|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| The International Teleocmmunication Union - Connecting the World. | | **International telecommunication union**  **Telecommunication Standardization Bureau** | |  |
|  | | | Geneva, 01 March 2021 | |
| **Ref:** | **TSB Circular 301** | | - To Administrations of Member States of the Union;  **Copy:**  - To ITU-T Sector Members;  - To ITU-T Associates;  - To ITU-T Academia;  - To the Chairmen and Vice-Chairmen of Study Groups;  - To the Director of the Telecommunication Development Bureau;  - To the Director of the Radiocommunication Bureau | |
| **Contact:** | Charlyne Restivo | |
| **Tel:** | +41 22 730 5861 | |
| **Fax:**  **E-mail:** | +41 22 730 5853  tsbfgai4ee@itu.int | |
| **Subject:** | **ITU webinar and third meeting of ITU-T Focus Group on Environmental Efficiency for Artificial Intelligence and other Emerging Technologies (FG-AI4EE) (Virtual, 07-08 April 2021)** | | | |

Dear Sir/Madam,

1 It is my pleasure to invite you to the **International Telecommunication Union (ITU) webinar on Artificial Intelligence (AI) for sustainable transformation in smart cities, mobility & energy** which will take place on **07 April 2021 from 16h00 to 18h00 (CEST)**. The webinar will be followed by the **third meeting of the** [**FG-AI4EE**](https://www.itu.int/en/ITU-T/focusgroups/ai4ee/Pages/default.aspx) **also taking place virtually on 08 April 2021 from 14h00 to 17h00 (CEST)**.

2 The webinar will be held as part of the [AI for Good Global Summit](https://aiforgood.itu.int/) and will explore how AI can enhance environmental sustainability with a focus on AI use cases emerging in **smart cities**, **mobility**, and **energy**. The webinar will provide unique insight into the AI applications helping industry players and governments to achieve sustainability targets.

3 The third meeting of the [Focus Group on Environmental Efficiency for Artificial Intelligence and other Emerging Technologies](https://www.itu.int/en/ITU-T/focusgroups/ai4ee/Pages/default.aspx) will aim to approve the first round of Focus Group’s deliverables that are completed, provide updates on the status of other deliverables in progress, and discuss the Focus Group’s workplan. Contributions to advance on the FG-AI4EE draft deliverables will be welcomed and discussed. Written contributions for this third meeting should be submitted to ITU secretariat ([tsbfgai4ee@itu.int](mailto:tsbfgai4ee@itu.int)) in electronic format using the [template](https://www.itu.int/en/ITU-T/focusgroups/ai4ee/Documents/FG-AI4EE-I-template-contributions.docx) available on the [FG-AI4EE homepage](https://itu.int/go/fgai4ee) by **26 March 2021**, at the latest.

4 The webinar will be hosted on Zoom and the Focus Group meeting on ITU remote participation platform [MyMeetings](https://remote.itu.int). Both events will be fully virtual and in English only. Participation in the webinar and meeting is free of charge, and open to all ITU Member States, Sector Members, Associates and Academic Institutions and to any individual from a country that is a member of ITU who wishes to contribute to the work. This includes individuals who are also members of international, regional and national organizations.

5 All relevant information pertaining to the webinar (speakers, registration link) and the Focus Group meeting (items for discussion) will be made available on the respective webpages:

1. **AI for sustainable transformation in smart cities, mobility & energy:** <https://aiforgood.itu.int/events/ai-for-sustainable-transformation-in-smart-cities-mobility-and-energy/>
2. **Third meeting of FG-AI4EE**: [Focus Group homepage](https://itu.int/go/fgai4ee).

Please note that an ITU account is required to access the Focus Group meeting documents on [SharePoint.](https://extranet.itu.int/sites/itu-t/focusgroups/ai4ee/SitePages/Home.aspx) Accounts can be obtained [here](https://www.itu.int/en/ties-services/Pages/login.aspx) (non-members should select the ‘non-member or I don’t know’ option in the ITU membership status dialogue box). Anyone interested in receiving the updates and announcements related to this group is invited to subscribe to the FG-AI4EE mailing list. Details on how to subscribe to the mailing list can be found on the [FG-AI4EE homepage](https://itu.int/go/fgai4ee).

6 These websites will be regularly updated as new or modified information becomes available. Participants are requested to check periodically for new updates. **Kindly note that registration for both webinar and Focus Group meeting is mandatory.** Without registration, participants will not be able to access the e-meetings. Participants are requested to register online via the [FG-AI4EE webpage](https://www.itu.int/en/ITU-T/focusgroups/ai4ee/Pages/default.aspx), as soon as possible, and no later than **26 March 2021.**

**Key deadlines:**

|  |  |
| --- | --- |
| 26 March 2021 | - Registration online via the [FG-AI4EE homepage](https://www.itu.int/en/ITU-T/focusgroups/ai4ee/Pages/default.aspx)  - Submit written contributions (by e-mail to [tsbfgai4ee@itu.int](mailto:tsbfgai4ee@itu.int)) using the [template](https://www.itu.int/en/ITU-T/focusgroups/ai4ee/Documents/FG-AI4EE-I-template-contributions.docx). |

Yours faithfully,

Chaesub Lee  
Director of the Telecommunication  
Standardization Bureau