

ITU World Telecommunication Development Conference Kigali, Rwanda, 2022

Applying for Media Accreditation

Each journalist must complete the [online registration form](#) and should submit the credentials requested in the [media accreditation procedure](#).

Media accompanying Member State Delegations

Focal points of Member State Delegations may choose to register journalists travelling with the delegation **EITHER** as independent media **OR** as media which are members of the delegation. Journalists registered as independent media will receive **MEDIA** badges. Journalists registered as part of the delegation will receive **DELEGATE** badges.

Media or Delegate accreditation – which should I choose?

Each badge category has different advantages/disadvantages. If you are media travelling with a Member State or private sector delegation, please be guided by your delegation Focal Point.

MEDIA badge

- May attend the opening and closing Plenary sessions & the Youth Summit
- May attend event press conferences
- May use audio-visual facilities provided in meeting rooms, such as risers and multi-boxes
- Where permitted, may move around the room to film and photograph (providing they do not disturb the running of the meeting, and **as directed by Security**)
- May access the ITU Media Working Room (where provided)
- May reserve a Private Media Interview room (where provided)

But:

- May **NOT** attend meetings outside those designated open to media
- May **NOT** attend private meetings of delegations
- May **NOT** attend social functions which are not open to the media (please check with the ITU Media Team)
- May **NOT** have unrestricted access to all working documents and list of participants

DELEGATE badge

- May attend all meetings in which their delegation is participating

- May discreetly film or record the activities of their delegation from their own seat during meetings (providing they do not disturb the running of the meeting, and **as permitted by Security**)
- May film in the halls and public areas outside meeting rooms. May conduct written or recorded interviews with delegates and officials in a private capacity using their own equipment, and with the express agreement of the interviewee/s.
- May attend all social functions to which their delegation has been invited
- May have unrestricted access to all working documents and list of participants with a TIES access, if agreed by their Delegation TIES Focal point.

But:

- May **NOT** access audio-visual facilities provided in the meeting rooms
- May **NOT** access event press conferences (but can follow via live webcast)
- May **NOT** move freely around the meeting rooms to film and photograph
- May **NOT** reserve the Media Interview Room
- May **NOT** access the Media Working Room
- Will **NOT** automatically receive specific media information and alerts

Procedure:

Accreditation as **independent media**:

The delegation Focal Point should email the list of the journalists accompanying the delegation including names, function and media outlet to pressreg@itu.int

Each journalist must also complete the [online registration form](#).

Accreditation as **media member of delegation**: Delegation Focal Points should follow the [standard procedure for delegate registration](#).