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|  | INTERNATIONAL TELECOMMUNICATION UNION  **TELECOMMUNICATION STANDARDIZATION SECTOR**  STUDY PERIOD 2022-2024 | | TSAG-TD296 |
| TSAG |
| Original: English |
| **Question(s):** | | RG-WTSA | Geneva, 30 May – 2 June 2023 |
| **TD** | | | |
| **Source:** | | Rapporteur, RG-WTSA | |
| **Title:** | | Initial updates to the RG-WTSA work programme | |
| **Contact:** | | Ms Fang LI  CAICT, MIIT, China | Tel: +86-10-62300104  E-mail: [lifang@caict.ac.cn](mailto:lifang@caict.ac.cn) |

**Abstract:** This TD provides an initial update of the RG-WTSA work programme. This document is expected to be discussed and further updated during TSAG WP1 meetings.

**Action**: TSAG WP1 is asked to confirm these updates.

*Note: TSB will be requested to keep updated the online work programme of TSAG RG-WTSA, taking into account the final agreed version of this TD.*

Work programme for the TSAG Rapporteur Group on Work Methods (RG-WTSA)

| **RG** | **Work item** | **Type of text** | **New/Rev** | **Status** | **Approval process** | **Timing** | **Subject / Title** | **Base text(s)** | **Editor(s)** | **Summary** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| RG-WTSA | [A.BN](http://www.itu.int/itu-t/workprog/wp_item.aspx?isn=18702) | Other | New | Under study | Agreement | 2024-02  (medium priority) | Briefing note: How to chair WTSA Committee/Ad hoc meetings | [TD262](https://www.itu.int/md/T22-TSAG-230530-TD-GEN-0262) | [Isaac Boateng (National Communications Authority)](mailto:isaac.boateng(AT)nca.org.gh) | This briefing note is expected to provide guideline for WTSA leaders on how to organize the discussion and review of WTSA Resolutions during the weekend AHGs and to meet the timeline at WTSA. |
| RG-WTSA | [A.SupWTSAGL](http://www.itu.int/itu-t/workprog/wp_item.aspx?isn=18701) | Supplement | New | Under study | Agreement | 2024-02  (medium priority) | WTSA preparation guideline on Resolutions | [TD261](https://www.itu.int/md/T22-TSAG-230530-TD-GEN-0261) R1 | [Evgeny Tonkikh (Radio R&D Institute (NIIR))](mailto:et(AT)niir.ru) | This supplement provides a guideline for ITU-T members on how to propose draft new and revised existing WTSA Resolutions in the preparation for WTSA. The review of WTSA Resolutions include editorial updates, identify overlap, identify candidates for suppression, how to simplify/shortening Resolutions, prepare consolidated draft texts, active involvement of the regional telecommunication organizations in pre-WTSA deliberations. |

**Work item**: Short name identifying a (draft or approved) Recommendation or other text. It may be a provisional name or the final publication designation (e.g. H.264)  
**Question**: Number of the Question responsible for the development of a work item  
**Equiv. Num.**: If any, designation of the equivalent document as published by another standards development organization (e.g., for Common texts with ISO/IEC JTC1)  
**Status**: Current Approval state of a work item  
**Timing**: Best current estimate of the expected year and month of Determination (TAP), Consent (AAP), or Agreement (non-normative materials) of a work item  
**Approval process**: One of: Traditional Approval Process (TAP); Alternative Approval Process (AAP); or Agreement  
**Version**: Indication of whether a work item is new or revised  
**Subject / Title**: Best current expectation of the full name of a work item  
**Priority**: One of: Low; Medium; or High  
**Baseline text(s)**: Previous published version of a work item and/or its latest draft. It may also include reference to A.5 justification documentation.  
**Editor(s)**: Person(s) responsible for providing to the Rapporteur the agreed updated baseline text of a work item after each relevant meeting  
**Summary**: Summary of a work item as described in its latest baseline text

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