|  |  |  |
| --- | --- | --- |
| A black and white logo  Description automatically generated with low confidence | INTERNATIONAL TELECOMMUNICATION UNION**TELECOMMUNICATIONSTANDARDIZATION SECTOR**STUDY PERIOD 2022-2024 | TSAG-TD170R1 |
| TSAG |
| Original: English |
| **Question(s):** | N/A | Geneva, 30 May-2 June 2023 |
| **TD** |
| **Source:** | TSAG Management Team |
| **Title:** | Draft time management plan (Geneva, 30 May-2 June 2023) |
| **Contact:** | Bilel JamoussiTSB | Tel: +41 22 730 6311E-mail: tsbtsag@itu.int |

|  |  |
| --- | --- |
| **Abstract:** | This TD holds the draft time management plan with the overview of scheduled sessions for the second TSAG meeting in this study period. |

**Action**: TSAG is invited to note this draft time management plan.

Status: 27 April 2023, 18:00

**DRAFT TIMEPLAN FOR TSAG AND RELATED WORKING PARTY AND RAPPORTEUR GROUP MEETINGS**NOTE – Additional ad hoc groups, drafting and tutorial sessions are scheduled (see next page); the allocation of time slots for TSAG Rapporteur Groups is preliminary and subject to modification

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Session #** | **Monday****29 May 2023** | **Tuesday****30 May 2023** | **Wednesday****31 May 2023** | **Thursday****1 June 2023** | **Friday****2 June 2023** |
| #0; AM |  |  | **0830 – 0930 hours** | **0830 – 0930 hours** | **0800 – 0900 hours** |
| #1; AM |  | **0930 – 1045 hours**TSAG Plenary (\*) | **0930 – 1045 hours**TSAG RG-WM | **0930 – 1045 hours**TSAG RG-WM | **0900 – 1015 hours**TSAG WP1-WMW (\*) |
| *Coffee break* |  |  |  |  |  |
| #2; AM |  | **1115 – 1230 hours**TSAG Plenary (\*) | **1115 – 1230 hours**RG-WTSA | **1115 – 1230 hours**RG-WTSA | **1045 – 1200 hours**TSAG WP2-IEWPR (\*) |
| *Lunch break* |  | **1315 – 1430 hours**SG/TSAG Chairmen’s meeting (##) | **1245 – 1345 hours**Newcomer's session |  |  |
| #3; PM |  | **1430 – 1545 hours**TSAG Plenary (\*) | **1430 – 1545 hours**RG-WPR | **1430 – 1545 hours**RG-WPR | **1430 – 1545 hours**TSAG Plenary (\*) |
| *Coffee break* |  |  |  |  |  |
| #4, PM | **1700 – 1900 hours**TSAG Management Meeting (#) | **1600 – 1625 hours**TSAG WP1-WMW (\*) | **1615 – 1730 hours**RG-IEM | **1615 – 1730 hours**RG-IEM | **1615 – 1730 hours**TSAG Plenary (\*) |
| **1630 – 1730**TSAG WP2-IEWPR (\*) |
| #5, PM |  | **1800 – 1930 hours** |  |  |  |

NOTE – (\*) session with interpretation (#) only for TSAG Management Team (##) only for ITU-T study group Chairmen and TSAG Chairman

**Schedule of proposed Ad-hoc Group, editing sessions:**

| Date | Time (Geneva time, UTC+2) | Room\* | Title, Chairman, TSB assistance |
| --- | --- | --- | --- |
| Wed, 31 May 2023 | 0845-0915 | A | Editing session for Rec. ITU-T A.8 (based on *TD208*) Chairman: Rapporteur on working methodsTSB assistance: Stefano or Simão |
| Wed ,31 May 2023 | 1745-1900 | A | Editing session on Rec. ITU-T A.1Chairman: Rapporteur on working methodsTSB assistance: Stefano Polidori |
| Thu, 1 June 2023 | 0830-0915 | A | Ad hoc group on the Author's guide for drafting ITU-T Recommendations ([TD245](https://www.itu.int/md/T22-TSAG-230530-TD-GEN-0245))Chairman: Rapporteur on working methodsTSB assistance: Anibal Cabrera Montoya |
| Thu, 1 June 2023 | 1745-1900 | A | Editing session on Rec. ITU-T A.7Chairman: Rapporteur on working methodsTSB assistance: Stefano Polidori |

\* Planned; check screens for last minute change.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_