|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ITU logo | INTERNATIONAL TELECOMMUNICATION UNION  **TELECOMMUNICATION STANDARDIZATION SECTOR**  STUDY PERIOD 2017-2020 | | | **TSAG-TD450R1** |
| **TSAG** |
| **Original: English** |
| **Question(s):** | | | N/A | Geneva, 23-27 September 2019 |
| **TD** | | | | |
| **Source:** | | | TSAG Management Team | |
| **Title:** | | | Agenda for the TSAG closing plenary, 27 September 2019 | |
| **Purpose:** | | | Information, Discussion | |
| **Contact:** | | Reinhard Scholl TSB | | Tel: +41 22 730 5860 E-mail: [tsbtsag@itu.int](mailto:tsbtsag@itu.int) |

|  |  |
| --- | --- |
| **Keywords:** | TSAG agenda; |
| **Abstract:** | This TD holds the draft agenda for the TSAG closing plenary, 27 September 2019. |

**Action**: TSAG is invited to review and approve this draft agenda.

Status: 27 September 2019, 08:30 – this document is subject to further changes.

TSAG Contributions available at: <https://www.itu.int/md/T17-TSAG-190923-C>

TSAG TDs available at: <https://www.itu.int/md/T17-TSAG-190923-TD>

yellow = to come

# Draft Agenda

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Friday 27 September 2019** | | | | |
| **09:00** | **17** | **Draft agenda closing plenary** | [TD450](https://www.itu.int/md/T17-TSAG-190923-TD-GEN-0450)-R1 | Will contain the draft agenda for the closing plenary. |
|  | **18** | **Bridging the Standardization Gap (BSG)** |  | (ref. WTSA-16 Res. 44)  See section 7 of TSB Director’s Report [TD466](https://www.itu.int/md/T17-TSAG-190923-TD-GEN-0466) |
|  | **18.1** | University of Nigeria, Nsukka: Implementation of WTSA-16 Resolution 44 and RESOLUTION 123 (Rev. DUBAI, 2018) | [C076](https://www.itu.int/md/T17-TSAG-C-0076) | The spirit of Resolution 44 (Rev. Hammamet, 2016) and RESOLUTION 123 (Rev. DUBAI, are to help mostly developing countries who may not have sufficient capacity to implement ITU-T recommendation. However it should be understood that some developed countries may also be finding it difficult to understand Resolution 44 (Rev. Hammamet, 2016) because it is not well understood as not all ITU-T recommendations are well crafted. It is therefore believed that the lack of capacity to understand these recommendations contributes to low implementations of the recommendations.  The University of Nigeria therefore proposes   1. that TSAG provides a Work plan on production of guidelines on which ICT issues can be best championed by the High-Level delegates; this is a situation whereby ITU-T uses Top Management For a as a platform to introduce prevailing ITU-T Recommendations to High level management teams from developing countries. This will bring about the knowledge of these Resolutions to both the policy maker, legislatures and Regulators to harvest any new Resolution with the benefit of ensuring its implementation quickly. 2. to conduct survey on the implementation by administrations in adopting the age long guidelines and establishment of national Standardization secretariat for ITU-T; as this establishment of Standardisation secretariat has been enjoying very low attention and as well using the High-level plat form of delegated from the developing country will help to reverse attitude of administrations to this attitude. 3. call for proposals on how to reduce the cost of equipment and of rolling out networks and facilities taking into account the needs and requirements of developing countries; and the need for capacity building particularly with regards to constant developments in technology and the need to upgrade equipment and network 4. conduct gap analysis on participation in the establishment and widespread use of telecommunication standards, and enhancing contribution in ITU-T study groups by developing countries in order to contribute to work in ITU-T; and the need for delibrate support to participants from developing countries as espoused in both Res 44 and Res 123 5. to call for contributions on the cause of low participation in ITU-T study group activities from developing countries; as this is very much pronounced particularly in the evolution of new technologies like IMT 2020, FNW 2030 amongst others 6. that there be a Regional office for ITU in Africa that should have a very strong link with the Africa Union (AU). A permanent office in the AU on ICT/Telecommunications has to be created in the AU and maned by personnel approved and or appointed by ITU. The role of the ITU office in AU for instance, should be to hold and host constant conferences, workshops seminars, etc. for the High Level delegate on ICT (Head of States inclusive) on a regular basis on developments in ITU-T; Hence it is anticipated that ITU-T or ITU generally will be using these dedicated officers at these regional offices to hold regular meetings, workshops, seminars, etc to engage these High level delegates on prevailing resolutions made by ITU-T for implementations at their various administrations. Experience shows that directive on the implementations of these resolutions will achieve faster result through High level delegates than when a delegate from the administrations comes back to now start the rigour of raising memos through his ministry, up to the Executive council before accent will be granted for that administration to adopt it, and behold this may take years, whereas if it is the other way it will just require days or months. 7. ITU-T to call for contributions for the creation of sub-regional offices, for sub-regional group activities on ITU–T issues by experts both within the ITU and beyond. This sub-regional offices of the ITU will go further in promoting regional sub study groups that should domesticate ITU-T Resolutions  * This office can be integrated into the sub-regional bodies, for example for Africa, ECOWAS, SADEC, EAST AFRICA NORTH AFRICA.  1. ITU-T to call for contributions by experts both within the ITU and beyond to ascertain the relevance of according fellowship to those contributing to ITU-T work from the Academia that may be handicapped to attend ITU meetings. Fellowship should be also targeted on those contributing to ITU work   The University ofNigeria propose to establish a new work item under TSAG   * on need to create awareness of the implementation, benefits and impact both to ITU-T and member states of Resolution 44 and Res 124, through, for instance, the establishment of offices at the regional entities like AU in Africa and sub-regional levels in Africa as well at the other continents; * invite ITU-T to identify, particularly training needs to be required at ITU-T RGs meetings to support, particular in capacity building, towards effective contributions of proposal that is of interest to each region, and the provision of more fellowship awards. * to ascertain the relevance of according fellowship to those contributing to ITU-T work from the Academia that may be handicapped to attend ITU meetings. * Attached Annex is a break down of Res 123 and RES 44 to some specific areas and suggested mode to address their implications. |
|  | **18.2** | TSB: Update on the Implementation of WTSA-16 Resolution 44 | [TD610](https://www.itu.int/md/T17-TSAG-190923-TD-GEN-0610) | This TD provides an overview of the activities carried out under the purview of WTSA-16 Resolution 44. TSAG is invited to consider the information provided by the TSB Director in view of [C047](https://www.itu.int/md/T17-TSAG-C-0047) by University of Nigeria received in December 2018. |
|  | **19** | **Chairman of AHG on FG-QIT4N: Report of AHG on FG-QIT4N** | [TD635](https://www.itu.int/md/T17-TSAG-190923-TD-GEN-0635) |  |
|  | **20** | **Chairman of AHG-FG-Common: Report of AHG-FG-Commons** | [TD636](https://www.itu.int/md/T17-TSAG-190923-TD-GEN-0636) |  |
|  | **21** | **Reports of TSAG Rapporteur Groups** |  |  |
|  | **21.1** | **TSAG Rapporteur Group on Strengthening Collaboration (RG-SC)** |  |  |
|  | 21.1.1 | Chairman, TSAG Rapporteur Group “Strengthening Collaboration”: Report of TSAG Rapporteur Group “Strengthening Collaboration” meeting | [TD457](https://www.itu.int/md/T17-TSAG-190923-TD-GEN-0457) | 1. **Action for TSAG to consider approval** of  * Draft revised Recommendation ITU-T A.5 “Generic procedures for including references to documents of other organizations in ITU T Recommendations” ([TD591](https://www.itu.int/md/T17-TSAG-190923-TD-GEN-0591)), and * Draft revised Recommendation ITU-T A.25 “Generic procedures for incorporating text between ITU-T and other organizations” ([TD592](https://www.itu.int/md/T17-TSAG-190923-TD-GEN-0592)).   in accordance with Resolution 1 (rev, Hammamet, 2016).   1. **Action for TSAG to send** one outgoing liaison statement:   Draft LS/o on ITU inter-Sector coordination to ISCG, TDAG, ITU-D SGs, RAG, ITU-R SGs, ITU-T SGs in [TD602](https://www.itu.int/md/T17-TSAG-190923-TD-GEN-0602) (ref. updated mappings of common interest areas of work between the ITU-D and ITU-T study groups and between the ITU-R and ITU-T study groups for ITU inter-Sector coordination).   1. **TSAG to authorize** RG-SC to meet electronically for one interim e-meeting, as indicated in RG-SC report; see section 12. 2. **TSAG to note:**   RG-SC agreed with seeking ITU-T A.5 qualification of UPU so that ITU-T A.25 could be applied for incorporation of UPU S68 in an ITU-T Recommendation.  RG-SC meeting report in TD454.  RG-SC will meet at during the fifth TSAG meeting in 2020. |
|  | 21.1.2 | Editor A.5: Draft revised Recommendation ITU-T A.5 “Generic procedures for including references to documents of other organizations in ITU-T Recommendations” (for approval) | [TD591](https://www.itu.int/md/T17-TSAG-190923-TD-GEN-0591) | This TD contains draft Recommendation ITU-T A.5 for approval after TAP consultation. |
|  | 21.1.3 | Editor A.25: Draft revised Recommendation ITU-T A.25 “Generic procedures for incorporating text between ITU-T and other organizations” (for approval) | [TD592](https://www.itu.int/md/T17-TSAG-190923-TD-GEN-0592)-R1 | This TD contains draft Recommendation ITU-T A.25 for approval after TAP consultation. |
|  | **21.2** | **TSAG Rapporteur Group on Working Methods (RG-WM)** |  |  |
|  | 21.2.1 | Chairman, TSAG Rapporteur Group on working methods: Report of TSAG Rapporteur Group on working methods | [TD463](https://www.itu.int/md/T17-TSAG-190923-TD-GEN-0463) | Draft Report of RG-WM  Actions for TSAG:   * Action 1 for TSAG: Resolve text in square brackets, and consider approval of the revised ITU-T A.1, contained in TD611-R4. * Action 2 for TSAG: Consider approval of the revised ITU-T A.13, contained in TD612-R2. * Action 3 for TSAG: Authorize RG-WM to organize two rapporteur e-meetings to address the terms of reference above. |
|  | 21.2.2 | Rapporteur: Draft revised Recommendation ITU-T A.1, Working methods for study groups of the ITU Telecommunication Standardization Sector (for approval) | [TD611-R4](https://www.itu.int/md/T17-TSAG-190923-TD-GEN-0611) | Draft revised Recommendation ITU-T A.1, Working methods for study groups of the ITU Telecommunication Standardization Sector, rollup of consultation comments and contributions. |
|  | 21.2.3 | Rapporteur: Draft revised Recommendation ITU-T A.13, Non-normative ITU-T publications, including Supplements to ITU T Recommendations (for approval) | [TD612-R2](https://www.itu.int/md/T17-TSAG-190923-TD-GEN-0612) | Draft revised Recommendation ITU-T A.13, Non-normative ITU-T publications, including Supplements to ITU T Recommendations. |
|  | **21.3** | **TSAG Rapporteur Group on Standardization Strategy (RG-StdsStrat)** |  |  |
|  | 21.3.1 | Chairman, TSAG Rapporteur Group on Standardization Strategy: Report of TSAG Rapporteur Group on Standardization Strategy | [TD461](https://www.itu.int/md/T17-TSAG-190923-TD-GEN-0461)-R1 | 1. **TSAG to approve** one outgoing liaison statement (in [TD631](https://www.itu.int/md/T17-TSAG-190923-TD-GEN-0631)) to all study groups to seek their feedback on “New IP, Shaping Future Network”. 2. **TSAG to note** that by recognizing the broad support on the statistics, to elaborate further until the next TSAG meeting on the development of realistic metrics and statistics within RG-StdsStrat; and to investigate together with TSB on the feasibility of automating those metrics generation for their implementation by the Bureau. 3. **TSAG to authorize** RG-StdsStrat to hold up to three interim e-meetings on the basis that contributions will be received. Contributions having a strategic nature are invited until the next TSAG meeting, in particular, on  * focus on hot topics which are not already discussed by ITU-T study groups and do not clearly fall within their areas of activity, * provide guidance on the metrics that could be developed to analyze the current activity within ITU-T and obtain useful insight, * discuss criteria of mapping ITU-T results to the SDGs and possible procedures for the mapping of new work items versus SDGs. * TSAG-C099 on Architecture Advisory Board, and TSAG-C089 on SDG indicators.   The interim e-meetings will also analyse the Communiqués of the TSB Director CxO meetings.  The interim e-meetings are open to all ITU-T members.  Four e-meetings are planned:   1. Friday, 1 November 2019, 13:00-15:00 Geneva time 2. Friday, 31 January 2020, 13:00-15:00 Geneva time 3. Friday, 27 March 2020, 13:00-15:00 Geneva time.   RG-StdsStrat will meet at the 5th TSAG meeting in 2020.  4) **TSAG to note** the draft meeting report of RG-StdsStrat in TD461-R1. |
|  | 21.3.2 | TSAG Chairman: LS/o AAB for pilot in SG17 | [TD633](https://www.itu.int/md/T17-TSAG-190923-TD-GEN-0633) | This LS proposes SG17 to consider the potential implementation of an Architecture Advisory Board (AAB) as a pilot. |
|  | **21.4** | **TSAG Rapporteur Group on Work Programme (RG-WP)** |  |  |
|  | 21.4.1 | Chairman, TSAG Rapporteur Group on Work Programme: Draft report of TSAG Rapporteur Group on Work Programme and structure | [TD465](https://www.itu.int/md/T17-TSAG-190923-TD-GEN-0465) | 1. **TSAG to endorse** the following changes of Questions in Study Groups: 2. SG9: creation of QA/9 (TD630) and amendment of Q6/9 (TD565) 3. SG12: merging Q18/12 into Q19/12 (TD543) 4. SG16: creation of Q12/16 (TD522R1) 5. SG17: revision of Q2/17 (TD511) 6. **TSAG to request** SG11 and SG12 to coordinate and collaborate on a new work item in SG11 on the impact of counterfeit mobile devices on quality of service (TR-CF-QoS) (TD544) 7. **TSAG to note** the draft meeting report of RG-WP in TD465. |
|  | **21.5** | **TSAG Rapporteur Group on the review of WTSA Resolutions (RG-ResReview)** |  |  |
|  | 21.5.1 | Chairman, TSAG Rapporteur Group “review of WTSA Resolutions”: Report of TSAG Rapporteur Group “Review of WTSA Resolutions” meeting | [TD455](https://www.itu.int/md/T17-TSAG-190923-TD-GEN-0455) | 1) **TSAG to approve** outgoing liaison statement on streamlining to ITU Inter-Sector Coordination Group (ISCG), ITU secretariat’s Inter-Sector Coordination Task Force (ISC-TF), TDAG, RAG, all ITU-T study groups, and all regional organizations ([TD618](https://www.itu.int/md/T17-TSAG-190923-TD-GEN-0618)-R1).  2) **TSAG to authorize** one interim e-meeting if contributions are submitted on reviewing WTSA resolutions, including streamlining as in the scope of this Rapporteur Group.  RG-ResReview will meet at the fifth TSAG meeting.  3) **TSAG to note** the meeting report in [TD455](https://www.itu.int/md/T17-TSAG-190923-TD-GEN-0455). |
|  | **21.6** | **TSAG Rapporteur Group on Regional Groups (RG-CPTRG)** |  |  |
|  | 21.6.1 | Chairman, TSAG Rapporteur Group on Regional Groups: Report of TSAG Rapporteur Group “Regional Groups” | [TD453](https://www.itu.int/md/T17-TSAG-190923-TD-GEN-0453) | This TD provides the draft report for TSAG RG-CPTRG meeting that took place on 25 September 2019, 16:15-17:57.  **Action**: TSAG invited to take note of the report of the RG-CPTRG meeting and consider additional sessions with interpretation for RG-CPTRG in the next TSAG meeting in 2020.   1. **TSAG to take note** of the report of the RG-CPTRG meeting. 2. **TSAG to consider** providing additional sessions with interpretation for RG-CPTRG in the next TSAG meeting in 2020. |
|  | **22** | **TSAG: Draft LS/o on results of FG DLT** | [TD623](https://www.itu.int/md/T17-TSAG-190923-TD-GEN-0623) | TSAG has approved the final report of FG DLT and is transferring the FG DLT deliverables to ITU-T study groups.  **Action:** TSAG to approve the liaison statement. |
|  | **23** | **Additional actions to be undertaken by TSAG** |  |  |
|  | 23.1 |  |  |  |
|  | **24** | **ITU-T meeting schedule including date of next TSAG meeting(s)** |  | The next TSAG meetings are proposed to be scheduled   * Monday 10 – Friday 14 February 2020 (tbc) or Monday 20 - Friday 24 April 2020 (tbc) * Monday 6 – Friday 10 July 2020 (tbc) or Monday 21 – Friday 25 September (tbc) |
|  | 24.1 | TSB Director: Schedule of ITU-T meetings (2019, 2020) | [TD472](https://www.itu.int/md/T17-TSAG-190923-TD-GEN-0472)-R1 | This document presents the meetings schedule for ITU-T from January 2019 to December 2020.  TSAG is invited to note the document. |
|  | **25** | **Any other business** |  |  |
|  | 25.1 |  |  |  |
|  | **26** | **Consideration of draft meeting Report** |  | TSAG delegates are invited to comment (14 day comment period) |
|  | **27** | **Closing remarks by the Director, TSB** |  |  |
|  | **28** | **Closure of meeting** |  |  |
| **End** |  | TSAG finishes at … |  |  |

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_