

**ITU-D Study Group 2 Rapporteur Group meetings for  
Questions 22-1/2, 10-3/2, 25/2, 11-3/2  
and ITU-MIC Symposium on Disaster Communication  
15-21 March 2012, in Sendai City and Tokyo (Japan)**

**INFORMATION ABOUT VISA REQUIREMENTS**

All foreign visitors entering Japan must be in possession of a valid passport. Delegates, except those from countries who have visa exemption agreements with Japan, should contact the Consular Section of the Embassy or Consulate General of Japan in their country (or closest to their location) for more information and advice on how to apply for an entry visa for Japan.

Meeting participants who need a visa-supporting letter for applying for a entry visa for Japan are strongly advised to fill out the "**Application Form for Visa Supporting Documents**" form and contact the Japanese Secretariat (Tel.: +81 3 5253 5922, E-mail: [sendai-symposium@ml.soumu.go.jp](mailto:sendai-symposium@ml.soumu.go.jp)) and e-mail the form and a copy of the passport (photograph page) to them by **30 January 2012**.

See the Japan Ministry of Foreign Affairs website for more information:  
[http://www.mofa.go.jp/j\\_info/visit/visa/](http://www.mofa.go.jp/j_info/visit/visa/)

**APPLICATION FORM FOR VISA SUPPORTING DOCUMENTS**

**ITU-D Study Group 2 Rapporteur Group meetings and  
ITU-MIC Symposium on Disaster Communication (15-21 March 2011)**

Participants who need an invitation letter and/or visa supporting documents for applying for an entry visa for Japan must fill in **COMPLETELY** this "Application Form for Visa Supporting Documents" in block letters (English). Please send the form together with a copy of your national passport (the photograph page)" by to [sendai-symposium@ml.soumu.go.jp](mailto:sendai-symposium@ml.soumu.go.jp) as soon as possible and **no later than 30 January 2012**.

**1. FULL NAME**

Mr./Ms \_\_\_\_\_ (English)  
(Given Name) (Middle Name) (Family Name)

**2. PASSPORT INFORMATION**

Nationality : \_\_\_\_\_ Age : \_\_\_\_\_ as of 1 January 2012  
Passport Number : \_\_\_\_\_ Date of Expiry : \_\_\_\_/\_\_\_\_/\_\_\_\_  
(Day / Month / Year)  
Date of Birth : \_\_\_\_/\_\_\_\_/\_\_\_\_ Place of Birth : \_\_\_\_\_  
(Day / Month / Year)

**3. COMPANY NAME, JOB TITLE and COMPANY ADDRESS**

Company Name : \_\_\_\_\_  
\_\_\_\_\_  
Job Title : \_\_\_\_\_  
\_\_\_\_\_  
Company Address : \_\_\_\_\_  
\_\_\_\_\_

**4. TELEPHONE NUMBER, FAX NUMBER, and E-MAIL ADDRESS**

Telephone Number : \_\_\_\_\_ Fax Number : \_\_\_\_\_  
E-mail Address : \_\_\_\_\_

**5. PLACE OF STAY in Japan (HOTEL)** \_\_\_\_\_  
\_\_\_\_\_

**6. FLIGHT INFORMATION (TO/FROM JAPAN)**

**Arrival** Flight No. : \_\_\_\_\_  
Time/Date/Month : \_\_\_\_/\_\_\_\_/\_\_\_\_  
Name of airport (arrival) : \_\_\_\_\_  
**Departure** Flight No. : \_\_\_\_\_  
Time/Date/Month : \_\_\_\_/\_\_\_\_/\_\_\_\_  
Name of airport (departure): \_\_\_\_\_

\* For the visa application, a planned flight schedule is also acceptable in case your flights are not fixed. Please inform us immediately after finalizing your flights.