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| ITU logo | INTERNATIONAL TELECOMMUNICATION UNION**TELECOMMUNICATIONSTANDARDIZATION SECTOR**STUDY PERIOD 2017-2020 | **TSAG-TD640R1** |
| **TSAG** |
| **Original: English** |
| **Question(s):** | N/A | Geneva, 10-14 February 2020 |
| **TD** |
| **Source:** | TSAG Management Team |
| **Title:** | Draft time management plan (Geneva, 10-14 February 2020) |
| **Purpose:** | Information |
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| **Keywords:** | TSAG time management plan; |
| **Abstract:** | This TD holds the draft time management plan with the overview of scheduled sessions for the fifth TSAG meeting in this study period.Adhoc, drafting, and tutorial sessions are also listed. |

**Action**: TSAG is invited to note this draft time management plan.

Status: 9 February 2020, 17:00

**DRAFT TIMEPLAN FOR TSAG AND RELATED RAPPORTEUR GROUP MEETINGS**Note - Additional ad hoc groups, drafting and tutorial sessions may be scheduled (see next page); the allocation of time slots to TSAG Rapporteur Groups is preliminary and subject to modification

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| **Session #** | **Monday****10 February 2020** | **Tuesday****11 February 2020** | **Wednesday****12 February 2020** | **Thursday****13 February 2020** | **Friday****14 February 2020** |
| #1; am | **9:30 - 10:45**TSAG Plenary | **9:30 - 10:45**TSAG Rapporteur Group on Regional Groups | **9:30 - 10:45**TSAG Rapporteur Group on Standardization Strategy | **9:30 - 10:45**TSAG Rapporteur Group on Working Methods | **9:00 - 10:15**TSAG Plenary |
| *Coffee break* |  |  |  |  |  |
| #2; am | **11:15 - 12:30**TSAG Plenary | **11:15 - 12:30**TSAG Rapporteur Group on Work Programme | **11:15 - 12:30**TSAG Rapporteur Group on Work Programme | **11:15 - 12:30**TSAG Rapporteur Group on Standardization Strategy | **10:45 - 12:00**TSAG Plenary |
| *Lunch* |  | **12:45 - 13:45**Newcomers session |  |  |  |
| #3; pm | **14:30 - 15:45**TSAG Plenary | **14:30 - 15:45**TSAG Rapporteur Group on Work Programme | **14:30 - 15:45**TSAG Rapporteur Group on the review of WTSA Resolutions | **14:30 - 15:45**TSAG Rapporteur Group on Strengthening Collaboration | **14:30 - 15:45**TSAG Plenary |
| *Coffee break* |  |  |  |  |  |
| #4, pm | **16:15 - 17:30**TSAG Plenary | **16:15 - 17:30**TSAG Rapporteur Group on Working Methods | **16:15 - 17:30**TSAG Rapporteur Group on the review of WTSA Resolutions | **16:15 - 17:30**TSAG Rapporteur Group on Work Programme | **16:15 - 17:30**TSAG Plenary |
| #5, pm | **18:00 - 19:30**TSAG receptionsponsored by Kingdom of Saudi Arabia |  |  |  |  |

**Schedule of adhoc/drafting, and tutorial sessions:**

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| **Date** | **Time** | **Title** | **Room** |
| 12 February 2020 (WED) | 12:45 – 13:45 | TSB tutorial/information session on [TD731](https://www.itu.int/md/T17-TSAG-200210-TD-GEN-0731): WTSA-20: Tools and guidelines for document preparation, submission and tracking | Popov |
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