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| ITU logo | INTERNATIONAL TELECOMMUNICATION UNION  **TELECOMMUNICATION STANDARDIZATION SECTOR**  STUDY PERIOD 2017-2020 | | | **TSAG-TD460R1** | |
| **TSAG** | |
| **Original: English** | |
| **Question(s):** | | | N/A | Geneva, 23-27 September 2019 | |
| **TD** | | | | | |
| **Source:** | | | Rapporteur, TSAG RG-StdsStrat | | |
| **Title:** | | | Draft agenda TSAG RG-StdsStrat meeting, 25 September 2019, 09:30-10:45 hours CEST | | |
| **Purpose:** | | | Information, Discussion | | |
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| **Keywords:** | TSAG RG-StdsStrat agenda; |
| **Abstract:** | This TD provides the draft agenda for TSAG RG-StdsStrat meeting 25 September 2019, 09:30-10:45 hours CEST. |

**Action**: TSAG RG-StdsStrat invited to adopt this agenda.

| **Timing** | **#** | **Agenda Item** | **Docs** | **Summary and Proposal** |
| --- | --- | --- | --- | --- |
| **Wednesday**  **25 September 2019, 09:30 CEST** |  | **TSAG Rapporteur Group on Standardization Strategy (RG-StdsStrat)** |  | (ref. WTSA-16 Res. 22) |
| **09:30** | **1** | **Opening and welcome** |  |  |
|  | **2** | **Rapporteur, TSAG Rapporteur Group on Standardization Strategy: draft agenda** | [TD460](https://www.itu.int/md/T17-TSAG-190923-TD-GEN-0460)-R1 | This TD provides the draft agenda for RG-StdsStrat meeting.  TSAG RG-StdsStrat is invited to adopt this agenda. |
|  | **3** | **Rapporteur: RG-StdsStrat progress report from interim e-meetings** | [TD489](https://www.itu.int/md/T17-TSAG-190923-TD-GEN-0489) | This TD provides the draft progress report of the TSAG RG-StdsStrat interim e-meetings since January 2019.  TSAG is invited to take note of this report. |
|  | **4** | **Communiqués of CTO group meetings,**  **Hot topics** |  | (ref. WTSA Resolution 68) |
|  | 4.1 | TSB: Communiqué of the TSB Director CTO CJK consultation meeting, 16 July 2019, Tokyo, Japan | [TD471](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T17-TSAG-190923-TD-GEN-0471) | This TD provides the communiqué of the TSB Director CTO CJK consultation meeting, 16 July 2019, Tokyo, Japan.  (was covered during the 29 August 2019 e-meeting). |
|  | 4.2 | TSB: Communiqué of the TSB Director CTO consultation meeting, 8 September 2019, Budapest/Hungary | [TD582](https://www.itu.int/md/T17-TSAG-190923-TD-GEN-0582) | This TD provides the communiqué of the TSB Director CTO consultation meeting, 8 September 2019, Budapest, Hungary. |
|  | 4.4 | ITU-T SG2: LS/r on hot topics (reply to TSAG - LS 16) [from ITU-T SG2] | [TD515](https://www.itu.int/md/T17-TSAG-190923-TD-GEN-0515) | This liaison answers [TSAG - LS 16](http://ifa.itu.int/t/2017/ls/tsag/sp16-tsag-oLS-00016.doc).  This liaison contains the reply to the liaison received from TSAG on “hot topics”. |
|  | 4.5 | ITU-T SG3: LS/r on hot topics (reply to TSAG-LS16) [from ITU-T SG3] | [TD537](https://www.itu.int/md/T17-TSAG-190923-TD-GEN-0537) | This liaison answers [TSAG-LS16](http://ifa.itu.int/t/2017/ls/tsag/sp16-tsag-oLS-00016.doc).  ITU-T SG3 informs TSAG that there are currently no updates on the revised list of hot topics. |
|  | 4.6 | ITU-T SG5: LS/r on hot topics (reply to TSAG-LS16) [from ITU-T SG5] | [TD561](https://www.itu.int/md/T17-TSAG-190923-TD-GEN-0561) | This liaison answers [TSAG-LS16](http://ifa.itu.int/t/2017/ls/tsag/sp16-tsag-oLS-00016.doc).  This LS contains the reply of ITU-T SG5 on hot topics. |
|  | 4.7 | ITU-T SG9: LS/r on hot topics (TSAG-LS16) [from ITU-T SG9] | [TD563](https://www.itu.int/md/T17-TSAG-190923-TD-GEN-0563) | This liaison answers [TSAG-LS16](http://ifa.itu.int/t/2017/ls/tsag/sp16-tsag-oLS-00016.doc).  This LS contains the reply of ITU-T SG9 on hot topics. |
|  | 4.8 | ITU-T SG12: LS/r on hot topics (reply to TSAG-LS16) [from ITU-T SG12] | [TD542](https://www.itu.int/md/T17-TSAG-190923-TD-GEN-0542) | This liaison answers [TSAG - LS 16](http://ifa.itu.int/t/2017/ls/tsag/sp16-tsag-oLS-00016.doc). |
|  | 4.9 | ITU-T SG13: LS/r reply on hot topics (reply to TSAG-LS17) [from ITU-T SG13] | [TD529](https://www.itu.int/md/T17-TSAG-190923-TD-GEN-0529) | This liaison answers [TSAG - LS 16](http://ifa.itu.int/t/2017/ls/tsag/sp16-tsag-oLS-00016.doc).  Status information on identified hot topics from ITU-T SG13 for TSAG. |
|  | 4.10 | ITU-T SG15: LS/r to TSAG on hot topics (reply to TSAG-LS16) [from ITU-T SG15] | [TD571](https://www.itu.int/md/T17-TSAG-190923-TD-GEN-0571) | This liaison answers [TSAG-LS16](http://ifa.itu.int/t/2017/ls/tsag/sp16-tsag-oLS-00016.doc).  This LS contains the reply of ITU-T SG15 to TSAG on hot topics. |
|  | 4.11 | ITU-T SG16: LS/r on hot topics (Reply to TSAG-LS16) [from ITU-T SG16] | [TD524](https://www.itu.int/md/T17-TSAG-190923-TD-GEN-0524) | This liaison answers [TSAG - LS 16](http://ifa.itu.int/t/2017/ls/tsag/sp16-tsag-oLS-00016.doc).  This reply LS provides an update to TSAG on hot topics in ITU-T SG16. |
|  | 4.12 | ITU-T SG17: LS/r on hot topics (Reply to TSAG-LS16) [from ITU-T SG17] | [TD596](https://www.itu.int/md/T17-TSAG-190923-TD-GEN-0596) | This liaison answers [TSAG-LS16](https://www.itu.int/ifa/t/2017/ls/tsag/sp16-tsag-oLS-00016.doc).  Study Group 17 reviewed the liaison statement (Ref: TSAG-LS16) on hot topics, provides an update on these hot topics as well as some suggestions. |
|  | 4.13 | ITU-T SG20: LS/r on hot topics (reply to TSAG - LS 16 -E) [from ITU-T SG20] | [TD533](https://www.itu.int/md/T17-TSAG-190923-TD-GEN-0533) | This liaison answers [TSAG-LS16](http://ifa.itu.int/t/2017/ls/tsag/sp16-tsag-oLS-00016.doc).  This LS contains the reply of ITU-T SG20 on hot topics. |
|  | 4.3 | Symantec Corporation (United States): Suggestions on improving the format to collect input on Hot Topics | [C098](https://www.itu.int/md/T17-TSAG-C-0098) | This contribution shares about the difficulties to input into the Hot Topics table and makes suggestions to improve its format.  Symantec Corporation would like to make a few suggestions   * Firstly have a synthesis Hot Topics first table with no details but a real value text that gives a recommendation for a specific outcome to TSAG * Secondly, for each Hot Topic there should be a separate table with columns for each of the key input sources (Workshop, Work Program, etc.) to be filled in by SGs in a format where the input doesn’t need to be in a tiny column but help a “one eye” table by Hot Topics * The definition of Hot Topics should be present. Is a Hot Topic equal to a Next Big Thing? Of do we need to show at least one existing work item for a Hot Topic? * Do we need to list all the work items in the work program or do we want to just keep aggregate numbers and trends (X amount of Work Items, growing by X%) * What is the life time of a Hot Topic? We would like to make sure we can remove Hot Topics as the interest fades away.   We would like to make sure that this exercise is made more consistently, efficiently, sustainably and meaningfully for Study Groups and TSAG. |
|  | 4.14 | Rapporteur: Updated list of hot topics | [TD606](https://www.itu.int/md/T17-TSAG-190923-TD-GEN-0606) | This TD provides an update of the list of Hot topics from LS16, collecting all inputs received by the RG-StdsStrat group.  TSAG RG-StdsStrat invited to review this update. |
|  | **8** | **Preparation for the joint meeting RG-WP and RG-StdsStrat** | [TD490](https://www.itu.int/md/T17-TSAG-190923-TD-GEN-0490) | TD490 holds the draft agenda for the joint meeting RG-WP and RG-StdsStrat.  Cs 082, 083, 084, 085, 086, 087, 088, 089, 099, and TDs 470, 574, xxx, xxx1, xxx2, will be handled in the joint meeting. |
|  | **9** | **Outgoing liaison statements** |  |  |
|  | **10** | **Selection of next RG-StdsStrat Chairman** |  |  |
|  | **11** | **Future meetings, interim RG-StdsStrat e-meetings** |  | * 5th TSAG meeting in 2020 |
|  | **12** | **AOB** |  |  |
| **10:45** | **13** | **Closure of the meeting** |  |  |

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