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| The International Teleocmmunication Union - Connecting the World. | **International telecommunication union****Telecommunication Standardization Bureau** |  |
|  | Geneva, 25 June 2019 |
| **Ref:** | **TSB Circular 181** | **To:**- Administrations of Member States ofthe Union;- ITU-T Sector Members;- ITU-T Associates;- ITU Academia |
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|  |  | **Copy to:**- The Chairmen and Vice-Chairmen ofITU-T Study Groups;- The Director of the Radiocommunication Bureau; - The Director of the Telecommunication Development Bureau |
| **Subject:** | **Sixth meeting of ITU-T Focus Group on Vehicular Multimedia (FG-VM) – Budapest, Hungary, 11-12 September 2019** |

Dear Sir/Madam,

I would like to inform you that the **Sixth meeting of ITU-Focus Group on Vehicular Multimedia
(FG-VM)** will be held in Budapest, Hungary from 11 to 12 September 2019. The meeting will be co‑located with the [ITU Telecom World 2019](https://telecomworld.itu.int/).

The event will take place at:

[*Hungexpo*](https://telecomworld.itu.int/budapest/venue/)

*Albertirsai út 10, H-1101*

*Budapest, Hungary*

1 **Background**

The Focus Group will analyse and identify gaps in the vehicular multimedia networks standardization landscape and draft technical reports and specifications covering, among others, vehicular multimedia use cases, requirements, applications, interfaces, protocols, architectures and security.

FG-VM was established by ITU-T Study Group 16 at its meeting in Ljubljana (9-20 July 2018). The FG-VM Management team is:

– **Chair of FG-VM**: Jun Li (TIAA, People’s Republic of China)

– **Vice-Chair of FG-VM**: Gaëlle Martin‑Cocher (Blackberry, Canada)

– **Vice-Chair of FG-VM**: Kaname Tokita (Honda, Japan).

FG-VM held four meetings so far: first meeting in Ottawa, Canada on 11 October 2018, hosted by BlackBerry; second meeting in Tokyo, Japan on 23-25 January 2019, hosted by TTC, Japan; third meeting in Geneva, Switzerland, 18-19 March 2019, hosted by ITU, fourth meeting was held electronically on 16-17 May 2019 and the fifth meeting is to be held in Changchun, China on 11‑12 July 2019 hosted by Telematics Industry Application Alliance (TIAA), People’s Republic of China.

The FG-VM structure and leadership is:

**WG1: Vehicular Multimedia use cases and Requirements**

– **Chair**: Gaëlle Martin-Cocher (Blackberry, Canada)

– **Vice-chair**: Kaname Tokita (Honda, Japan)

– **Vice-chair**: Lu Yu (Changan Automobile Co, LTD, China)

– **Vice-chair**: Guo Yansong (Great Wall Motor Co, LTD, China).

**WG2: Vehicular Multimedia Architecture**

– **Chair**: Yajun Kou (Global Fusion Media Technology and Development Co. Ltd, China)

– **Vice-chair**: Dimitri Konstantas (University of Geneva, Switzerland)

– **Vice-chair**: Jie Li (ChinaTelecom, China).

**WG3: Implementation aspects of Vehicular Multimedia**

– **Chair**: TBD.

2 **Sixth meeting of ITU-Focus Group on Vehicular Multimedia (FG-VM)**

The meeting will **start at 0930 hours** on **11 September 2019** and will conclude at **18:00** hours on **12 September 2019**. Participant registration will begin at 0830 hours.

A draft agenda, meeting documents and additional information will be available from the [FG-VM homepage](https://www.itu.int/en/ITU-T/focusgroups/vm/Pages/default.aspx) in advance of the meeting.

The main objective of this sixth meeting is to discuss the development of a **vehicular multimedia networks architecture** as well as to advance on the FG-VM Technical Report on “**Use cases and requirement for the vehicular multimedia networks (VMN)**”. See the current output document ([FG‑VM‑O‑014](https://extranet.itu.int/sites/itu-t/focusgroups/vm/output/Forms/04.aspx)) from the fourth meeting of FG-VM, 16-17 May 2019. We expect updated output documents from the meeting in Changchun, China, 11-12 July 2019.

**Written contributions** are invited to further progress the work and advance the study charter of FG-VM. Deadline to submit contributions is 4 September 2019.

For more information please contact tsbfgvm@itu.int. Also, more information will be available on the [FG-VM webpage](https://www.itu.int/en/ITU-T/focusgroups/vm/Pages/default.aspx).

3 **Registration and other logistics information**

The registration will be done using the ITU Telecom World system. Therefore, whoever wishes to attend the 6th FG-VM in Budapest is requested to inform tsbfgvm@itu.int providing name and

e-mail address. Further information will be sent thereafter. Please inform the TSB FG-VM secretariat as soon as possible of your participation, or **no later than 25 August 2019**. Registration is required for remote participation as well as on-site participation.

Participation in FG-VM is free of charge and open to all, including governments, automotive and telecom/ICT industries and associations, academia and research institutions, non ITU Members and individuals. Anyone interested in updates and announcements related to this group is invited to subscribe to the **FG-VM mailing list**. Details on how to subscribe can be found on the FG-VM homepage: <https://itu.int/go/fgvm>.

Practical meeting information can be found on [ITU Telecom World 2019.](https://telecomworld.itu.int/) After registration is completed, a Registration confirmation will be provided and can be used to apply for a visa. For further information regarding the visa go to: <https://telecomworld.itu.int/budapest/visa-information/>

The discussions will be held in English only, and will be supported by **remote participation**; details will be made available on the FG-VM homepage.

4 **Key deadlines:**

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| 11 July 2019(soft deadline) | - Registration (by e-mail to tsbfgvm@itu.int) to request visa support letters |
| 25 August 2019 | - Pre-registration (by e-mail to tsbfgvm@itu.int) |
| 4 September 2019 | - Submit written contributions (by e-mail to tsbfgvm@itu.int) |

I wish you a productive and enjoyable meeting.

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| Yours faithfully,*(signed)*Chaesub LeeDirector of the TelecommunicationStandardization Bureau | Latest meeting information |