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| ITU logo | INTERNATIONAL TELECOMMUNICATION UNION  **TELECOMMUNICATION STANDARDIZATION SECTOR**  STUDY PERIOD 2017-2020 | | | TSAG-TD287R1 | |
| **TSAG** | |
| **Original: English** | |
| **Question(s):** | | | N/A | Geneva, 10-14 December 2018 | |
| **TD** | | | | | |
| **Source:** | | | Rapporteur, RG-WM | | |
| **Title:** | | | Agenda for meetings of RG-WM during December 2018 TSAG Meeting | | |
| **Purpose:** | | | Admin | | |
| **Contact:** | | Stephen J. Trowbridge Nokia USA | | | Tel: +1 303 809 7423 E-mail: [steve.trowbridge@nokia.com](mailto:steve.trowbridge@nokia.com) |

Time Allocation and relationship of RG-WM to RG-SC

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | 9:30-10:45 | 11:15-12:30 | 14:30-15:45 | 16:15-17:30 |
| Tuesday |  | RG-SC |  | **RG-WM** |
| Wednesday | RG-SC | **RG-WM**&RG-SC |  |  |
| Thursday | RG-SC |  |  | **RG-WM** |

Tentative drafting sessions during lunchtime, to review ITU-T A.1 and A.13 in detail:

|  |  |
| --- | --- |
|  | 13:15-14:15 |
| Wednesday | **RG-WM** |
| Thursday | **RG-WM** |

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| --- | --- | --- |
| **Opening** | | |
| [TD287](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T17-TSAG-181210-TD-GEN-0287) | Rapporteur | Agenda of TSAG RG-WM |
|  | Rapporteur | Opening Remarks |
| **General** | | |
| [TD316](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T17-TSAG-181210-TD-GEN-0316) | Rapporteur | Draft report of the TSAG joint RG-SC and RG-WM interim e-meeting, 31 May 2018 |
| [TD395](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T17-TSAG-181210-TD-GEN-0395) | Rapporteurs | Draft agenda for the joint meeting TSAG Rapporteur Group SC and Rapporteur Group WM (to come) |
| [TD288](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T17-TSAG-181210-TD-GEN-0288) | Rapporter | Reserved for report of TSAG RG-WM |
| **EWM and Web Site** | | |
| [TD297](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T17-TSAG-181210-TD-GEN-0297) | TSB Director | Electronic working methods services and database applications report |
| [TD384](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T17-TSAG-181210-TD-GEN-0384) | ITU-T SG15 | iLS Report on Electronic Working Methods |
| C059 | Russian Federation | Russian Federation IPR transparency for Recommendations on the ITU web-site and at the meetings |
| **Miscellaneous** | | |
| [C053](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T17-TSAG-C-0053) | Japan | Proposed actions to study the mapping between the SDGs and the Questions in each Study Group |
| [TD405](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T17-TSAG-181210-TD-GEN-0405) | Chairman ITU-T SG13 | Guidelines for the development of technical recommendations |
| **WTSA Resolution 1** | | |
|  | No Contributions | |
| **Recommendation ITU-T A.1** | | |
| [TD423R2](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T17-TSAG-181210-TD-GEN-0423) | Editor | Editor’s Draft Revised Recommendation ITU-T A.1 (Dec 2018) |
| TD261 | Editor | Editor’s Draft Revised Recommendation ITU-T A.1 (Feb/Mar 2018) |
| [C049](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T17-TSAG-C-0049) | USA, Canada | Proposed improvement to Recommendation ITU-T A.1, clause 3.1.6 |
| [C051](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T17-TSAG-C-0051) | Korea | Proposal on discussion points for “Erratum” |
| [TD389](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T17-TSAG-181210-TD-GEN-0389) | TSB | Clarification on the use of errata |
| **Recommendation ITU-T A.13** | | |
| [TD436R1](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T17-TSAG-181210-TD-GEN-0436) | Editor | Editor’s Draft Revised Recommendation A.13 (Dec 2018) |
| TD262R1 | Editor | Editor’s Draft Revised Recommendation ITU-T A.13 (Feb/Mar 2018) |
|  |  | Review completed up to clause 2.5 |
|  |  | Rapporteur to propose text for clause 2 to include Appendices agreed separately from their base Recommendations (intended for cancelled June 2018 e-meeting) |
| **Rapporteur and Editor’s Manual** | | |
| [TD263](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T17-TSAG-180226-TD-GEN-0263) | **Editor** | Editor Draft Rapporteur and Editor’s Manual. |
|  |  | Review completed through clause 8.5 during an e-meeting held before the last TSAG meeting in February 2018 |
|  |  | It is suggested to clarify the changes in A.1 and A.13 first, then to update this manual accordingly |
|  |  | Plan to request TSAG to authorize one e-meeting prior to the September 2019 meeting of TSAG to complete review and update of Rapporteur and Editor’s Manual. Take into account revised A-series Recommendations determined in December 2018 and approved September 2019 in an update of the manual to be agreed September 2019 |

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