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| The International Teleocmmunication Union - Connecting the World. | **International telecommunication union****Telecommunication Standardization Bureau** |  |
|  | Geneva, 20 December 2022 |
| **Ref:** | **TSB Circular 062** | **To:**- Administrations of Member States of the Union- ITU-T Sector Members- ITU-T Associates- ITU Academia |
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| **E-mail:** | tsbevents@itu.int | **Copy to:**- The Chairmen and Vice-Chairmen of Study Groups- The Director of the Telecommunication Development Bureau- The Director of the Radiocommunication Bureau |
| **Subject:** | **ITU Workshop on “Accelerating Circular and Sustainable Public Procurement of ICT”****(Fully Virtual, 14 February 2023)** |

Dear Sir/Madam,

1 The International Telecommunication Union (ITU), in collaboration with GovStack (an initiative of ITU, Germany, Estonia, GiZ, and the Digital Impact Alliance) and with the Circular Electronics Partnership and Global Electronics Council, are organizing a workshop on **"Accelerating Circular and Sustainable Public Procurement of ICT"** taking place virtually on the **14February 2023 from 13h00 to 16h00 CET.**

2 Circular and sustainable procurement is a powerful tool organizations can use to shape the transition towards a sustainable society. Governments and other public organizations can play an essential role in shaping local circular and sustainable economies by applying circular economy principles and criteria to purchase products and services. Circular and sustainable procurement needs to be more widely practiced to move past concepts and initiate action to make the transition and realize the benefits of the circular economy.

3 To support governments and the public sector, the ITU has developed an international standard on *Public Procurement of ICT to mitigate the adverse effects of e-waste* and a guideline on *Circular and Sustainable Public Procurement of ICT*.

4 The standard has been developed by [ITU-T Study Group 5 “EMF, environment, climate action, sustainable digitalization, and circular economy”](https://www.itu.int/en/ITU-T/studygroups/2022-2024/05/Pages/default.aspx).

5 The guide has been developed as part of the green component of the [GovStack](https://www.govstack.global/) initiative, which aims to accelerate the digital transformation of government services whilst recognizing the potential environmental impacts of this transformation. The development of the guide has been positioned as a project under the [Circular Electronics Partnership](https://cep2030.org/), with the partner organizations, ITU and the Global Electronics Council, taking the lead in this endeavor.

6 The workshop aims to provide knowledge and insights into circular economy concepts and how to incorporate circular and sustainable requirements into public sector ICT procurement policies and projects. At the conclusion of the workshop, participants will be able to:

* Understand what the circular economy for ICT looks like and how public procurement can be a powerful transition tool for sustainability in the sector
* Apply the international standard Recommendation ITU-T on *Public procurement of ICTs to mitigate the adverse effects of e-waste* for policy and processes
* Identify practical ways for circular and sustainable public procurement by using the guideline to develop strategies, create the conditions and embed the right processes

6 Participation in the workshop is open to ITU Member States, Sector Members, Associates and Academic Institutions, and any individual from a country that is a member of ITU who wishes to contribute to the work. This includes individuals who are also members of international, regional and national organizations. Participation in the workshop is free of charge and open to all.

7 All relevant information pertaining to the event (i.e., draft programme, list of speakers, registration link, remote connection details) will be made available on the event website here: <https://www.itu.int/en/ITU-T/Workshops-and-Seminars/2023/0214/Pages/default.aspx>. The website will be updated regularly as new or modified information becomes available. Participants are encouraged to check the website periodically for the latest updates.

Yours faithfully,

Chaesub Lee
Director of the Telecommunication
Standardization Bureau