

Study Group Special G – WP 2

Abstract: Proposals were received from member countries for the consideration and finalization of “The methodology of conducting the ITU meetings”. The major proposals were:

1. Having only E-meetings
2. Having only Physical meetings
3. Having the combination of physical and e-meeting
4. How to conduct e-meetings

This proposal document summarizes the deliberations and conclusions made in this Working Party 2.

Points of Discussion: E-meeting has many advantages over physical meetings that typically are:

- Reduction in cost incurred in travel and accommodation
- Reduced physical and mental stress
- More member participation
- Less pollution to the environment

But maturity of the technology, less knowledge on cultural and background of the country involved were perceived to be the disadvantages of this method.

While Physical meetings have the following pros:

- Better social interaction
- Catering to Emotional values
- Overall economic development

But the cons were more pollution, more logistical cost to be incurred.

It was agreed that the concern of lack of some emotional expression in e-meetings, can be addressed through advanced video conferencing methods (3D) with better QOS. Employing some private service providers for providing this specific service for e-meeting might also be cheaper economically than traveling.

Other aspects discussed were the frequency of meetings, code of conduct for the members, software tools to be used etc.,

Agreement on the proposals: All the proposals submitted were studied and deliberated. After due discussions/brainstorming the proposal numbers 42 and 65 with the similar views, have been accepted by the WP2 unanimously with the following modifications:

The usage of software tools to be considered to guide the meetings. Security of the network to be ensured. Most of the meetings shall be e-meetings and few Physical meeting shall be organized as provided in the roadmap document. The frequency of the meeting shall be varied but the time frame for the conclusions to be documented and adhered to.

In case of physical meetings, the same shall be held in developing countries to facilitate the growth of the country and scheduled much in advance to ensure that the infrastructure is setup to facilitate the smooth conduct of the meeting. In all the cases, the proceeding of the meetings would be available live to all the participating counties.

Conclusion: This proposal concludes with the suggestion of using e-meetings with few physical meeting as a “methodology to conduct ITU meeting”. Moreover, more member participation can be expected by using this method.