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| C:\Users\Amoahgif\Desktop\Workshop\Workshop Docs\ITU logo.png | **International telecommunication union****Telecommunication Standardization Bureau** |  |
|  | Geneva, 18 February 2020 |
| Ref: | **TSB Circular 230**TSB Events/XY | **To:**- Administrations of Member States ofthe Union;- ITU-T Sector Members;- ITU-T Associates;- ITU Academia |
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| E-mail: | tsbfgqit4n@itu.int | **Copy to:**- The Chairmen and Vice-Chairmen of ITU-T Study Groups;- The Director of the Telecommunication Development Bureau;- The Director of the Radiocommunication Bureau |
| **Subject**: | **ITU Workshop on "Quantum Information Technology for Networks" (20 April 2020) and 3rd FG-QIT4N Meeting (21-23 April 2020), St. Petersburg, Russia**  |

Dear Sir/Madam,

1 I would like to inform you that, at the kind invitation of Rostelecom, the 3rd meeting of the [ITU-T Focus Group on Quantum Information Technology for Networks](https://www.itu.int/en/ITU-T/focusgroups/qit4n/Pages/default.aspx) (FG-QIT4N) will be held on 21-23 April 2020 at Nevskaya Ratusha Administrative and Business Centre, St. Petersburg, Russia preceded by a Forum on **“**Quantum Information Technology for Networks**”** on 20 April 2020 at the same venue.

2 The forum will be held in English and Russian with simultaneous interpretation and the FG meeting will be held in English only.

3 The workshop aims to bring together worldwide academic institutions, high-tech companies, network operators, system vendors and ICT policymakers to a global platform to share recent global progress on quantum information technology (QIT) research, application and industry development for a comprehensive review and discussion, to promote coordination and collaboration in industrialization development of QIT, to investigate requirements and identify a roadmap of QIT global standardization with a focus on network aspects.

4 Information relating to the workshop, including the draft programme, will be available on the event website: <https://www.itu.int/en/ITU-T/Workshops-and-Seminars/20200420/Pages/default.aspx>. Participants are requested to check periodically for new updates.

5 Participation is open to ITU Member States, Sector Members, Associates and Academic Institutions and to any individual from a country that is a member of ITU who wishes to contribute to the work. This includes individuals who are also members of international, regional and national organizations. No fellowships will be granted.

6 Wireless LAN facilities are available for use by delegates.

7 Practical information including accommodation, transport and visa will be available on the [FG-QIT4N homepage](https://www.itu.int/en/ITU-T/focusgroups/ml5g/Pages/default.aspx) and event webpage: <https://www.itu.int/en/ITU-T/Workshops-and-Seminars/20200420/Pages/default.aspx>.

8 To enable TSB to make the necessary arrangements concerning the organization of the focus group meeting and the workshop, I should be grateful if you would register via the online form <https://www.itu.int/net4/CRM/xreg/web/Login.aspx?src=Registration&Event=C-00007463> as soon as possible, but no later than **13 April 2020.** Please note that **pre-registration** of participants is **mandatory** and will be carried out exclusively **online**.

9 When preparing input documents to the meeting, participants are invited to take into consideration the agreed FG-QIT4N structure and proposed deliverables: see <https://www.itu.int/en/ITU-T/focusgroups/qit4n/Pages/default.aspx>.

Participants shall submit input documents to ITU (tsbfgqit4n@itu.int) in electronic format using the basic document template. In order to permit participants to prepare for the meeting, the proposed deadline for document submission for this meeting is **10 April 2020.** Please note that this is a paperless meeting.

10 Citizens of some countries are required to obtain an official visa or an eVisa in order to enter and spend any time in Russia. Please follow the instructions on the focus group webpage and submit your visa request no later than **20 March 2020** and contact the local Embassy of the Russian Federation for information well in advance.

Yours faithfully,

Chaesub Lee
Director of the Telecommunication
Standardization Bureau