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| The International Teleocmmunication Union - Connecting the World. | **International telecommunication union****Telecommunication Standardization Bureau** |  |
|  | Geneva, 21 March 2023 |
| Ref: | **TSB Collective letter 1/SG5RG-AFRTSB Collective letter 1/SG5RG-ARB SG5/RU** | * To Administrations participating in SG5RG‑AFR and SG5RG-ARB;
* To ITU-T Sector Members participating in SG5RG AFR and SG5RG-ARB;
* To ITU-T Associates participating in SG5RG AFR and SG5RG-ARB;
* To ITU Academia participating in SG5RG AFR and SG5RG-ARB;
* To the ITU Regional Office for Africa and Arab States;
* To the ITU Area Office for Africa and Arab States;
 |
| Tel: | +41 22 730 5356 |
| Fax: | +41 22 730 5853 |
| E-mail: | tsbsg5@itu.int |
| Web: | https://itu.int/go/sg5rgafr http://itu.int/go/sg5rgarb  |
| **Subject**: | **Meetings of ITU-T Study Group 5 Regional Group for Africa (SG5RG-AFR) and Arab region (SG5RG-ARB); Kampala, Uganda, 15-19 May 2023** |

Dear Sir/Madam,

We are pleased to inform you that, at the kind invitation of the Uganda Communications Commission, Uganda, **ITU-T Study Group 5 Regional Group for Africa** (SG5RG-AFR) and the **Arab region** (SG5RG-ARB) will hold their meetings in Kampala, Uganda, from 15 to 19 May 2023. The venue of the meeting is the Uganda Communications Commission, Conference Hall located on Spring Road, Bugolobi, Kampala.

The meetings of ITU-T SG5RG-AFR and ITU-T SG5RG-ARB will take place within the framework of the Sustainable Digital Transformation Africa Week for Africa 2023.

The programme of the Sustainable Digital Transformation Week for Africa 2023 covers:

– Bridging the Standardization Gap hands-on training session

– Meeting of the ITU-T Study Group 5 Regional Group for Africa (SG5RG-AFR)

– Forum on Sustainable Digital Transformation in the African Region

– Meeting of the ITU-T Study Group 5 Regional Group for the Arab region (SG5RG‑ARB)

– Workshop on Human exposure to electromagnetic fields and electromagnetic compatibility.

Registration will begin at 08:00 hours on 15 May 2023 at the Conference Hall of UCC. Additional information is set forth in **Annex A**, and draft agendas – prepared by the SG5RG-AFR, Helen Nakiguli and SG5RG-ARB Chairman, Eiman Farouk Mahmoud Osman, Sudan – can be found in **Annex B**. Practical information relating to the meeting will be posted on the SG5RG-AFR and SG5RG-ARB websites.

Participation in the SG5RG-AFR and SG5RG-ARB meetings is defined per clause reference 2.3.3 of WTSA Resolution 1 (Rev. Geneva, 2022), hence restricted to delegates and representatives of Member States, Sector Members and Associates of the study group in the region. Please note that continuity of representation would be helpful to the group's work.

Participation in the workshop is free of charge, and open to any participants who share an interest in topics related to EMF, EMC, circular economy and e-waste management, energy efficiency, clean energy and sustainable digitalization for climate actions and sustainable digital transformation.

**Key deadlines**:

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| 9 April 2023 | - Submit fellowship requests (via the online registration form on the SG5RG-AFR  and SG5RG-ARB webpages)- Pre-registration (online via the SG5RG-AFR and SG5RG-ARB webpages) |
| 17 April 2023 | - Submit requests for visa support letters (Practical information will be made available on the SG5RG-AFR and SG5RG-ARB webpages) |
| 2 May 2023 | - Submit ITU-T Member contributions (by e-mail to tsbsg5@itu.int)  |

I wish you a productive and enjoyable meeting.

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| Yours faithfully,Seizo OnoeDirector of the TelecommunicationStandardization Bureau | This QR code redirects to the latest meeeting information at: http://handle.itu.int/11.1002/groups/sg5rg-afr ITU-T SG5RG-AFR |
| This QR code redirects to the latest meeeting information at: http://handle.itu.int/11.1002/groups/sg5rg-arbITU-T SG5RG-ARB |
| Latest meeting information |

**Annexes: 2**

ANNEX A
Additional information

**WORKING METHODS AND FACILITIES**

**DOCUMENT SUBMISSION AND ACCESS**: The meeting will be run paperless. Member Contributions and draft TDs should be submitted by e-mail to tsbsg5@itu.int using the appropriate template. Access to meeting documents is provided from the study group homepage, and is restricted to ITU-T Members with an ITU account that has TIES access.

**WORKING LANGUAGES**: In agreement with the Chairmen of the Group, the working languages of the meeting will be English and French.

**WIRELESS LAN** facilities and Internet access will be available at the venue of the event.

**PRE-REGISTRATION, FELLOWSHIPS AND VISA SUPPORT**

**PRE-REGISTRATION**: Pre-registration is mandatory and is to be done online via the SG5RG-AFR and SG5RG-ARB webpages **at least one month before the start of the meeting**. As outlined in TSB Circular 68, the new registration system requires focal-point approval for all registration requests.] Member States are encouraged to consider gender balance and the inclusion of delegates with disabilities and with specific needs whenever possible.

**FELLOWSHIPS**: To facilitate participation from eligible countries, up to two partial fellowships per country may be awarded, within the **Africa and Arab Region only**, subject to available funding. A partial in-person fellowship will cover either a) the air ticket (one return economy class ticket by the most direct/economical route from the country of origin to the meeting venue), or b) an appropriate daily subsistence allowance (intended to cover accommodation, meals and incidental expenses). In case two partial in-person fellowships are requested, at least one should be an air ticket. The applicant's organization is responsible to cover the remaining participation costs.

In line with Plenipotentiary Resolution 213 (Dubai, 2018), it is encouraged that fellowship nominations take into consideration gender balance and inclusion of persons with disabilities and with specific needs. The criteria to grant a fellowship include: available ITU budget; active participation, including the submission of relevant written contributions; equitable distribution among countries and regions; application by persons with disabilities and specific needs; and gender balance.

Request forms for fellowships are available from the SG5RG-AFR and SG5RG-ARB webpages. **Fellowship requests must be received by 9 April 2023 at the latest**, sent by e-mail to fellowships@itu.int or by fax to +41 22 730 57 78. **Registration (approved by the focal point) is required before submitting a fellowship request**, and it is strongly recommended to register for the event and to start the request process at least seven weeks before the meeting.

**VISA SUPPORT**: As this meeting is organized outside Switzerland, visa support requests are to be addressed directly to the host of the meeting. Instructions can be found in the “Practical information” section on the SG5RG-AFR and SG5RG-ARB webpages.

**ANNEX B
Draft Agenda
Meeting of ITU-T Study Group 5 Regional Group for Africa (SG5RG-AFR)
Kampala, Uganda, 15-17 May 2023**

| **No** | **Description** | **Document** |
| --- | --- | --- |
| **1** | Opening of the meeting |  |
| **2** | Remote participation  |  |
| **3** | Adoption of the agenda |  |
| **4** | Allocation of documents (Contributions and TDs) |  |
| **5** | Report of last ITU-T SG5RG-AFR meeting (Virtual, 28 September 2021) |  |
| **6** | Overview of ITU-T Study Group 5 (structure and working methods) and ITU-T SG5RG-AFR and ITU-T Activities on Environment, Climate Change and Circular Economy |  |
| **6.1** | ITU-T Study Group 5  |  |
| **6.2** | ITU-T SG5RG-AFR |  |
| **6.3** | ITU-T working methods  |  |
| **6.4** | ITU-T Activities on Environment, EMF and Circular Economy  |  |
| **7** | Overview of Outcomes of previous ITU-T SG5 meetings Geneva, 21 June – 1 July 2022; Rome, 17-27 October 2022; 5 December 2022; WP2/5 meeting, 9 February 2023) |  |
| **8** | Overview of WTSA-20 outcomes related to ITU-T SG5 activities and Plenipotentiary Resolutions concerning ITU-T SG5 (for information) |  |
| **10** | Discussion on received Contributions and possible new work items |  |
| **11** | Discussion on ITU-T SG5RG-AFR priorities |  |
| **12** | Discussion on preparation of WTSA-24 |  |
| **13** | SG5RG-AFR members’ Contributions to ITU-T Study Group 5 |  |
| **14** | Preparation of the SG5RG-AFR meeting draft Report  |  |
| **15** | Venue and date of next SG5RG-AFR meeting |  |
| **16** | Any other Business |  |
| **17** | Closure of the meeting |  |

**Draft Agenda
Meeting of ITU-T Study Group 5 Regional Group for the Arab region (SG5RG-ARB)
Kampala, Uganda, 16-18 May 2023**

| **No** | **Description** | **Document** |
| --- | --- | --- |
| **1** | Opening of the meeting |  |
| **2** | Remote participation  |  |
| **3** | Adoption of the agenda |  |
| **4** | Allocation of documents (Contributions and TDs) |  |
| **5** | Report of last ITU-T SG5RG-ARB meeting (Virtual, 29 September 2021) |  |
| **6** | Overview of ITU-T Study Group 5 (structure and working methods) and ITU-T SG5RG-ARB and ITU-T Activities on Environment, Climate Change and Circular Economy |  |
| **6.1** | ITU-T Study Group 5  |  |
| **6.2** | ITU-T SG5RG-ARB  |  |
| **6.3** | ITU-T working methods  |  |
| **6.4** | ITU-T Activities on Environment, EMF and Circular Economy  |  |
| **7** | Overview of Outcomes of previous ITU-T SG5 meetings Geneva, 21 June – 1 July 2022; Rome, 17-27 October 2022; 5 December 2022; WP2/5 meeting, 9 February 2023) |  |
| **8** | Overview of WTSA-20 outcomes related to ITU-T SG5 activities and Plenipotentiary Resolutions concerning ITU-T SG5 (for information) |  |
| **10** | Discussion on received Contributions and possible new work items |  |
| **11** | Discussion on ITU-T SG5RG-ARB priorities |  |
| **12** | Discussion on preparation of WTSA-24 |  |
| **13** | SG5RG-ARB members’ Contributions to ITU-T Study Group 5 |  |
| **14** | Preparation of the SG5RG-ARB meeting draft Report  |  |
| **15** | Venue and date of next SG5RG-ARB meeting |  |
| **16** | Any other Business |  |
| **17** | Closure of the meeting |  |