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| ITU logo | INTERNATIONAL TELECOMMUNICATION UNION  **TELECOMMUNICATION STANDARDIZATION SECTOR**  STUDY PERIOD 2017-2020 | | | **TSAG-TD640R1** |
| **TSAG** |
| **Original: English** |
| **Question(s):** | | | N/A | Geneva, 10-14 February 2020 |
| **TD** | | | | |
| **Source:** | | | TSAG Management Team | |
| **Title:** | | | Draft time management plan (Geneva, 10-14 February 2020) | |
| **Purpose:** | | | Information | |
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| **Keywords:** | TSAG time management plan; |
| **Abstract:** | This TD holds the draft time management plan with the overview of scheduled sessions for the fifth TSAG meeting in this study period. Adhoc, drafting, and tutorial sessions are also listed. |

**Action**: TSAG is invited to note this draft time management plan.

Status: 9 February 2020, 17:00

**DRAFT TIMEPLAN FOR TSAG AND RELATED RAPPORTEUR GROUP MEETINGS**Note - Additional ad hoc groups, drafting and tutorial sessions may be scheduled (see next page); the allocation of time slots to TSAG Rapporteur Groups is preliminary and subject to modification

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| **Session #** | **Monday**  **10 February 2020** | **Tuesday**  **11 February 2020** | **Wednesday**  **12 February 2020** | **Thursday**  **13 February 2020** | **Friday**  **14 February 2020** |
| #1; am | **9:30 - 10:45**  TSAG Plenary | **9:30 - 10:45**  TSAG Rapporteur Group on Regional Groups | **9:30 - 10:45**  TSAG Rapporteur Group on Standardization Strategy | **9:30 - 10:45**  TSAG Rapporteur Group on Working Methods | **9:00 - 10:15**  TSAG Plenary |
| *Coffee break* |  |  |  |  |  |
| #2; am | **11:15 - 12:30**  TSAG Plenary | **11:15 - 12:30**  TSAG Rapporteur Group on Work Programme | **11:15 - 12:30**  TSAG Rapporteur Group on Work Programme | **11:15 - 12:30**  TSAG Rapporteur Group on Standardization Strategy | **10:45 - 12:00**  TSAG Plenary |
| *Lunch* |  | **12:45 - 13:45**  Newcomers session |  |  |  |
| #3; pm | **14:30 - 15:45**  TSAG Plenary | **14:30 - 15:45**  TSAG Rapporteur Group on Work Programme | **14:30 - 15:45**  TSAG Rapporteur Group on the review of WTSA Resolutions | **14:30 - 15:45**  TSAG Rapporteur Group on Strengthening Collaboration | **14:30 - 15:45**  TSAG Plenary |
| *Coffee break* |  |  |  |  |  |
| #4, pm | **16:15 - 17:30**  TSAG Plenary | **16:15 - 17:30**  TSAG Rapporteur Group on Working Methods | **16:15 - 17:30**  TSAG Rapporteur Group on the review of WTSA Resolutions | **16:15 - 17:30**  TSAG Rapporteur Group on Work Programme | **16:15 - 17:30**  TSAG Plenary |
| #5, pm | **18:00 - 19:30**  TSAG reception  sponsored by Kingdom of Saudi Arabia |  |  |  |  |

**Schedule of adhoc/drafting, and tutorial sessions:**

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| **Date** | **Time** | **Title** | **Room** |
| 12 February 2020 (WED) | 12:45 – 13:45 | TSB tutorial/information session on [TD731](https://www.itu.int/md/T17-TSAG-200210-TD-GEN-0731): WTSA-20: Tools and guidelines for document preparation, submission and tracking | Popov |
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