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| The International Teleocmmunication Union - Connecting the World. | | **International telecommunication union**  **Telecommunication Standardization Bureau** | |  |
|  | | | Geneva, 18 November 2020 | |
| **Ref:** | **TSB Circular 281 FG-VM/SP** | | **To:**  - Administrations of Member States of the Union;  - ITU-T Sector Members;  - ITU-T Associates;  - ITU Academia | |
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|  |  | | **Copy to:**  - The Chairmen and Vice-Chairmen of Study Groups;  - The Director of the Telecommunication Development Bureau;  - The Director of the Radiocommunication Bureau | |
| **Subject:** | **ITU Workshop and 11th meeting of ITU-T Focus Group on Vehicular Multimedia (FG‑VM), fully virtual, 10-11 December 2020** | | | |

Dear Sir/Madam,

I would like to inform you that the International Telecommunication Union (ITU) will organize a **Workshop on “**[**Vehicular Multimedia Implementation**](https://www.itu.int/en/ITU-T/Workshops-and-Seminars/20201210/Pages/default.aspx)”, which explores the various implementation scenarios for the delivery of vehicular multimedia services. The workshop will take place electronically on **10 December 2020 (1400-1700 hours CET)** and will be followed by the 11th meeting of the **ITU-T Focus Group on Vehicular Multimedia (FG-VM)**, which will take place fully virtually on **11 December (1400-1700 hours CET)**.

1 **Background**

This Focus Group aims to analyse and identify gaps in the vehicular multimedia standardization landscape, and draft technical reports and specifications covering, among others, vehicular multimedia use cases, requirements, applications, interfaces, protocols, architectures and security. The first Technical Report developed by this focus group formed the basis for the Recommendation [ITU-T F.749.3: “Use cases and requirements for vehicular multimedia networks](https://www.itu.int/ITU-T/recommendations/rec.aspx?rec=14330)”, which was approved by ITU‑T Study Group 16. In July 2020, the tenure of FG-VM was extended till the end of 2021 by its parent group, ITU-T SG16.

The previous (tenth) meeting of FG-VM was held as a fully virtual meeting on 28-29 September 2020. See the report of the tenth meeting posted as output [FGVM-O-049](https://extranet.itu.int/sites/itu-t/focusgroups/vm/_layouts/15/WopiFrame.aspx?sourcedoc=%7B93CBCF35-183E-4E24-A3DC-03D49DAB2F76%7D&file=FGVM-O-049.docx&action=default) (free [ITU account](https://www.itu.int/en/ties-services/Pages/login.aspx) required for access).

2 Workshop on Vehicular Multimedia Implementation

This workshop will provide a holistic picture of the ongoing standardization work under the Focus Group on Vehicular Multimedia (FG-VM) in terms of requirements and architectural frameworks for vehicular multimedia systems (VMS). It will also explore various implementation scenarios related to vehicular multimedia, to lay the foundation for the activities of FG-VM Working Group 3 on “Implementation Aspects of Vehicular Multimedia”.

More information on the workshop programme will be available on the event website:  
<https://www.itu.int/en/ITU-T/Workshops-and-Seminars/20201210/Pages/default.aspx>

3 Eleventh meeting of FG-VM

The main objective of this eleventh meeting is to finalize the FG-VM draft Technical Report on “Vehicular Multimedia Architecture”; the latest draft version has been posted as [FGVM-O-045](https://extranet.itu.int/sites/itu-t/focusgroups/vm/output/FGVM-O-045.zip). This meeting will also discuss the activities planned for its WG3 on implementation aspects of vehicular multimedia, WG3 leadership team and potential deliverables.

**4 Registration and Participation Information**

Participants are required to [**pre‑register online**](https://www.itu.int/net4/CRM/xreg/web/registration.aspx?Event=C-00008628) via the [FG-VM webpage](https://www.itu.int/en/ITU-T/focusgroups/vm/Pages/default.aspx) as soon as possible, and no later than 5 December 2020. **Registration is essential to attend and access the meeting remotely**.

Participation in FG-VM is free of charge and open to all individuals coming from countries that are members of ITU and are interested to contributing to the work. This includes governments, automotive, multimedia and telecom/ICT industries and associations, academia and research institutions, non‑ITU Members and individuals.

Anyone interested in updates and announcements related to this group is invited to subscribe to the FG-VM mailing list. Details on how to subscribe can be found on the FG-VM homepage at <http://itu.int/go/fgvm>.

5 Timing and Duration

The workshop will take place from 1400 to 1700 hours CET on 10 December 2020.

The meeting will start at 1400 hours CET (Geneva time) on 11 December 2020 and will be adjourned at 1700 hours.

The draft agenda, meeting documents and additional information will be available on the FG-VM homepage in advance of the meeting. See the [FG-VM SharePoint site](https://extranet.itu.int/sites/itu-t/focusgroups/vm/SitePages/Home.aspx) (Free [ITU account](https://www.itu.int/en/ties-services/Pages/login.aspx) required).

**5.1 Key deadlines:**

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| 4 December 2020 | * Submit written contributions (by e-mail to [tsbfgvm@itu.int](mailto:tsbfgvm@itu.int)) |
| 5 December 2020 | * Pre-registration online at <https://www.itu.int/net4/CRM/xreg/web/Login.aspx?src=Registration&Event=C-00008628> |

Written contributions should be submitted to the secretariat ([tsbfgvm@itu.int](mailto:tsbfgvm@itu.int)) in electronic format using the [template](https://www.itu.int/en/ITU-T/focusgroups/vm/Documents/FGVM-I-template.docx?csf=1&e=Hz6q9B) available from the FG-VM [SharePoint site](https://extranet.itu.int/sites/itu-t/focusgroups/vm/SitePages/Home.aspx). **The deadline is 4 December 2020**.

6 Additional information

The discussions will be held in English only. **Everyone is invited to join the meeting remotely**.

All relevant information is or will be available on the FG-VM homepage: <https://www.itu.int/en/ITU-T/focusgroups/vm/Pages/default.aspx>

The meeting documents will be available in the dedicated SharePoint site:  
<https://extranet.itu.int/sites/itu-t/focusgroups/vm/SitePages/Home.aspx>

***FG-VM Management team***

– **Chair** of FG-VM: Mr Jun Li (TIAA, People’s Republic of China)

– Vice-Chair of FG-VM: Ms Gaëlle Martin-Cocher (InterDigital Canada, Ltee, Canada)

– Vice-Chair of FG-VM: Mr Kaname Tokita (Honda Motor Co., Ltd., Japan)

***WG1: Vehicular Multimedia use cases and Requirements***

– **Chair**: Gaëlle Martin-Cocher (InterDigital Canada, Ltee, Canada)

– Vice-chair: Kaname Tokita (Honda Motor Co., Ltd., Japan)

– Vice-chair: Lu Yu (Changan Automobile Co, LTD, China)

– Vice-chair: Guo Yansong (Great Wall Motors Co, LTD, China)

***WG2: Vehicular Multimedia Architecture***

– **Chair**: Yajun Kou (Global Fusion Media Technology and Development Co. Ltd, China)

– Vice-chair: Dimitri Konstantas (University of Geneva, Switzerland)

– Vice-chair: Jie Li (China Telecom, China)

I wish you a productive and enjoyable meeting.

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| Yours faithfully,  Chaesub Lee Director of the Telecommunication Standardization Bureau | Latest meeting information |