 2844737 Fax: +263 213 2844740 Email: [reservations@ilalalodge.co.zw](mailto:reservations@ilalalodge.co.zw)  Website: [www.ilalalodge.com](http://www.ilalalodge.com) |
| **N1 Hotel** | Standard Single Bed US$90 and Breakfast |  | Tel.: +263 213 2845040 Email: [vicfalls@n1hotel.co.zw](mailto:vicfalls@n1hotel.co.zw) Website: [www.n1hotel.co.zw](http://www.n1hotel.co.zw) |

**3 Visa**

All visitors require valid passports to travel to Zimbabwe. Visa regulations vary according to nationality and country of origin and these should be checked at your nearest tourist office or embassy before leaving your country.

Visa applications can be done online through the Zimbabwe Immigration website: [www.evisa.gov.zw](http://www.evisa.gov.zw). Note that printed copies of visas are required upon arrival.

If you need any assistance with your visa application please contact:

Ms Norah Zaranyika

Mobile: +263772727934

Email: [norah.zaranyika@potraz.gov.zw](mailto:norah.zaranyika@potraz.gov.zw)

**4 Climate**

The weather in Victoria Falls is generally sunny with chances of occasional rainfall. Average temperatures range from 25°C to 30°C.

**5 Time zone**

Zimbabwe is in the [UTC+2](https://www.timeanddate.com/time/zone/zimbabwe) Time Zone.

**6 Currency**

Zimbabwe operates a multi-currency system. The US dollar is the preferred currency for transactions.

**7 Banking Business Hours**

Banks in Zimbabwe open from 8am to 3pm from Monday to Friday and up to 11am on Saturdays. Money transfer agencies are also available in Victoria Falls.

**8 Airport Departure Tax**

A departure tax of US$30.00 is levied on all foreign visitors (non-residents) at all Zimbabwe airports for international flights. The revenue stamp can be bought at the Airport or pre-purchased at any commercial bank. A total of US$5.00 is payable for each domestic ticket. However, this tax is often incorporated in the ticket fare. Always verify with the issuing agent.

**9 Electrical Appliances**

In main centres and main tourist resorts, all appliances run on 220 volts. Outlets are of the 3-pin, 13amp type.

**10 Security**

Zimbabweans are known for their hospitality and friendliness towards each other and visitors alike. Although all Zimbabweans are very helpful it is always advisable to be cautious when dealing with strangers. Police officers are very helpful and are easily identified by their uniforms although some may be plainclothes police. Like everywhere in the world valuables should always be safeguarded or left in the hotel safe box. If you do not know where to obtain a certain service or you are not sure always contact the Zimbabwe Tourism Authority, Publicity Association, Police Post or the Hotel Information Desk.

**11 Health protection**

For World Health Organization recommendations concerning your health please consult

<https://www.who.int/ith/ith-country-list.pdf?ua=1>, especially the very last page.

Yellow fever vaccination certificates are required for people coming to Zimbabwe from areas at risk of this disease.

**12 Customs Concession**

Your personal possessions which are not intended for disposal or consumption in Zimbabwe are allowed entry duty-free. For dutiable goods, a maximum value of USD250.00 is permissible duty free.

**13 Communication**

The access code for Zimbabwe is 263 and it operates under the Central African Time zone. The country has one fixed landline operator and 3 mobile cellular network service providers. Internet access is also available from Internet cafes in and around the major cities and hotspots at major hotels and international airports.

**14 Zimbabwe**

Zimbabwe is a landlocked country in southern Africa with an estimated population of 12.5 million people. It is bordered by Botswana to the west, Zambia to the north, Mozambique to the east, and South Africa to the south. The capital city is Harare and other major cities include Bulawayo, Mutare, Gweru and Masvingo.

**15 Tourism**

Zimbabwe is a welcoming, unique and fascinating tourist destination and is home to the mighty Victoria Falls, which is one of the seven natural wonders of the world. Other fascinating places include Lake Kariba, the second largest man-made lake on earth, the refreshing Eastern Highlands, the exotic Matobo Hills and the Great Zimbabwe National Monument. The nation is richly endowed with pristine wildlife, a unique culture and a naturally warm and friendly people. These attributes contribute immensely to the high degree of attractiveness that position Zimbabwe as one of the most attractive tourist destinations in the world.

**16 Culture, Religion and Language**

Zimbabwe is a multi-racial society where people of different nationalities live in harmony. People living in urban areas have a westernized lifestyle and are predominately Christian, while in the rural areas many African traditions have been preserved. English is the official language and other widely spoken languages are Chishona and Sindebele which have various dialects and other minority languages, such as Sotho, Venda, Chewa, Shangani and Tonga.

**17 Traditional Foods**

Hotels, restaurants and homes in Zimbabwe offer a wide variety of meals ranging from oriental recipes, Chinese cuisine, seafood to takeaways, but the best of all are the local traditional recipes, which are a healthy, nutritious option. Sadza is the staple food in Zimbabwe and is made from maize meal (or millet and rapoko) which is eaten as a thick porridge. A wide range of side dishes are available such as dried meat in peanut butter, or a range of vegetables such as kale, rape, mustard leaves, broccoli, cabbage, okra and other exotic local specialities such as pumpkin leaves, black jack, derere and dried vegetables such as munyemba, nyevhe, mowa with peanut butter. Pumpkins and their seeds are also a delicious option.

**18 Motor Vehicles**

Private motor vehicles, caravans and trailers may be brought temporarily into Zimbabwe provided they are licensed in their home countries and bear the appropriate registration plates and a nationality plaque. The International Certificate of Motor Vehicles is recognized in Zimbabwe.

Cars with or without chauffeurs can be hired in most tourist areas from international recognized firms. Taxis are available at every airport and hotel in Zimbabwe.

**19 Driving in Zimbabwe**

International driving and driving licences issued in all SADC countries are valid in Zimbabwe. Visitors from other countries not covered by this agreement are able to drive for a period of 90 days using driving licences issued in their home countries. If not printed in English, it should have a certificate of authority and validity, or a translation of the text with the bearer’s photograph attached. Renewal after expiry of this period is obtained from the Ministry of Transport and Communications. Driving is on the left hand side. At all intersections a fire engine ambulance or police vehicle sounding a siren takes precedence over all other traffic, and drivers must move out of its course and remain stationary until it has passed. The general speed limit in Zimbabwe is 120km/h on open roads and 60km/h in urban areas. Toll gates are operational on all major highways and the charges vary from USD$2.00 to USD$10.00.

**20 Contact persons**

For any further information concerning the meeting and the country please contact:

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 +263 712 871 341

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