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| The International Teleocmmunication Union - Connecting the World. | **International telecommunication union****Telecommunication Standardization Bureau** |  |
|  | Geneva, 10 April 2019 |
| **Ref:** | **TSB Circular 164** | **To:**- Administrations of Member States of the Union;- ITU-T Sector Members;- ITU-T Associates;- ITU Academia |
| **Tel:** | +41 22 730 5860 |
| **Fax:** | +41 22 730 5853 |
| **E-mail:** | tsbfgml5g@itu.int  | **Copy to:**- The Chairmen and Vice-Chairmen of Study Groups;- The Director of the Telecommunication Development Bureau;- The Director of the Radiocommunication Bureau |
| **Subject:** | **ITU Workshop on "Machine Learning for 5G and beyond" (17 June 2019) and Focus Group Meeting ML5G (18-20 June 2019) Geneva, Switzerland** |

Dear Sir/Madam,

1 I would like to inform you that the International Telecommunication Union is organizing
the ITU Workshop on **“Machine Learning for 5G and beyond”** which will take place at ITU Headquarters, Geneva, Switzerland, on Monday 17 June 2019.

The workshop will be followed by the 6th meeting of the [Focus Group on Machine Learning for Future Networks including 5G (FG-ML5G)](https://www.itu.int/en/ITU-T/focusgroups/ml5g/Pages/default.aspx) from 18 to 20 June 2019 at the ITU premises.

2 The FG ML5G events will be collocated with the following meetings:

• ITU-T SG11 Rapporteur group meetings from 17 to 26 June followed by the WP1/11, WP2/11 and WP3/11 meetings on 26 June 2019: <https://www.itu.int/en/ITU-T/studygroups/2017-2020/11/Pages/default.aspx>

• ITU-T SG13 Rapporteur group meetings from 17 to 28 June followed by the WP1/13, WP2/13and WP3/13 meetings on 28 June 2019: <https://www.itu.int/en/ITU-T/studygroups/2017-2020/13/Pages/default.aspx>

• JCA-IMT2020 on 21 June 2019: <https://www.itu.int/en/ITU-T/jca/imt2020/Pages/default.aspx>

3 The workshop will open at 0930 hours on 17 June 2019. Detailed information concerning the meeting room will be displayed at the entrance of the venue. The workshop will be conducted in English only and remote participation will be provided.

4 Participation is open to ITU Member States, Sector Members, Associates and Academic Institutions and to any individual from a country that is a member of ITU who wishes to contribute to the work. This includes individuals who are also members of international, regional and national organizations. No fellowships will be granted.

5 Information relating to the workshop, including the draft programme, will be available on the event website: <https://www.itu.int/en/ITU-T/focusgroups/ml5g/Pages/default.aspx>. This website will be regularly updated as new or modified information becomes available. Participants are requested to check periodically for new updates.

6 Wireless LAN facilities are available for use by delegates.

7 Registration is mandatory for all participants planning to attend the workshop and the meeting. To enable TSB to make the necessary arrangements concerning the organization of the focus group meeting and the workshop, delegates are kindly invited to register via the [online form](https://www.itu.int/net4/CRM/xreg/web/Registration.aspx?Event=C-00005971) as soon as possible, and **no later than 9 June 2019.** **Please note that pre-registration of participants is carried out exclusively *online* for remote participation as well as on-site participation.**

8For your convenience, a list of recommended hotels and other practical information can be found at <http://itu.int/en/delegates-corner>.

9 For the focus group meeting, participants should submit input documents to ITU (tsbfgml5g@itu.int) in electronic format using the basic document template by **9 June 2019**.

10 I would remind you that citizens of some countries are required to obtain a visa in order to enter and spend any time in Switzerland. **The visa must be requested at least four (4) weeks before the date of beginning of the workshop** and obtained from the office (embassy or consulate) representing Switzerland in your country or, if there is no such office in your country, from the one that is closest to the country of departure.

Any such request should be made by checking the corresponding box on the registration form no later than four weeks before the event. Enquiries should be sent to the ITU Travel Section (travel@itu.int), bearing the words “**visa support**”.

**Key deadlines:**

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| 17 May 2019 | - Submit requests for visa support letters (a request template can be found [here](http://itu.int/en/ITU-T/info/Documents/Visa-support-letter_MODEL.pdf)) |
| 9 June 2019 | - Pre-registration (online via the [FG-ML5G homepage](https://www.itu.int/en/ITU-T/focusgroups/ml5g/Pages/default.aspx))- Submit written contributions (by e-mail to tsbfgml5g@itu.int)  |

I wish you a productive and enjoyable workshop and FG ML5G meeting.

Yours faithfully,

*(signed)*

Chaesub Lee
Director of the Telecommunication
Standardization Bureau