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| **Title:** | Draft report of the meeting of RG-WTSA "WTSA Preparations" (Geneva, 29 July – 2 August 2024) |
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| **Abstract:** | This TD contains the draft **report** of the TSAG Rapporteur Group on WTSA Preparations (TSAG RG-WTSA) session during this TSAG meeting (Geneva, 29 July – 2 August 2024). The following **actions for TSAG** are requested through TSAG-WP1to authorize RG-WTSA to:RG-WTSA-1: Approve A.SupWTSAGL "WTSA preparation guideline on Resolutions" in [TD612R3](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-240729-TD-GEN-0612) by agreement following A.13 procedure. RG-WTSA-2: Approve A.BN "Briefing note on how to chair WTSA Sub-committee/Ad Hoc Group meetings" in [TD613R3](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-240729-TD-GEN-0613) by agreement following A.13 procedure.RG-WTSA-3: Note the live document ‘Proposed mapping of WTSA Resolutions and regional proposals to TSAG RGs/WTSA-24 Committees’ as proposed by TSB in [TD614](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-240729-TD-GEN-0614) and invite RTOs and ITU Membership to provide TSB with continuous updates, esp. focal point.RG-WTSA-4: approve this RG-WTSA meeting report as found in [TD519R1](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-240729-TD-GEN-0519). |

**0 Introduction**

A meeting of the TSAG Rapporteur Group on WTSA Preparations (RG-WTSA) took place during TSAG on 29 July – 2 August 2024, at 14:30-15:45 on Tuesday 30 July 2024 with captioning.

Ms Fang LI (CAICT, MIIT, China), Rapporteur of TSAG RG-WTSA, chaired the meeting together with two associate Rapporteurs, Mr Samuel K. Agyekum (NCA, Ghana) and Mr Evgeny Tonkikh (Russian Federation), with the help from Ms. Xiaoya Yang as the TSB secretary to this RG.

**1 Opening and approval of the agenda**

The Rapporteur welcomed participants to this RG-WTSA meeting.

The agenda of the RG-WTSA meeting as found in [TD518](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-240729-TD-GEN-0518) was introduced by the Rapporteur and approved.

**2 List of documents**

A list of documents identified by Rapporteur as relevant for discussion in RG-WTSA as in [Annex A](#AnnexA) of [TD518](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-240729-TD-GEN-0518) was reviewed in the meeting.

**3 Review of RG-WTSA interim progress**

The Rapporteur noted that RG-WTSA interim progress report in [TD528R1](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-240729-TD-GEN-0528R1) with progress made in two RG-WTSA interim e-meetings since last TSAG January 2024 meeting, and four actions proposed for this TSAG meeting was agreed in WP1 opening plenary on Monday 29 July 2024.

**4 Keep track of the implementation of WTSA Resolutions and Opinion**

## 4.1 Resolution 11 - Collaboration with UPU

The meeting noted [C114](https://www.itu.int/md/T22-TSAG-C-0114/en): ‘UPU/ITU-T Relationships: identification of untapped opportunities’ with observation of Broadcom that there are untapped opportunities for collaboration between the UPU and the ITU-T on global digital transformation that could concrete ‘on the ground’ collaboration.

The meeting noted[TD639](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-240729-TD-GEN-0639): ‘Update on Collaboration with UPU’ which is an update of the joint working group on digital financial services between ITU and UPU Secretariats for the period June 2023 – July 2024.

The meeting commended Broadcom and TSB’s collaboration with UPU and encourage Broadcom and other ITU-T Members to review and update Resolution 11 as deemed necessary.

## 4.2 LS/r on draft analysis of operational parts (resolves, instructs etc) of WTSA/PP/WTDC/Council/ITU-R Resolutions (reply to TSAG-LS42) from ITU-T SGs

The meeting noted [TD581](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-240729-TD-GEN-058) from ITU-T SG11, [TD603](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-240729-TD-GEN-0603) from ITU-T SG2, and [TD643](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-240729-TD-GEN-0643) from ITU-T SG20 confirmed no need for streamlining of resolves and instructs in WTSA/PP/WTDC/Council/ITU-R Resolutions, respective to these SGs. It’s noted that there are different understandings on whether it’s necessary or not to conduct the streamlining of resolves and instructs in WTSA/PP/WTDC/ Council/ITU-R Resolutions when a SG’ mandate in WTSA Resolution 2 is align with those Resolutions, and related standards activities are also ongoing. Further contributions to TSAG are invited in next study period of ITU-T, on how to address this point of streamlining WTSA Resolutions.

The meeting noted [TD621](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-240729-TD-GEN-0621) from ITU-T SG15 identified Res 90, 92 and 93 as obsoleted because these Resolutions contain operative parts that are already part of SG15 mandate.

The meeting noted [TD622](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-240729-TD-GEN-0622) from ISCG confirmed that ISCG finds extremely important and necessary to streamline resolutions ITU-wide, will present part of RG-WTSA analysis to RAG and TDAG. Following the successful review of Resolution 1 ‘Rules of procedure’ of the three ITU Sectors, ISCG suggests that a similar exercise may be extended, in order to streamline among resolutions, future meetings of PP/Council/WRC/ RA/WTSA/WTDC may consider suppressing or merging some of their specific resolutions.

The meeting invite ITU Membership to take these responses into consideration in preparing for and during the discussion in WTSA-24.

## 4.3 LS/r on latest WTSA Action Plan and draft "WTSA preparation guideline on Resolutions" (reply to TSAG-LS32) from ITU-T SGs

The meeting appreciated [TD578](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-240729-TD-GEN-0578) from ITU-T SG11, [TD610](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-240729-TD-GEN-0610) from ITU-T SG2, [TD620](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-240729-TD-GEN-0620) from ITU-T SG15, [TD633](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-240729-TD-GEN-0633) from ITU-T SG3 and [TD645](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-240729-TD-GEN-0645) from ITU-T SG20 provided updates to the WTSA Action Plan and TSB has reflected them in [TD496](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-240729-TD-GEN-0496).

## 4.4 WTSA Action Plan

Ms Xiaoya Yang presented [TD496](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-240729-TD-GEN-0496): WTSA Action plan: WTSA Resolutions and Opinion prepared by TSB, which covers the complete report on implementation of WTSA-20 Resolutions and Opinion in 2022-2024 study period and called special attention from ITU membership on the 83 (20%) red-highlighted action items where no action could be reported.

TSB confirmed that this report will be continuously updated until WTSA-24 contribution deadline (16 September 2024). It will then be submitted to WTSA-24 as Doc34 which will also serve as TSB Director’s report to WTSA-24 on action items where his report was specifically instructed.

The meeting greatly appreciated TSB’s effort in maintained this detailed report with implementation status of 409 action items to each TSAG meeting and strongly recommended this WTSA Action Plan report should be taken into consideration by RTOs in their preparation for common proposals to and during their discussion in WTSA-24.

**5 Streamlining WTSA Resolutions and Opinion**

5.1 [TD612R2](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-240729-TD-GEN-0612): RG-WTSA Rapporteurs

Title: RG-WTSA deliverable: Draft A.SupWTSAGL "WTSA preparation guideline on Resolutions" for agreement

RG-WTSA Rapporteur identified the latest baseline text of work item A.SupWTSAGL *"WTSA preparation guideline on Resolutions"* unchanged from last TSAG meeting as contained in [TD612R1](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-240729-TD-GEN-0612). TSB presented [TD612R2](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-240729-TD-GEN-0612) with TSB suggestions to add more explicit references to WTSA Action Plan and WTSA Resolution 2 in draft A.SupWTSAGL for consideration by RG-WTSA.

The meeting supported to add references to WTSA Action Plan and WTSA Resolution 2 to final draft of A.SupWTSAGL as reflected in [TD612R3](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-240729-TD-GEN-0612).

5.2 [C94R1](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-C-0094) Korea (Rep. of)
Title: Proposed modifications to the draft A.SupWTSAGL for agreement

Korea introduced [C94R1](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-C-0094) which proposes modification to further enhance with clear explanations including editorial changes.

The meeting appreciated editorial improvement suggested by [C94R1](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-C-0094) and comments from xxx delegation, and discussed how streamlining of WTSA Resolutions could make use of opportunity of the Inter-Regional Meetings.

The meeting finalized A.SupWTSAGL as [TD612R3](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-240729-TD-GEN-0612) and agreed to submit it to WP1 and TSAG close plenary for agreement following the A.13 procedure.

**6 Development of a briefing note for WTSA Sub-committee/Ad Hoc Group chairpersons**

RG-WTSA Rapporteur identified the latest draft of A.BN "Briefing note on how to chair WTSA Sub-committee/Ad Hoc Group meetings" as contained in [TD613](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-240729-TD-GEN-0613). TSB presented [TD613R1](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-240729-TD-GEN-0613) with one addition of EdCom suggested by TSB, and [TD613R2](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-240729-TD-GEN-0613) with some more feedback TSB collected from ITU members in the past few days to improve draft A.BN for consideration by RG-WTSA.

The meeting finalized A.BN as [TD613R3](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-240729-TD-GEN-0613) and agreed to submit it to WP1 and TSAG close plenary for agreement following the A.13 procedure.

**7 WTSA-24 preparation**

The meeting took note of two living documents prepared by TSB which have facilitated document allocation of this TSAG meeting:

* [TD611R1](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-240729-TD-GEN-0611) Regional proposals and focal points for WTSA-24 Resolutions based on input to 2nd IRM
* [TD614](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-240729-TD-GEN-0614) Proposed mapping of WTSA Resolutions and regional proposals to TSAG RGs/WTSA-24 Committees, and.

The meeting appreciated for TSB’s effort in tracking progress of RTOs’ regional preparation for WTSA-24, extracting focal point contacts from regional preparation documents, and proposed allocation of Resolutions and regional proposals to WTSA-24 Committees.

The meeting believes both documents will become even more useful to ITU Membership in the lead to upcoming WTSA-24, and requests TSAG plenary to invite RTOs and ITU Membership to provide TSB with continuous updates, esp. focal point to maintain these two documents up to date.

The meeting noted especially Resolutions 11, 34, 43, 44, 55, 67, 70, 75, 83, 87 in [TD614](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-240729-TD-GEN-0614), which were assigned to RG-WTSA. As no contribution was received by RG-WTSA to update any WTSA Resolution with the objective to streamline, given the limited inputs from regional preparatory process, RG-WTSA concluded no proposal on these Resolutions from RG-WTSA to TSAG/WTSA.

**8 Completion of RG-WTSA work plan**

RG-WTSA Rapporteur reviewed the RG-WTSA work plan and concluded that RG-WTSA is completing all its four deliverables identified (ref. [TD319R1](https://www.itu.int/dms_pub/itu-t/md/22/tsag/td/240122/GEN/T22-TSAG-240122-TD-GEN-0319%21R1%21MSW-E.docx) Report of RG-WTSA meeting during last TSAG Jan. 2024 meeting), namely:

1. Analysis of all ITU (WTSA/PP/WTDC/RA/Council) Resolutions for potential streamlining of WTSA Resolutions and Opinion (ref. [TSAG-LS42](https://www.itu.int/net/itu-t/ls/ls.aspx?isn=30193))
2. A.SupWTSAGL "WTSA preparation guideline on Resolutions" (see Section 5 above).
3. A.BN "Briefing note on how to chair WTSA Sub-committee/Ad Hoc Group meetings" (see Section 6 above).
4. Summary of regional proposals of WTSA Resolutions, proposed mapping to TSAG RGs/WTSA-24 Committees, and a List of regional focal points and ‘coordinator’ for proposals of WTSA Resolutions (see Section 7 above).

She thanked support from contributors, participants and TSB secretary to this success of RG-WTSA in this study period.

**9 Any other business**

None.

**10 Report of this TSAG RG-WTSA meeting**

The meeting reviewed a preliminary draft report of the TSAG RG-WTSA meeting in [TD519](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-240729-TD-GEN-0519).

**11 Closure**

The Rapporteur closed the RG-WTSA meeting at 15:45 on 30 July 2024, promised a draft report of RG-WTSA meeting will be posted as [TD519R1](https://www.itu.int/md/meetingdoc.asp?lang=en&parent=T22-TSAG-240729-TD-GEN-0519) soon and before TSAG-WP1 closing plenary. She thanked contributors and meeting participants for their active involvement and fruitful discussions, associate Rapporteurs and TSB counsellors for their important assistance.

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