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| ITU logo | INTERNATIONAL TELECOMMUNICATION UNION  **TELECOMMUNICATION STANDARDIZATION SECTOR**  STUDY PERIOD 2017-2020 | | | TSAG-TD1182 | |
| **TSAG** | |
| **Original: English** | |
| **Question(s):** | | | N/A | Virtual, 10-17 January 2022 | |
| **TD** | | | | | |
| **Source:** | | | Rapporteur, TSAG Rapporteur Group on Working Methods | | |
| **Title:** | | | Draft Report of TSAG RG-WM meeting, 12 & 13 January 2022 | | |
| **Purpose:** | | | Discussion | | |
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| **Keywords:** | Working Methods; report; Recommendation; Resolution; |
| **Abstract:** | TSAG Rapporteur Group on Working Methods (RG-WM) held two virtual sessions during this TSAG on Wednesday 12 and Thursday 13 January 2022 respectively, and is pleased to bring the following conclusions for action to the TSAG plenary: 1) to adopt revised A.1 in TD1244 as part of Part III of TSAG Report to WTSA (Doc25 for draft revised A-series Recommendations). 2) to adopt revised Res.1 in TD1245R1 as part of Part II of TSAG Report to WTSA (Doc24 for draft revised Resolutions). 3) to attach status of discussion of revision to Section 7 of Resolution 1 in TD1321 as an appendix of Part II of TSAG Report to WTSA (Doc24 for draft revised Resolutions). 4) TSAG to agree to establish a new work item A.SupplRA with A.13 justification in TD1318R1 and draft base text in TD1317R1. 5) TSAG to note the meeting report in TD1182. |

# 1 Introduction

TSAG Rapporteur Group on Working Methods (RG-WM) held two virtual sessions during this TSAG on Wednesday 12 (12:30 - 16:30) and Thursday 13 January 2022 (14:30 - 16:30) respectively, Geneva time with captioning.

Mr Stephen J Trowbridge (Nokia, USA), Rapporteur of TSAG RG-WM, chaired RG-WM meeting.

# 2 Actions for TSAG

1. TSAG to adopt revised A.1 in [TD1244](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T17-TSAG-220110-TD-GEN-1244) as part of Part III of TSAG Report to WTSA (Doc25 for draft revised A-series Recommendations).
2. TSAG to adopt revised Res.1 in [TD1245R1](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T17-TSAG-220110-TD-GEN-1245) as part of Part II of TSAG Report to WTSA (Doc24 for draft revised Resolutions).
3. TSAG to attach status of discussion of revision to Section 7 of Resolution 1 in [TD1321](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T17-TSAG-220110-TD-GEN-1321) as an appendix of Part II of TSAG Report to WTSA (Doc24 for draft revised Resolutions).
4. TSAG to agree to establish a new work item A.SupplRA with A.13 justification in [TD1318R1](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T17-TSAG-220110-TD-GEN-1318) and draft base text in [TD1317R1](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T17-TSAG-220110-TD-GEN-1317).
5. TSAG to note the meeting report in [TD1182](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T17-TSAG-220110-TD-GEN-1182).

# 3 Opening and agenda

The first session of RG-WM meeting started on 12 January 2022 at 12:30.

Mr. Trowbridge extended his warm welcome to the participants of the meeting. He explained in [TD1181R1](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T17-TSAG-220110-TD-GEN-1181) ‘agenda of RGWM meeting’ there is upfront a table listing all input documents to this RGWM meeting, including the respective IRM contribution number and the WTSA contribution number. He noted the availability of some regional proposals have given rise to some TDs with side-by-side comparison of some WTSA proposals on the same subjects within the scope of RGWM.

After this table of input documents, the RGWM agenda was shown as ‘colourful’ as in several past meetings of this group - green items are prioritized to cover based on input documents to this TSAG; yellow are for continued discussion from prior e-meetings and/or to examine WTSA regional proposals, if time permits in this RGWM meeting; red are items where discussion is not necessary as consensus seems to exist, or it belongs also to other place (other RG or PLEN).

Rapporteur explained especially that Revision 1 to TD1181 was because of a couple of items identified for RGWM from the Rapporteur Group on strengthening collaboration (RG-SC) which met on Tuesday 11 January 2022 and shown in italic.

After discussion whether C210 should be added as part of A.1, it was clarified that C210 did not propose to modify A.1 although is relevant to A.1. With agreement to move C210 up to just after Agenda item 4 A.1 and to hold Resolution 1 to after 15:00 so that Mr Alexandre Vassiliev as the focal point of Russian Federation could join RGWM when CWG-FHR finishes, the agenda of the RG-WM meeting as found in [TD1181R1](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T17-TSAG-220110-TD-GEN-1181) was approved.

# 4 Information documents

The meeting noted the electronic working methods services and database applications report (TSB Director) ([TD1191](https://www.itu.int/md/T17-TSAG-220110-TD-GEN-1191/en)).

It was noted that the item ‘DDP for TDs’ has been in the living list for ~8 years.

The topic-specific items below are numbered according to the agenda.

# Agenda item 4 Recommendation A.1

## 4.b [TD1244](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T17-TSAG-220110-TD-GEN-1244) TSAG RG-WM RGM 2021 output - Draft revised Recommendation A.1

After briefing introduction by the Rapporteur, the meeting reviewed and reconfirmed agreement on [TD1244](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T17-TSAG-220110-TD-GEN-1244) TSAG RG-WM RGM 2021 output - Draft revised Recommendation ITU-T A.1 which was provisionally agreed prior to this RGWM meeting.

## 4.c [C206](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T17-TSAG-C-0206) Proposal on clause 5.3 in Recommendation ITU-T A.1 (Korea)

[C206](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T17-TSAG-C-0206) which proposes to revise clause 5.3 of ITU-T A.1 to consider the circumstance where inviting representatives of other SDOs and forums is inevitable to JCA.

Discussion of this contribution had been started in RG-SC on Tuesday 11 Jan 2022 and first part of its proposal was objected there, and its discussion was referred to RGWM to continue. After objections expressed against the use of ‘should’ to add too strong obligation to JCA in second part of this proposal and some further discussion, the meeting concluded that there was no consensus to make changes as a result of C206.

# Agenda item 5 Additional document

## 5.a [C210](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T17-TSAG-C-0210) Propose to improve the definition of stale work item in TSAG (MIIT China)

[C210](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T17-TSAG-C-0210) provides some SG15 cases analysis regarding current judgement in according to TSAG definition of stale work item. It proposes TSAG to improve the definition of stale work item, to distinguish the different types of new work items overdue 18 months without base text, especially the highly interested work item with lots of contributions driven, but has difficulties to reach consensus in short term.

Discussion of this contribution had been started in RG-SC on Tuesday 11 Jan 2022 and was forwarded to RGWM to continue.

The meeting distinguished the difference between ‘stale work item’ as part of the study group activity metrics which was originally defined by the Review Committee (RevCom, 2013-2016) and had been examined by the Rapporteur Group on Work Program (RG-WP), and the issue dealt by Clause 1.4.7 of A.1, the deletion of work items that have not received any contributions for two plenary cycles.

RevCom chairman Mr Maeda Yoichi clarified that ‘stale work item’ was just an indicator to call for attention to monitor the progress of a work item. The decision of a Study Group to continue or delete a work item should be based on other criteria, not just because of it is a ‘stale work item’.

The meeting noted that C210 did not propose to add ‘stale work item’ into ITU-T working method documents. Regarding the SG15 specific case, the chairman and China will discuss this offline. For TSAG, several delegates intervened that the matter was not urgent as WTSA will not be considering study group activity metrics. Further discussion on Study Group activity metrics in general, including ‘stale work item’ in particular should be continued at the first TSAG following WTSA, perhaps in the Rapporteur Group on Work Programme where such metrics are considered.

# Agenda item 6 Recommendation ITU-T A.7

## 6.a [TD1283](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T17-TSAG-220110-TD-GEN-1283) WTSA proposals on Recommendation ITU-T A.7 side-by-side

TD1283 contains a side-by-side comparison of WTSA proposals received on recommendation A.7.

The meeting looked at this TD with an objective not to try to reach any kind of TSAG consensus, but simply for delegates to understand the regional proposals in this regard.

Some proposed changes were noted especially by some delegates with different opinions, e.g, CEPT proposes that TSAG would be the only body allowed to establish Focus Groups. CITEL proposes to have a more firm time limit, 9 to 12 months for the completion of Focus Groups activity.

The meeting noted that Orange spotted an editorial comment on CITEL proposal, new 7.2 of A.7, ‘contribution’ should be ‘TD’, for attention of COM3 of WTSA to correct.

# Agenda item 9 A.supplxx - Guidelines on the appointment and operations of registration authorities (referred from RG-SC) [TD393](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T09-TSAG-120702-TD-GEN-0393) (2012)

[TD393](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T09-TSAG-120702-TD-GEN-0393) ofthe final TSAG meeting of the 2009-2012 study period was identified during the RG-SC meeting on Tuesday 11 January 2022 to be picked up and continued to advance in the work.

RGWM meeting on Wednesday 12 January 2022 agreed to established a new work item to develop a new supplement *A.supplxx - Guidelines on the appointment and operations of registration authorities* to the A-series Recommendation, with Mr. Olivier Dubuission, Orange, designated as its editor and aimed approval in next TSAG meeting after WTSA in November 2022.

# Agenda item 11 Resolution 22 - Authorization for the Telecommunication Standardization Advisory Group to act between world telecommunication standardization assemblies

## 11.a [TD1285](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T17-TSAG-220110-TD-GEN-1285) WTSA Resolution 22 proposals side-by-side

TD1285 contains a side-by-side comparison of WTSA proposals received on Resolution 22.

This TD was noted.

# Agenda item 13 Resolution 32 - Strengthening electronic working methods for the work of the ITU Telecommunication Standardization Sector

## 13.a [TD1284](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T17-TSAG-220110-TD-GEN-1284) WTSA Resolution 32 proposals side-by-side

TD1284 contains a side-by-side comparison of WTSA proposals received on Resolution 32.

It was noted that CITEL proposes to suppress this Resolution whereas APT and ATU propose to revise it to include COVID-19 measures. The meeting noted that COVID-19 measures should be addressed at ITU level in PP Resolution, given WTSA will be only 6-month from PP in 2022.

# Agenda item 10 Resolution 1 – Rules of procedure of the ITU Telecommunication Standardization Sector

## 10.b [TD1245](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T17-TSAG-220110-TD-GEN-1245) TSAG RG-WM RGM 2021 output - Draft revised Resolution 1

The Rapporteur introduced [TD1245](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T17-TSAG-220110-TD-GEN-1245) TSAG RG-WM RGM 2021 output - Draft revised Resolution 1 which was provisionally agreed prior to this RGWM meeting, with following editor’s notes:

* 1bis 6 to 1bis 9, whether to delete from Res. 1, or to keep in Res.1 with alignment with A.13?
* Rapporteur/Editor’s note on 8.3, 9.2.1, and Note of 9.4.6.
* Section 7 will be discussed separately, see 11.d below.

Orange expressed reservation of the change from ‘study group’ to abbreviation ‘SG’, noting different abbreviations in different languages. However, since this change has been implemented with agreement in several previous RGWM meetings, it was agreed to keep.

After discussion, the meeting agreed to produce [TD1245R1](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T17-TSAG-220110-TD-GEN-1245) with Editor’s notes on 8.3, 9.2.1 and Note of 9.4.6 resolved and 1bis 6 to 1bis 9 put in [] with an Editor’s note inline.

The first session of RG-WM meeting on Wednesday 12 January 2022 was closed at 16:27.

The second session of RG-WM meeting started on Thursday 13 January 2022 at 14:30, with updated agenda in [TD1181R2](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T17-TSAG-220110-TD-GEN-1181) which includes some agenda item numbers reordered as agreed by the first RGWM session, concluded agenda items strike-through, and newly produced documents added. The meeting resumed to firstly review the newly produced TDs after the first RGWM session.

# Agenda item 10 A.supplxx - Guidelines on the appointment and operations of registration authorities (referred from RG-SC) [TD1317](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T17-TSAG-220110-TD-GEN-1317) and [TD1318](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T17-TSAG-220110-TD-GEN-1318) (Continued in 2nd RGWM session)

2nd RGWM session reviewed [TD1317](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T17-TSAG-220110-TD-GEN-1317) and [TD1318](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T17-TSAG-220110-TD-GEN-1318) prepared by the designated editor and agreed the revised A.13 justification in [TD1318R1](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T17-TSAG-220110-TD-GEN-1318) and revised proposed text in [TD1317R1](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T17-TSAG-220110-TD-GEN-1317) as the baseline draft to start the work item.

# Agenda item 11 Resolution 1 – Rules of procedure of the ITU Telecommunication Standardization Sector (Continued in 2nd RGWM session)

## 11.c [TD1245R1](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T17-TSAG-220110-TD-GEN-1245) TSAG RG-WM RGM 2021 output - Draft revised Resolution 1

2nd RGWM session reviewed and agreed on [TD1245R1](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T17-TSAG-220110-TD-GEN-1245) prepared by the Rapporteur with RGWM 1st session agreement.

## 11.d [TD1246](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T17-TSAG-220110-TD-GEN-1246) Status of discussions on WTSA Resolution 1 Section 7

TD1246 was prepared by the Rapporteur to summarize the status of discussions for how to improve Resolution 1 Section 7. It identified a number of internal inconsistencies in Section 7 between the text and the figures, some steps are described out of chronological order, and there are some deviations between the text and long-standing practices. The more challenging issue is to resolve how Member State consultation should be applied in the process, or whether this should be removed with non-consensus situations regarding approval of new and revised Questions deferred to WTSA. Previous RGWM meetings identified four options but have not reached any conclusion on any of these options.

The meeting agreed for the Rapporteur to develop a draft text for update of Section 7 reflecting the 4 Options based on TD1246 and [DOC2](https://extranet.itu.int/meetings/ITU-T/T17-TSAGRGM/RGWM-210915/DOCs/T17-TSAGRGM-RGWM-210915-DOC-0002.docx) of RGWM 15 September 2021 E-meeting for an appendix to Part II of TSAG report to WTSA.

## 11.e [TD1286](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T17-TSAG-220110-TD-GEN-1286) WTSA Resolution 1 proposals side-by-side

TD1286 contains a side-by-side comparison of WTSA proposals received on Resolution 1.

This TD was noted.

# Agenda item 24 Closure

The Rapporteur summarized the action items for TSAG as shown in section 2 of this TD above.

He expressed his thanks as RGWM Rapporteur in this study period to all contributors and participants to RGWM discussion.

He also thanked TSB secretary for RGWM, Mr. Stefano Polidori and Ms Xiaoya Yang, for their support; and captioners and TSB EWM team for their services.

The Rapporteur closed the second session of this RG-WM meeting at 16:32 on 13 January 2022.

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