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|  | INTERNATIONAL TELECOMMUNICATION UNION**TELECOMMUNICATIONSTANDARDIZATION SECTOR**STUDY PERIOD 2022-2024 | TSAG-TD175 |
| TSAG |
| Original: English |
| **Question(s):** | N/A | Geneva, 30 May – 2 June 2023 |
| **TD** |
| **Source:** | Chairman WP1/TSAG |
| **Title:** | Opening WP1 agenda (Geneva, 30 May – 2 June 2023) |
| **Contact:** | Mr Tobias KAUFMANNGermany, WP1 chairman | Tel: +49 6131 18 4263E-mail: tobias.kaufmann@bnetza.de |
| **Contact:** | Ms Minah LEERep. of Korea; WP1 vice-chairman | Tel: +82-10-5111-1045E-mail: misoko@tta.or.kr |

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| **Abstract:** | This TD contains the agenda for the opening session of the WP1/TSAG "Working methods and related WTSA preparations" (WP-WMW) at this meeting. |

1. Opening and approval of the agenda
2. Documentation ([Annex A](#AnnexA))
3. Time management plan ([Annex B](#AnnexC))
4. Rapporteur group on working methods (RG-WM)
	1. Review & approval of interim activities:
* Progress report: [TSAG-TD233](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-230530-TD-GEN-0233)
* Updated drafts: [TSAG-TD255-R1](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-230530-TD-GEN-0255) (A.1), [TSAG-TD217-R1](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-230530-TD-GEN-0217) (A.7), [[TSAG‑TD208-R1](https://www.itu.int/md/T22-TSAG-230530-TD-GEN-0208/en)](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-230530-TD-GEN-0208) (A.8), [TSAG-TD251-R1](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-230530-TD-GEN-0251) (A.SupRA)
	1. Agenda, plans for this meeting: [TSAG-TD183](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-230530-TD-GEN-0183)
1. Rapporteur group on WTSA Preparations (RG-WTSA)
	1. Review & approval of interim activities:
		* Progress report: [TSAG-TD235](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-230530-TD-GEN-0235)
		* Updated drafts: [TSAG-TD260](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-230530-TD-GEN-0260) (Analysis WTSA/PP/WTDC Resolutions), [TSAG-TD261](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-230530-TD-GEN-0261) (A.SupWTSAGL), [TSAG-TD262](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-230530-TD-GEN-0262) (A.BN WTSA Chairing)
	2. Agenda, plans for this meeting: [TSAG-TD187](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-230530-TD-GEN-0187)
2. Contributions to be addressed at the WP1 opening plenary - *None*
3. AOB
4. Closing

Annex A
Initial documentation

Documents addressed exclusively to WP1/TSAG and its RGs

| Doc # | Source | Title | Destination |
| --- | --- | --- | --- |
| [TSAG-TD175](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-230530-TD-GEN-0175) | WP1 Chairman | Opening WP1 agenda (Geneva, 30 May-2 June 2023) | WP1 |
| [TSAG-TD183](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-230530-TD-GEN-0183) | Rapporteur RG‑WM | Agenda RG-WM (Geneva, 30 May-2 June 2023) | (WP1), RG-WM |
| [TSAG-TD187](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-230530-TD-GEN-0187) | Rapporteur RG‑WTSA | Agenda RG-WTSA (Geneva, 30 May-2 June 2023) | (WP1), RG-WTSA |
| [TSAG-TD195](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-230530-TD-GEN-0195) | Director, TSB | Electronic working methods services and database applications report | RG-WM |
| [TSAG-TD233](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-230530-TD-GEN-0233) | Rapporteur, RG‑WM | Progress report from interim TSAG RG-WM meetings (December 2022 to May 2023) | WP1, RG-WM |
| [TSAG-TD235](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-230530-TD-GEN-0235) | Rapporteur, RG‑WTSA | Progress report from interim TSAG RG-WTSA meetings (Dec. 2022 to May 2023) | WP1, RG-WTSA |
| [TSAG-TD250-R1](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-230530-TD-GEN-0250) | Rapporteur, RG‑WM | Electronic working methods (EWM) liaisons appointed by ITU‑T study groups | RG-WM |
| [TSAG-TD220](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-230530-TD-GEN-0220) | Rapporteur, RG‑WM | RG-WM living list | RG-WM |
| [TSAG-TD208-R1](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-230530-TD-GEN-0208) | Rapporteur, RG‑WM | Working document to discuss possible changes to Rec. ITU‑T A.8 "Alternative approval process for new and revised ITU‑T Recommendations" | (WP1), RG-WM |
| [TSAG-TD217-R1](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-230530-TD-GEN-0217) | Rapporteur, RG‑WM | Revised consolidated text to support the discussion on Recommendation ITU‑T A.7 "Focus groups: Establishment and working procedures" | (WP1), RG-WM |
| [TSAG-TD251](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-230530-TD-GEN-0251) | Editor, ITU-T A.SupRA | Proposed new Supplement A.SupRA to the ITU‑T A-series Recommendations "Guidelines on the appointment and operations of registration authorities" (Output of RG-WM, 28 Feb 2023) | (WP1), RG-WM |
| [TSAG-TD255-R1](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-230530-TD-GEN-0255) | Rapporteur, RG‑WM | Compilation (with proposals from the rapporteur) to support the discussion on Recommendation ITU‑T A.1 "Working methods for study groups of the ITU Telecommunication Standardization Sector" | (WP1), RG-WM |
| [TSAG-TD260](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-230530-TD-GEN-0260) | Rapporteur, RG‑WTSA | Draft analysis of operational parts of WTSA/PP/WTDC Resolutions in terms of giving specific mandates and tasks to ITU‑T SGs and TSAG | (WP1), RG-WTSA |
| [TSAG-TD261](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-230530-TD-GEN-0261) | Rapporteur, RG‑WTSA | First baseline text for draft A.SupWTSAGL "WTSA preparation guideline on Resolutions" | (WP1), RG-WTSA |
| [TSAG-TD262](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-230530-TD-GEN-0262) | Rapporteur, RG‑WTSA | First baseline text for draft ITU‑T A.BN "How to chair WTSA sub-committee meetings" | (WP1), RG-WTSA |
| [TSAG-TD212](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-230530-TD-GEN-0212) | Liaison officer to ISO/IEC JTC 1 | Report of the ISO/IEC JTC 1 Plenary, (8 - 12 May 2023 in Paestum, Italy) | (RG-WM) |
| [TSAG-TD243](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-230530-TD-GEN-0243) | ITU-T SG2 | LS/i on SCV activity in SG2 | RG-WM |
| [TSAG-TD191](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-230530-TD-GEN-0191) | Director, TSB | Action plan related to the Resolutions and Opinion of WTSA | Plen, RG-WTSA |
| [TSAG-TD206](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-230530-TD-GEN-0206) Att.4 | ITU-T SG17 | LS/i on ITU‑T SG17 Lead Study Group Reports / Att.4: Status report on implementation of WTSA Resolutions | RG-WTSA |
| [TSAG-TD245](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-230530-TD-GEN-0245) | Rapporteur, RG‑WM | Working document to support the discussion on TD243 (LS/I on SCV activity in SG2) | RG-WM |
| [TSAG-TD250-R1](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-230530-TD-GEN-0250) | Rapporteur, RG‑WM | Electronic working methods (EWM) liaisons appointed by ITU‑T study groups | RG-WM |

Reserved docs:

| Doc # | Source | Title | Destination |
| --- | --- | --- | --- |
| [TSAG-TD177](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-230530-TD-GEN-0177) | WP1 Chairman | (Draft) WP1 meeting report (Geneva, 30 May-2 June 2023) | Plen |
| [TSAG-TD176](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-230530-TD-GEN-0176) | WP1 Chairman | Closing WP1 agenda (Geneva, 30 May-2 June 2023) | WP1 |
| [TSAG-TD184](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-230530-TD-GEN-0184) | Rapporteur RG-WM | Report RG-WM (Geneva, 30 May-2 June 2023) | WP1 |
| [TSAG-TD188](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-230530-TD-GEN-0188) | Rapporteur RG-WTSA | Report RG-WTSA (Geneva, 30 May-2 June 2023) | WP1 |

Documents addressed in general to TSAG groups

| Doc # | Source | Title | Destination |
| --- | --- | --- | --- |
| [TSAG-TD170-R4](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-230530-TD-GEN-0170) | TSAG Management Team | Draft time management plan (Geneva, 30 May-2 June 2023) | All |
| [TSAG-TD228](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-230530-TD-GEN-0228) | TSB | List of incoming and outgoing liaison statements (TSAG, Geneva, 12-16 December 2022) | All |
| [TSAG-TD174](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-230530-TD-GEN-0174) | TSB | Overview of draft agendas and reports (30 May-2 June 2023) | All |
| [TSAG-TD194](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-230530-TD-GEN-0194) | Director, TSB | Schedule of ITU-T meetings in 2023 and 2024 | All |

# Collective Letter

| Doc.No | Source | Title |
| --- | --- | --- |
| [TSB Col 2/TSAG](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-COL-0002) | TSAG | Second meeting of the Telecommunication Standardization Advisory Group (TSAG), Geneva, 30 May - 2 June 2023 |

Contributions addressed specifically to WP1/TSAG

| Doc # | Source | Title | Destination |
| --- | --- | --- | --- |
| None |  |  | WP1 |

Annex B
Initial time management plan

The following time plan is taken from [TSAG-TD170-R4](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-230530-TD-GEN-0170). See [this URL](http://www.itu.int/md/T22-TSAG-230530-TD-GEN-0170) and/or the [schedule online](https://www.itu.int/net4/Events/Meetings/TodayT) for subsequent schedule updates

**INITIAL TIMEPLAN FOR TSAG AND RELATED WORKING PARTY AND RAPPORTEUR GROUP MEETINGS**NOTE – Additional ad hoc groups, drafting and tutorial sessions are scheduled (see next page); the allocation of time slots for TSAG Rapporteur Groups is preliminary and subject to modification

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Session #** | **Monday****29 May 2023** | **Tuesday****30 May 2023** | **Wednesday****31 May 2023** | **Thursday****1 June 2023** | **Friday****2 June 2023** |
| #0; AM |  |  | **0830 – 0930 hours** | **0830 – 0930 hours** | **0800 – 0900 hours** |
| #1; AM |  | **0930 – 1045 hours**TSAG Plenary (\*) | **0930 – 1045 hours**TSAG RG-WM | **0930 – 1045 hours**TSAG RG-WM | **0900 – 1015 hours**TSAG WP1-WMW (\*) |
| *Coffee break* |  |  |  |  |  |
| #2; AM |  | **1115 – 1230 hours**TSAG Plenary (\*) | **1115 – 1230 hours**RG-WPR | **1115 – 1230 hours**RG-WTSA | **1045 – 1200 hours**TSAG WP2-IEWPR (\*) |
| *Lunch break* |  | **1315 – 1430 hours**SG/TSAG Chairmen’s meeting (##) | **1245 – 1345 hours**Newcomer's session |  | **1400 – 1430 hours**Partner2Connect Information session |
| #3; PM |  | **1430 – 1545 hours**1430-1505: TSAG WP1-WMW (\*)1505-1545: TSAG WP2-IEWPR (\*) | **1430 – 1545 hours**AHG on C49, C51, TD266 | **1430 – 1545 hours**RG-WPR | **1430 – 1545 hours**TSAG Plenary (\*) |
| *Coffee break* |  |  |  |  |  |
| #4, PM | **1700 – 1900 hours**TSAG Management Meeting (#)  | **1600 – 1730 hours**TSAG RG-WM | **1615 – 1730 hours**RG-IEM | **1615 – 1730 hours**RG-IEM | **1615 – 1730 hours**TSAG Plenary (\*) |
|  |
| #5, PM |  | **1800 – 1930 hours**TSAG reception (TSB Director) |  |  |  |

NOTE – (\*) session with interpretation (#) only for TSAG Management Team (##) only for ITU-T study group Chairmen and TSAG Chairman

**Initial WP1-related schedule of proposed Ad-hoc Group, editing, drafting, and other related sessions:**

| Date | Time(Geneva time) | Room\* | Title, Chairman | Parent |
| --- | --- | --- | --- | --- |
| Wed, 31 May 2023 | 1330-1415 | A | RG-WM AHG on a proposed way forward for Recs ITU-T A.4, A.5 and A.6 ([TSAG-C029](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-C-0029))Chairman: Rapporteur on working methods | RG-WM |
| Wed, 31 May 2023 | 1745-1900 | A | Editing session on Rec. ITU-T A.1 ([TSAG-TD255-R1](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-230530-TD-GEN-0255))Chairman: Rapporteur on working methods | RG-WM |
| Thu, 1 June 2023 | 0830-0915 | A | Ad hoc group on the Author's guide for drafting ITU-T Recommendations ([TSAG-TD245R1](https://www.itu.int/md/T22-TSAG-230530-TD-GEN-0245))Chairman: Rapporteur on working methods | RG-WM |
| Thu, 1 June 2023 | 1330-1415 | A | Editing session for Rec. ITU-T A.8 (based on [TSAG-TD208R1](http://www.itu.int/md/T22-TSAG-230530-TD-GEN-0208/en))Chairman: Rapporteur on working methods | RG-WM |
| Thu, 1 June 2023 | 1745-1900 | A | Editing session on Rec. ITU-T A.7 ([TSAG-TD217R1](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-230530-TD-GEN-0217))Chairman: Rapporteur on working methods  | RG-WM |

\* Planned; check screens for last minute change.

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