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| C:\Users\Amoahgif\Desktop\Workshop\Workshop Docs\ITU logo.png | **International telecommunication union****Telecommunication Standardization Bureau** |  |
|  | Geneva, 26 August 2020 |
| Ref: | **TSB Circular 263** | **To:**- Administrations of Member States ofthe Union;- ITU-T Sector Members;- ITU-T Associates;- ITU Academia**Copy to:**- The Chairmen and Vice-Chairmen of ITU-T Study Groups;- The Director of the Telecommunication Development Bureau;- The Director of the Radiocommunication Bureau |
| Contact: | **Xiaoya Yang** |
| Tel: | +41 22 730 5860 |
| Fax:E-mail: | +41 22 730 5853tsbfgqit4n@itu.int |
| **Subject**: | **Sixth meeting of ITU-T Focus Group on Quantum Information Technology for Networks (FG-QIT4N) – E-meeting, 26 October – 6 November 2020** |

Dear Sir/Madam,

1 It is my pleasure to invite you to attend the sixth meeting of the [ITU-T Focus Group on Quantum Information Technology for Networks](https://www.itu.int/en/ITU-T/focusgroups/qit4n/Pages/default.aspx) (FG-QIT4N) taking place as an e-meeting from 26 October to 6 November 2020.

2 The main objectives of this sixth FG-QIT4N meeting are to:

* advance the work on the FG-QIT4N deliverables
* discuss the future plans for FG-QIT4N following TSAG’s review on FG-QIT4N’s progress in the 21-25 September TSAG meeting.

3 The FG meeting will be held in English only.

4 Participation in the FG meeting is free of charge and open to ITU Member States, Sector Members, Associates and Academic Institutions and to any individual from a country that is a member of ITU who wishes to contribute to the work. This includes individuals who are also members of international, regional and national organizations.

More practical information on how to participate can be found on the FG-QIT4N homepage at the following address: <https://www.itu.int/en/ITU-T/focusgroups/qit4n/Pages/default.aspx>.

5 Information related to the FG meeting, including the draft programme and meeting documents will be made available on the [FG-QIT4N homepage](https://www.itu.int/en/ITU-T/focusgroups/qit4n/Pages/default.aspx). This website will be updated regularly as new or modified information becomes available. Participants are encouraged to check periodically for new updates.

6 Participants shall submit input documents to ITU (tsbfgqit4n@itu.int) electronically using the basic document template available on the [FG-QIT4N homepage](https://www.itu.int/en/ITU-T/focusgroups/qit4n/Pages/default.aspx).

When preparing input documents to the meeting, participants are invited to take into consideration the output documents from the fifth FG-QIT4N meeting, see <https://extranet.itu.int/sites/itu-t/focusgroups/qit4n/output/Forms/05.aspx>. Please note that an ITU user account is required to access these documents.

To enable participants to prepare for the meeting, the deadline for the submission of input documents is **19 October 2020.**

6 To facilitate remote participation, I should be grateful if you would register via the online form: <https://www.itu.int/net4/CRM/xreg/web/Registration.aspx?Event=C-00008338> as soon as possible, but no later than **23 October 2020**. Detailed instructions on connecting to the meeting will be made available to registered participants.

I wish you a productive and enjoyable meeting.

Yours faithfully,

Chaesub Lee
Director of the Telecommunication
Standardization Bureau