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| A black and white logo  Description automatically generated with low confidence | INTERNATIONAL TELECOMMUNICATION UNION**TELECOMMUNICATIONSTANDARDIZATION SECTOR**STUDY PERIOD 2022-2024 | TSAG-TD003R1 |
| TSAG |
| Original: English |
| **Question(s):** | N/A | Geneva, 12-16 December 2022 |
| **TD** |
| **Source:** | TSAG Management Team |
| **Title:** | Agenda for the TSAG closing plenary, 16 December 2022 |
| **Contact:** | Bilel JamoussiTSB | Tel: +41 22 730 6311E-mail: tsbtsag@itu.int |

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| **Abstract:** | This TD holds the draft agenda for the closing TSAG plenary session on 16 December 2022. |

**Action**: TSAG is invited to review and approve this draft agenda.

Status: 15 December 2022, 2300 hours.

TSAG Contributions available at: <https://www.itu.int/md/T22-TSAG-221212-C>

TSAG TDs available at: <https://www.itu.int/md/T22-TSAG-221212-TD>

# Draft Agenda

| **Timing****(Geneva time)** | **#** | **Agenda Item** | **Docs** | **Summary and Proposal** |
| --- | --- | --- | --- | --- |
| **Friday 16 December 2022, 1430 - 1730 hours** |
| **Friday 1430 hours** | **18** | **Opening** |  |  |
|  | **19** | **Draft agenda closing plenary** | **[TD003-R1](https://www.itu.int/md/T22-TSAG-221212-TD-GEN-0003)** | This TD.TSAG is invited to review and approve this draft agenda. |
|  | **20** | **Director, TSB: Evaluation of Kaleidoscope 2022 papers with respect to relevance in ITU activities** | [**TD057**](https://www.itu.int/md/T22-TSAG-221212-TD-GEN-0057) | This document provides an overview of the ITU Kaleidoscope academic conference 2022 (K-2022) that was held from 7 to 9 December 2022, in Accra, Ghana. Attached to this TD is a document which presents three keynote summaries, a keynote paper, an invited paper and accepted papers selected for presentation and publication, and identifies links to related activities in ITU-T and other ITU sectors.TSAG, ITU-T study groups and focus groups are invited to review the papers relevant to their scope of work, and to take into consideration this input from the research community. Tailored TDs are also being submitted to the ITU-T study groups and focus groups. In addition, this report will be transmitted to RAG and TDAG. |
|  | **21** | **Director, TSB: ITU Journal on Future and Evolving Technologies – Publications and Webinar series** | [**TD058**](https://www.itu.int/md/T22-TSAG-221212-TD-GEN-0058) | The ITU Journal on Future and Evolving Technologies has published seven issues – one regular issue, six special issues – in 2022. Furthermore, seven special issues are still calling for papers for publication in 2023. This document provides details on publications and also on the new Webinar Series launched this year.TSAG is invited to take note of TD058. |
|  | **22** | **Director TSB: Modification to the Guidelines on application of the common patent policy** | [**TD139**](https://www.itu.int/md/T22-TSAG-221212-TD-GEN-0139) | This document informs TSAG of changes incorporated in the Guidelines for the Implementation of the Common Patent policy for ITU-T/ITU-R/ISO/IEC. The changes have no impact on ITU. |
|  | **23** | **Proposed new ITU-T Focus Group metaverse** |
|  | 23.1 | Convener AHG-MV: Report of the TSAG Ad hoc Group on the ToR of an ITU-T Focus Group on metaverse (FG-MV) (Geneva, 12-16 December 2022) | [TD163](https://www.itu.int/md/T22-TSAG-221212-TD-GEN-0163) | This TD contains the report for the ad hoc group for the discussions on a new ITU-T Focus Group on metaverse (FG-MV).TSAG Actions:AHG-MV-1. Review and approve this reportAHG-MV-2. Review and approve the ToR for the new FG-MV found in TSAG-TD164. |
|  | 23.2 | Convener, AHG-MV: ITU-T Focus Group on metaverse (FG-MV) ToR | [TD164](https://www.itu.int/md/T22-TSAG-221212-TD-GEN-0164) | This TD contains the clean version of the ToR for an ITU-T Focus Group on metaverse (FG-MV), as outcome of the TSAG Ad hoc Group on the ToR for an ITU-T Focus Group on metaverse (FG-MV) discussions.TSAG is requested to discuss and approve the ToR in the attachment hereinafter. |
|  | 23.3 | LS/o on new ITU-T Focus Group on metaverse (FG-MV) [to many groups and organizations] | [TD161](https://www.itu.int/md/T22-TSAG-221212-TD-GEN-0161) | This liaison announces the creation by TSAG of new ITU-T Focus Group on metaverse (FG-MV).TSAG is invited to approve this liaison statement. |
|  | **24** | **Proposed JCA on Quantum Key Distribution Network (ITU-T JCA-QKDN)** |
|  | 24.1 | TSAG Chairman: Proposed new ITU-T Joint Coordination Activity on Quantum Key Distribution Network (JCA-QKDN) | [TD166](https://www.itu.int/md/T22-TSAG-221212-TD-GEN-0166) | This TD proposes to establish a new ITU-T Joint Coordination Activity on Quantum Key Distribution Network (JCA-QKDN) (with TSAG as parent) with Terms of Reference for the proposed JCA-QKDN in the Annex.TSAG is invited to establish JCA-QKDN with the Terms of Reference in the Annex. |
|  | 24.2 | Telecommunication Standardization Advisory Group: LS/o on new ITU-T Joint Coordination Activity on Quantum Key Distribution Network (JCA-QKDN) [to ITU-T SGs, IEC TC 86, ISO/IEC JTC 1, ETSI, IEEE, IETF/IRTF, CCSA, CEN-CENELEC FG QT] | [TD167](https://www.itu.int/md/T22-TSAG-221212-TD-GEN-0167) | This liaison announces the creation by TSAG of new ITU-T Joint Coordination Activity on Quantum Key Distribution Network (JCA-QKDN).TSAG is invited to approve this liaison statement. |
|  | **25** | **Reports and results of TSAG Working Parties** |
|  | 25.1 | Chairman, WP1/TSAG: Report of the meeting of WP1/TSAG "Working methods and related WTSA preparations" (Geneva, 12-16 December 2022) | [TD008-R1](https://www.itu.int/md/T22-TSAG-221212-TD-GEN-0008) | This TD represents the draft Agenda for the TSAG closing plenary, 16 December 2022.The list of actions requested from TSAG are listed in clause 0.WP1/TSAG requests the following actions from TSAG:* **WP1-1:** Review and approve the WP1/TSAG report.
* **WP1-2:** Approve the interim period results from the AHG-GME and thank the Chairman Mr Rushton for his work.
* **WP1-3:** Note the plans for a WP1/TSAG meeting in October 2023.
* **RG-WM-1:** agree revised Supplement 2 to the ITU-T A-series Recommendations "Guidelines on interoperability experiments" ([TSAG-TD149](https://www.itu.int/md/T22-TSAG-221212-TD-GEN-0149/en)R1)
* **RG-WM-2:** agree revised Supplement 4 to the ITU-T A-series Recommendations "Guidelines for remote participation" ([TSAG-TD155](https://www.itu.int/md/T22-TSAG-221212-TD-GEN-0155/en)R1)
* **RG-WM-3:** approve LS/o on the new edition of Supplement 4 to ITU-T A-series Recommendations "Guidelines for remote participation" [to all ITU-T groups, RAG and TSAG-TDAG] ([TSAG-TD157](https://www.itu.int/md/T22-TSAG-221212-TD-GEN-0157/en)R1)
* **RG-WM-4:** approve LS/o on updated guidelines for remote participation and appointment of representative [to the Inter-Sector Coordination Group (ISCG)] ([TSAG-TD156](https://www.itu.int/md/T22-TSAG-221212-TD-GEN-0156/en)R1)
* **RG-WM-5:** change the title of the associate rapporteur on e-meetings to "Associate rapporteur on remote participation"
* **RG-WM-6:** appoint Mr Philip Rushton as TSAG representative (on remote participation) to the Inter-Sector Coordination Group (ISCG)
* **RG-WM-7:** appoint Ms Ena Dekanic, USA, as Editor of ITU-T A.7 in addition to Mr Olivier Dubuisson (current editor)
* **RG-WM-8:** request TSB to discuss further with ITU IS Department to make the Recommendation-series title also available in their set of Recommendation download pages
* **RG-WM-9:** authorize RG-WM to hold seven interim rapporteur virtual meetings (with a deadline for contributions 10 days earlier), as listed in §[6.1](#_Future_meetings_of).
* **RG-WTSA-1:** Authorize RG-WTSA to develop two guideline/briefing note documents:
1. one for Resolutions streamlining and review principles, with A.13 justification in [TSAG-TD019R2](https://www.itu.int/md/T22-TSAG-221212-TD-GEN-0019)Annex A.
2. other for WTSA chairpersons of COM and AHG, with A.13 justification in [TSAG-TD019R2](https://www.itu.int/md/T22-TSAG-221212-TD-GEN-0019) Annex B.
* **RG-WTSA-2:** authorize RG-WTSA to hold three interim virtual meeting(s) pending sufficient input by contribution deadline at one week in advance, as listed in §[6.2](#_Future_meetings_of_1).
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|  | 25.2 | Chairman, WP2/TSAG: Report of the meeting of WP2/TSAG “Industry Engagement, Work Programme, Restructuring” (Geneva, 12 - 16 December 2022) | [TD011-R1](https://www.itu.int/md/T22-TSAG-221212-TD-GEN-0011) | This TD represents the report of the WP2/TSAG meeting held in Geneva on 12 – 16 December 2022.Review, approval, follow up on requests for action in clause 0.**Actions for TSAG*** **WP2-1**: Approve the addition to the Terms of Reference of WP2/TSAG – [TD011-R1](https://www.itu.int/md/T22-TSAG-221212-TD-GEN-0011/en), Annex 1
* **WP2-2**: Approve the addition to the Terms of Reference of the RG-IEM – [TD011-R1](https://www.itu.int/md/T22-TSAG-221212-TD-GEN-0001/en), Annex 2
* **WP2-3**: Note the closure of WTSA Action plan *Action 3* related to Smart Cables – [TD114](https://www.itu.int/md/T22-TSAG-221212-TD-GEN-0114/en)
* **WP2-4**: Note ongoing *Action 4* for Smart Cables from the WTSA Action plan- [TD114](https://www.itu.int/md/T22-TSAG-221212-TD-GEN-0114/en)
* **RG-WPR-4**: Approve outgoing Liaison Statement - [TD165](https://www.itu.int/md/T22-TSAG-221212-TD-GEN-0165) “LS on a progress report on the analysis of ITU-T study group restructuring”
* **WP2-5**: Approve the interim activities plan – clause 7 of this report
* **WP2-6:** Approve Liaison Statements on UAS and Q10/13 – [TD168](https://www.itu.int/md/T22-TSAG-221212-TD-GEN-0168), [TD169](https://www.itu.int/md/T22-TSAG-221212-TD-GEN-0169)
* **WP2-7:** Approve the WP2/TSAG meeting report – [TD011-R1](https://www.itu.int/md/T22-TSAG-221212-TD-GEN-0011)
* Other as identified
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|  | 25.3 | TSB: TSAG mailing lists: planned migration | [TD160](https://www.itu.int/md/T22-TSAG-221212-TD-GEN-0160) | This document presents the list and migration plan for the TSAG mailing lists in the new study period that will be implemented after the end of this TSAG meeting. |
|  | **26** | **Additional actions to be undertaken by TSAG** |
|  | 26.1 | Outgoing liaison statements |
|  | 26.1.1 | Telecommunication Standardization Advisory Group: LS/r on updates on new Joint Coordination Activity on Machine Learning (JCA-ML) [to ITU-T SG13] | [TD146](https://www.itu.int/md/T22-TSAG-221212-TD-GEN-0146) | This liaison confirms the endorsement by TSAG of a new Joint Coordination Activity on Machine Learning (JCA-ML).TSAG is invited to approve this OLS. |
|  | 26.1.2 | Telecommunication Standardization Advisory Group: LS/r on continuation of JCA-IMT2020 with revised ToR [to ITU-T SG13] | [TD147](https://www.itu.int/md/T22-TSAG-221212-TD-GEN-0147) | This liaison confirms the endorsement by TSAG of the continuation of ITU-T JCA-IMT2020 with revised terms of reference.TSAG is invited to approve this OLS. |
|  | 26.1.3 | Telecommunication Standardization Advisory Group: LS/r on the JCAs under the responsibility of SG17 [to ITU-T SG17] | [TD148](https://www.itu.int/md/T22-TSAG-221212-TD-GEN-0148) | This liaison confirms the endorsement by TSAG of ITU-T JCA-IdM with revised terms of reference.TSAG is invited to approve this OLS. |
|  | **27** | **Preparations for WTSA-24** |
|  | 27.1 | Director of the Telecommunication Standardization Bureau: WTSA-24 initial thoughts for regional preparatory meetings | [TD135](https://www.itu.int/md/T22-TSAG-221212-TD-GEN-0135) | This TD presents the initial thoughts for the WTSA-24 preparatory meetings.TSAG is invited to note the document. |
|  | 27.2 | Director of the Telecommunication Standardization Bureau: WTSA-24 Inter-regional coordination | [TD136](https://www.itu.int/md/T22-TSAG-221212-TD-GEN-0136) | This TD presents some advanced planning on WTSA-24 Inter-regional coordination.TSAG is invited to discuss the document in relation to the planning of WTSA-24 inter-regional meetings (IRMs). |
|  | **28** | **ITU-T meeting schedule including date of next TSAG meeting(s)** |  | The second TSAG meeting in the new study period 2022-2023 is proposed to be scheduled* Monday 5 – Friday 9 June 2022 (Geneva, tbc)
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|  | 28.1 | Director, TSB: Schedule of ITU-T meetings in 2023 and 2024 | [TD027-R3](https://www.itu.int/md/T22-TSAG-221212-TD-GEN-0027) | This document presents the meetings schedule for WTSA-24, TSAG, Study groups, Regional groups, Focus groups and Rapporteurs groups in 2023 and 2024.TSAG is invited to note the document. |
|  | 28.2 | TSB: Planned interim TSAG meetings | [TD162-R1](https://www.itu.int/md/T22-TSAG-221212-TD-GEN-0162) | This document consolidates the planned interim TSAG meetings.This document is for information and discussion. |
|  | **29** | **Any other business** |
|  | 29.1 | Certificates of appreciation |  |  |
|  | **30** | **Consideration of draft meeting Report** |  | TSAG delegates are invited to comment (14 day comment period) |
|  | **31** | **Closing remarks by the Director, TSB** |  |  |
|  | **32** | **Closure of meeting** |
| **End** |  | TSAG finishes at … |  |  |

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