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| ITU logo | | **International telecommunication union**  **Telecommunication Standardization Bureau** | |  |
|  | | | Geneva, 23 July 2018 | |
| Ref: | **TSB Circular 102**  TSB Events/DA | | **To:**  - Administrations of Member States of the Union;  - ITU-T Sector Members;  - ITU-T Associates;  - ITU Academia | |
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| E-mail: | [tsbevents@itu.int](mailto:tsbevents@itu.int) | | **Copy to:**  - The Chairmen and Vice-Chairmen of ITU-T Study Groups;  - The Director of the Telecommunication Development Bureau;  - The Director of the Radiocommunication Bureau | |
| Subject: | **Second ITU Workshop on Data Processing and Management for IoT and Smart Cities & Communities (Tunis, Tunisia, 17 September 2018)** | | | |

Dear Sir/Madam,

1 I would like to inform you that at the kind invitation of the Ministry of Communication Technologies and Digital Economy of Tunisia, the **Second ITU Workshop on Data Processing and Management for IoT and Smart Cities & Communities** will take place at the [Hotel Ramada Plaza Gammarth](http://www.ramadaplaza-tunis.com/) from 09h00 to 13h00 on 17 September 2018.

The workshop will be followed by the fifth meeting of the FG-DPM which takes place at the same venue from 17-20 September 2018. More details are available on the FG-DPM web page at: [www.itu.int/go/tfgdpm](http://www.itu.int/go/tfgdpm).

2 Participation is open to ITU Member States, Sector Members, Associates and Academic Institutions and to any individual from a country that is a member of ITU who wishes to contribute to the work. This includes individuals who are also members of international, regional and national organizations. Participation at the workshop is free of charge, however seats are limited and no fellowships will be granted.

3 The objectives of the workshop are to highlight the latest deliverables of the FG-DPM and provide an overview of activities of other stakeholders including SMEs on data processing and management to support IoT and Smart Cities & Communities. The workshop includes a Roundtable aiming to discuss the engagement of different stakeholders in the activities of the FG-DPM.

4 Information relating to the workshop will be available on the event website at: <https://www.itu.int/en/ITU-T/Workshops-and-Seminars/20180917/Pages/default.aspx>. This website will be regularly updated as new or modified information become available. Participants are requested to check periodically for new updates.

5 Wireless LAN facilities will be available at the venue of the event.

6 Registration is mandatory for all participants planning to attend the workshop. You are invited to complete the online registration form available at: <https://www.itu.int/net4/CRM/xreg/web/Registration.aspx?Event=C-00005134>

by **10 September 2018. Please note that pre-registration of participants for this workshop is mandatory and will be carried out exclusively *online*.**

7 If required, visas must be requested as soon as possiblefrom the embassy or consulate representing Tunisia in your country or, if there is no such office in your country, from the one that is closest to the country of departure. Delegates who require a personal invitation letter for their visa application should visit the event webpage.

Yours faithfully,

*(signed)*

Chaesub Lee  
Director of the Telecommunication  
Standardization Bureau