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| The International Teleocmmunication Union - Connecting the World. | **International telecommunication union****Telecommunication Standardization Bureau**  |  |
|  | Geneva, 26 August 2022 |
| Ref: | **TSB Collective letter 2/11**SG11/DA | - To Administrations of Member States of the Union;- To ITU‑T Sector Members;- To ITU‑T Associates of Study Group 11;- To ITU Academia |
| Tel: | +41 22 730 5780 |
| Fax: | +41 22 730 5853 |
| E-mail: | tsbsg11@itu.int |
| Web: | <https://itu.int/go/tsg11> |
| Subject: | **Meetings of Working Parties 1, 2 and 3/11; Geneva, 7 December 2022** |

Dear Sir/Madam,

It is my pleasure to invite you to attend the next meetings of Working Party 1/11 (*Signalling requirements and protocols for emerging telecommunications networks*), Working Party 2/11 (*Control and management protocols for IMT-2020 and beyond*) and Working Party 3/11 (*Conformance and interoperability testing*), which will be held at the ITU headquarters in Geneva on 7 December 2022. The invitation is sent further to my agreement to the request of Study Group 11 Chairman (Mr Ritu Ranjan Mittar, India) and as endorsed at the meeting of Study Group 11 (Geneva, 6-15 July 2022).

The final logistical arrangements for this meeting are dependent on the COVID-19 pandemic evolution and its impact on international travel. The study group management team, in close collaboration with the TSB Secretariat, will monitor the situation closely. If changes to the meeting arrangements are required, ITU-T experts will be informed via the study group homepage, mailing lists and updates to this Collective letter, as appropriate.

The WP1/11 meeting will open at 1115 hours, followed by the WP2/11 and WP3/11 meetings. Participant registration will begin at 0830 hours at the [Montbrillant building entrance](https://www.itu.int/en/about/Documents/itu-plan.pdf). Meeting room allocation will be displayed on screens throughout ITU headquarters, and online [here](https://handle.itu.int/11.1002/apps/meeting-rooms).

Remote participation support via [MyMeetings](https://remote.itu.int/) will be provided. Documentation, remote participation details and other related information can be found on the home page of the Study Group 11 (<https://itu.int/go/tsg11>).

No fellowships will be awarded for this one-day meeting, and the sessions will run in English only with no interpretation.

The main objectives of these meetings are to consider initiating the approval process for the following draft ITU-T Recommendations, as appropriate, depending on the results of the [Rapporteur Group meetings](https://www.itu.int/net/ITU-T/lists/rgm.aspx?Group=11&Q=-1&From=2022-01-01&To=2024-11-30) held in ITU headquarters, Geneva, from 28 November to 7 December 2022:

WP1/11:

- Q.LiteIMS-SA: Signalling architecture of Lite IMS for IMT-2020 advanced network (Q1/11)

- Q.IMT 2020-SAO: Requirement, framework and protocols for signalling network analysis and optimization in IMT-2020 (2/11)

- Q.QKDN\_profr: Quantum key distribution networks – Protocol framework (2/11)

- Q.QKDN\_Ak: Protocols for Ak interface for QKDN (2/11)

- Q.QKDN\_Kq-1: Protocols for Kq-1 interface for QKDN (2/11)

- Q.QKDN\_Ck: Protocols for Ck interface for QKDN (2/11)

- Q.QKDN\_Kx: Protocols for Kx interface for QKDN (2/11)

- Q.Sig\_Req\_ETS\_IMS\_roaming: Signalling requirements for emergency telecommunication service in IMS roaming environment (3/11)

- Q.CPN: Signalling requirements for computing power network (4/11)

- Q.hns: Signalling requirements for hierarchical network slicing service (4/11)

- Q.BNG-INC: Requirements and signalling of intelligence control for the border network gateway in computing power network (5/11)

WP2/11:

- Q.IEC-PRO: Protocols for microservices based intelligent edge computing (7/11)

WP3/11:

- Q.vbng-iop-ts: Test suite for interoperability testing of virtual BNG (14/11)

Consideration of new work items, outgoing liaison statements and future plans are also part of the agenda of the WP1/11, WP2/11 and WP3/11 meetings.

**Key deadlines**:

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| 7 October 2022 | - [Submit ITU-T Member contributions](https://itu.int/net/ITU-T/ddp/) to WP1/11, WP2/11 and WP3/11for which translation is requested |
| 7 November 2022 | - Pre-registration (via the online registration form on the study group homepage, <https://itu.int/go/tsg11>)- Submit requests for visa support letters (via the online registration form; see details in Annex A) |
| 15 November 2022 | - Submit ITU-T Member contributions to WP1/11, WP2/11 and WP3/11(via [Direct Document Posting](https://www.itu.int/net/ITU-T/ddp/Default.aspx?groupid=T22-SG11))- Submit input documents to interim RGM e-meetings(via the [SG11 SharePoint Collaboration site](https://extranet.itu.int/meetings/ITU-T/T22-SG11RGM/SitePages/Welcome.aspx)) |

**Practical meeting information** is set out in Annex A. Annex B contains the draft meeting **agenda** for the working party meetings and Annex C contains a draft **time plan** of both the RGM preceding the WPs meetings, as well as of the WPs meetings itself (prepared by the Chairmen of Working Parties 1, 2 and 3/11).

I wish you a productive and enjoyable meeting.

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| Yours faithfully,Chaesub LeeDirector of the TelecommunicationStandardization Bureau | This QR code redirects to the latest meeeting information at: http://handle.itu.int/11.1002/groups/sg11 ITU-T SG11 |
| Latest meeting information |

**Annexes**: 3

ANNEX A
Practical meeting information

**WORKING METHODS AND FACILITIES**

**DOCUMENT SUBMISSION AND ACCESS**:The meeting will be run paperless. Member contributions addressed to WP1/11, WP2/11 and WP3/11 should be submitted using [Direct Document Posting](https://www.itu.int/net/ITU-T/ddp/Default.aspx?groupid=T22-SG11); draft TDs should be submitted by e-mail to the study group secretariat using the [appropriate template](https://www.itu.int/en/ITU-T/studygroups/Pages/templates.aspx). Access to meeting documents is provided from the study group homepage, and is restricted to ITU-T Members who have an [ITU user account](https://www.itu.int/TIES/) with TIES access.

Input documents addressed to interim RGM e-meetings of SG11 (28 November – 7 December 2022) should be submitted to the [SG11 SharePoint Collaboration site](https://extranet.itu.int/meetings/ITU-T/T22-SG11RGM/SitePages/Welcome.aspx), respectively.

**INTERPRETATION**: The meetings will run in English only with no interpretation.

**WIRELESS LAN** facilities are available to delegates in all ITU meeting rooms. Detailed information is available on‑site and on the ITU‑T website (<https://itu.int/en/ITU-T/ewm/Pages/ITU-Internet-Printer-Services.aspx>).

**E-LOCKERS** are available for the duration of the meeting using delegates' ITU-T RFID identity badges. The e‑lockers are located immediately after the registration area on the ground floor of the [Montbrillant building](https://www.itu.int/en/about/Documents/itu-plan.pdf).

**PRINTERS** are available in the delegates' lounges and near all [major meeting rooms](https://www.itu.int/en/about/Documents/itu-plan.pdf). To avoid the need to install drivers on delegates' computers, documents may be "e‑printed" by e-mailing them to the desired printer.
Details at: <https://itu.int/go/e-print>.

**LOAN LAPTOPS** for delegates are available from the ITU Service Desk (servicedesk@itu.int) on a first-come, first‑served basis.

**INTERACTIVE REMOTE PARTICIPATION**: Remote participation will be provided on a best-effort basis for all sessions for which a request is received at least 72 hours in advance. In order to access sessions remotely, delegates must register for the meeting. Participants should be aware that, as per usual practice, the meeting will not be delayed or interrupted because of a remote participant's inability to connect, listen or be heard, at the Chairman's discretion. If the voice quality of a remote participant is considered insufficient, the Chairman may interrupt the remote participant and may refrain from giving the participant the floor until there is indication that the problem is resolved. Use of the meeting chat facility is encouraged to facilitate efficient time management during the sessions, at the Chairman's discretion.

**PRE-REGISTRATION, NEW DELEGATES AND VISA SUPPORT**

**PRE-REGISTRATION**:Registration is mandatory and is to be done online via the study group home page **at least one month before the start of the meeting**. As outlined in [TSB Circular 68](https://www.itu.int/md/T17-TSB-CIR-0068), the ITU-T registration system requires focal-point approval for registration requests; [TSB Circular 118](https://www.itu.int/md/T17-TSB-CIR-0118) describes how to set up automatic approval of these requests. Some options in the registration form apply only to Member States (like function). The membership is invited to include women in their delegations whenever possible.

**VISA SUPPORT**: If required, visas must be requested before the date of arrival in Switzerland from the embassy or consulate representing Switzerland in your country or, if there is no such office in your country, from the one that is closest to the country of departure. Deadlines vary, so it is suggested to check directly with the appropriate representation and apply early.

If problems are encountered, the Union can, at the official request of the administration or entity you represent, approach the competent Swiss authorities in order to facilitate delivery of the visa. Once your registration has been approved by your organization's registration focal point, there is normally a 15-day delay before the visa request letter is issued. Therefore, requests should be made by checking the corresponding box on the registration form **no later than one month before the meeting**. Enquiries should be sent to the ITU Travel Section (travel@itu.int), bearing the words "**visa support**".

**VISITING GENEVA: HOTELS, PUBLIC TRANSPORT**

**VISITORS TO GENEVA**: Practical information for delegates attending ITU meetings in Geneva can be found at: <https://itu.int/en/delegates-corner>. COVID-19 specific information related to travelling and entry to Switzerland can be found at: <https://www.ge.ch/en/covid-19-travelling-and-entry-switzerland>.

**HOTEL DISCOUNTS**: A number of Geneva hotels offer preferential rates for delegates attending ITU meetings, and provide a card giving free access to Geneva’s public transport system. A list of participating hotels, and guidance on how to claim discounts, can be found at: <https://itu.int/travel/>.

ANNEX B
Draft agenda for the meetings of WP1/11, WP2/11 and WP3/11

1. Opening remarks
2. Adoption of the agenda
3. Documents allocation
4. Discussion of received contributions
5. Review and approve the reports and outputs of Rapporteur Group meetings
6. Consent of draft Recommendations
7. Agreement on other deliverables
8. Agreement on new work items
9. Agreement on future activities
10. Approval of outgoing liaison statements
11. Work Programme
12. Future meetings
13. AOB
14. Closure of the meeting

NOTE ‒ Updates to the draft agendas can be found in relevant TDs, as follows: SG11-TD1/WP1, SG11-TD1/WP2 and SG11-TD1/WP3.

**ANNEX C
Draft time plan of interim RGM meetings followed by WP1/11, WP2/11 and WP3/11 meetings
(Geneva, 28 November – 7 December 2022)**

**(First week)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Monday, 28 November 2022** | **Tuesday, 29 November 2022** | **Wednesday, 30 November 2022** | **Thursday, 1 December 2022** | **Friday, 2 December 2022** |
| 0 | 1 | 2 |  | 3 | 4 | 5 | 0 | 1 | 2 |  | 3 | 4 | 5 | 0 | 1 | 2 |  | 3 | 4 | 5 | 0 | 1 | 2 |  | 3 | 4 | 5 | 0 | 1 | 2 |  | 3 | 4 | 5 |
| **Q1/11** |  |  |  |  |  |  |  |  |  |  |  | **R** | **R** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q2/11** |  |  |  |  |  |  |  |  |  | **R** |  |  |  |  |  | **R** | **R** |  |  |  |  |  |  |  |  |  |  |  |  | **R** | **R** |  |  |  |  |
| **Q3/11** |  | **R** | **R** |  |  |  |  |  |  |  |  |  |  |  |  |  | **R** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q4/11** |  |  |  |  |  |  |  |  | **R** | **R** |  |  |  |  |  | **R** | **R** |  |  |  |  |  | **R** | **R** |  |  |  |  |  | **R** | **R** |  |  |  |  |
| **Q5/11** |  |  |  |  |  |  |  |  |  | **R** |  | **R** |  |  |  |  |  |  |  |  |  |  |  |  |  | **R** |  |  |  |  |  |  | **R** |  |  |
| **Q6/11** |  |  |  |  |  |  |  |  | **R** | **R** |  |  |  |  |  |  |  |  |  |  |  |  | **R** | **R** |  |  |  |  |  |  | **R** |  | **R** |  |  |
| **Q7/11** |  |  |  |  | **R** | **R** |  |  |  |  |  | **R** | **R** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q8/11** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | **R** | **R** |  |  |  |  |  |  |  |  |  |  |  |  | **R** |  |  |  |  |  |
| **Q12/11** |  | **R** | **R** |  |  |  |  |  |  |  |  |  |  |  |  |  | **R** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q13/11** |  |  |  |  |  |  |  |  |  | **R** |  | **R** |  |  |  |  | **R** |  |  |  |  |  |  |  |  |  |  |  |  | **R** |  |  |  |  |  |
| **Q14/11** |  |  |  |  |  |  |  |  | **R** | **R** |  |  |  |  |  | **R** | **R** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Sessions times:****0 – 0830-0930; 1 – 0930-1045; 2 – 1115-1230; Lunch  1230-1430; 3 – 1430-1545; 4 – 1615-1730; 5 – 1800-1915** |
| **Keys: R – remote participation via ITU MyMeetings** |

**(Second week)**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Monday, 5 December 2022** | **Tuesday, 6 December 2022** | **Wednesday, 7 December 2022** |
| 0 | 1 | 2 |  | 3 | 4 | 5 | 0 | 1 | 2 |  | 3 | 4 | 5 | 0 | 1 | 2 |  | 3 | 4 | 5 |
| **WP1/11; WP2/11; WP3/11** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | **R** |  | **R** | **R** |  |
| **Q1/11** |  |  |  |  | **R** | **R** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q2/11** |  |  | **R** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q3/11** |  | **R** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q4/11** |  | **R** | **R** |  |  |  |  |  | **R** | **R** |  |  |  |  |  |  |  |  |  |  |  |
| **Q5/11** |  |  | **R** |  | **R** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q6/11** |  |  | **R** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q7/11** |  | **R** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q8/11** |  |  |  |  |  |  |  |  | **R** | **R** |  |  |  |  |  |  |  |  |  |  |  |
| **Q12/11** |  | **R** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q13/11** |  |  |  |  | **R** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Q14/11** |  | **R** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Sessions times:****0 – 0830-0930; 1 – 0930-1045; 2 – 1115-1230; Lunch  1230-1430; 3 – 1430-1545; 4 – 1615-1730; 5 – 1800-1915** |
| **Keys: R – remote participation via ITU MyMeetings** |

NOTE ‒ Updates to the timetable can be found on the SG11 webpage, <https://itu.int/go/tsg11>.

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