



**Telecommunication
Development Bureau (BDT)**

Addis Ababa, 1st September

2016

Ref: **BDT/AFR/XXX**

To:

- Member states and ITU-D Sector Members for Africa Region
- International , Regional and sub-regional organizations in Africa

Subject: Workshop on CIRT services workshop on CIRT services and set up process for African countries without CIRT, Conakry, 10-12 October 2016.

Dear Sir/Madam,

We are pleased to invite you to participate in a workshop on *CIRT services and set up process for African countries without CIRT*, from 10th to 12th October 2016, in Conakry at the kind invitation of the Ministry of Posts, Telecommunications and digital economy of the Republic of Guinea.

This event will be organized by the Telecommunication Development Bureau (BDT) of the International Telecommunication Union (ITU) in collaboration with Organisation Internationale de la Francophonie (OIF) and AFRICACERT, and hosted by the l'Agence de Sécurité du système d'information (ANSSI).

The purpose of the event is to raise the awareness of the participating countries on the services and benefits of a CIRT/CSIRT and what the possible funding mechanism are. The main target is that a country and the relevant stakeholders may start the implementation of a CIRT with the full understanding of the requirements, services and benefits in order to effect it in the most cost-efficient way.

Please note that the event will be paperless. Documents related to the event, including the Agenda, registration form, hotel reservation form and practical information for participants will be posted on the ITU website at http://www.itu.int/en/ITU-D/Cybersecurity/Pages/CIRT-Services-Workshop_Guinea-2016.aspx

Participants are invited to download and print the documents needed for the event.

Participants are requested to complete the online registration form available on this workshop website not **later than October , 05th 2016**

Participants are strongly advised to take care, as early as possible, of their entry visas to Guinea as the approval procedure may take some days and they may be requested to present to the Guinea Embassy/Consulate in their respective countries, an invitation letter from the local host, the Ministry of Posts, Telecommunication and digital economy.

Although there is no participation fee for this meeting, please note that all expenses concerning travel, accommodation and insurance of your experts should be defrayed by your Administration / Organization / Company.

Should you require any further information, Mr. Serge Valery ZONGO, ITU Program Officer, Africa Regional Office (E-mail: serge.zongo@itu.int, phone number: +237 222 22 92 92) and Mr. Kaba Mamoudou, Directeur General de l'Agence de Sécurité du système d'information (ANSSI) (Email: kaba.mamadou@mpten.gov.gn Tel: +224 628 828 904) are at your disposal to assist you.

Yours faithfully,

[Original signed]

Andrew Rugege

Director

Annex

Draft Agenda.

AGENDA

WORKSHOP ON CIRT SERVICES AND SET UP PROCESS FOR AFRICANS COUNTRIES WITHOUT CIRT.

ATELIER SUR LES SERVICES ET MIS EN PLACE PROCESSUS D'UN CIRT POUR LES PAYS AFRICAINS SANS CIRT

DAY 1: Cybersecurity: POLICY AND STRATEGY	
JOURNEE 1 : Cybersecurité POLITIQUES ET STRATEGIE	
Schedule	Activity/ Activité
08h00 – 09h00	Participants registration <i>Enregistrement des Participants</i>
09h00 – 09h45	Opening ceremony/ <i>Cérémonie d'ouverture</i>
09h45 – 10h15	Group photo and Opening Cocktail <i>Photo de groupe et cocktail d'ouverture</i>
10h15 – 11h30	Concept of Security in the Cyberspace Concept of cybercrime and the role of <i>CIRT/CSIRT</i> <i>Concept de la sécurité dans le cyberspace</i> <i>Concept de la cybercriminalité et le rôle de CIRT/CSIRT</i>
11h30 - 13h00	Mission and Vision of a CIRT/CSIRT Legal , Organizational & Operational Framework of CIRT/CSIRT National and International Cooperation of CIRT/CSIRT Policy and Procédure/ Mission et vision d'un CIRT/CSIRT <i>Cadre juridique, organisationnelle et opérationnelle d'un CIRT/CSIRT</i> <i>Coopération nationale et internationale des CIRT/CSIRT</i> <i>Politique et de la procédure</i>
13h00 – 14h00	lunch break/Pause déjeuner

14h00 – 15h30	Resources of CSIRT (Tools and Services of <i>CIRT/CSIRT</i>) <i>Ressources de CSIRT (Outils et Services de CIRT/CSIRT)</i>
15h30 – 15h45	Coffee Break/ <i>Pause Café</i>
15h30 – 16h50	Resources of CIRT/ CSIRT (Tools and Services of <i>CIRT/CSIRT</i>)/ <i>Ressources de CIRT/ CSIRT (Outils et Services de CIRT/CSIRT)</i>
16h50-17h30	Exercise <i>Exercice</i>

DAY 2: CIRT/CSIRT Creating Project JOURNEE 2: Project de Creation d'un CIRT/CSIRT	
Schedule	Activity/Activité
09h00 – 09h45	<i>CSIRT Creation Stages -</i> (Action List for Developing a CSIRT) <i>étapes de création d'un CIRT/CSIRT -</i> (Liste d'action pour le développement d'un CIRT/CSIRT)
09h45 – 10h30	Stakeholders Analysis Endorsement by Celebrity <i>Analyse des parties prenantes</i> <i>Approbation par Célébrité</i>
10h30 – 10h45	<i>coffee break/ Pause-café</i>
10h45 – 11h30	Staffing and Staff management <i>La dotation et la gestion du personnel</i>
11h30 – 13h00	CIRT/CSIRT sustainability (Budgeting and Funding) <i>durabilité du</i> <i>CIRT/CSIRT (Budgétisation et financement)</i>

13h00 – 14h00	<i>lunch break/ Pause déjeuner</i>
14h00 – 15h30	CIRT/CSIRT Maturity/ <i>Maturité du CIRT / CSIRT</i>
15h30 – 15h45	<i>coffee break/ Pause-Café</i>
15h45 – 16h30	CIRT/CSIRT Exercise <i>Exercice CIRT/CSIRT</i>
16h30 – 17h30	CIRT/CSIRT Exercise <i>Exercice CIRT/CSIRT</i>

DAY 3 : CIRT Management	
JOURNEE 3:Gestion du CIRT	
Schedule	Activity/ Activité
09h00 – 10h30	CIRT/CSIRT Communication <i>Communication CIRT/CSIRT</i>
10h30 – 11h00	<i>coffee break/ Pause-Café</i>
10h30 – 11h30	Introduction to Incident Handling Procedure <i>Introduction à la procédure de la gestion des incidents</i>
11h30 – 12h30	Introduction to Incident Handling with RTIR/ <i>Introduction au Traitement des incidents avec le RTIR</i>
12h30-14 h00	<i>lunch break/ Pause déjeuner</i>
14h00-15h00	CIRT/CSIRT Incident Handling exercise (Role play) <i>CIRT/CSIRT - exercice de traitement des incidents (jeux de rôle)</i>
15h00-15h30	<i>coffee break/ Pause-Café</i>
16h00 – 17h30	CSIRT Incident Handling exercise (Role play) <i>CIRT/CSIRT - exercice de traitement des incidents (jeux de rôle)</i>