



**Telecommunication
Development Bureau (BDT)**

Ref.: BDT/DNS/EET

Geneva, 10 March 2020

Permanent Missions to the United Nations
Office at Geneva

Subject: Invitation to ITU-ETC joint online session to launch the ITU Guidelines for National Emergency Telecommunication Plans (NETPs) and the ITU-ETC Table-Top Simulation Guide

Sir / Madam,

I have the pleasure to invite you to an **online session** to launch the *International Telecommunication Union (ITU) Guidelines for National Emergency Telecommunication Plans (NETPs)* and the *ITU-ETC Table-Top Simulation Guide*, which will take place on 19 March 2020, from 15:00 to 17:30. The decision to have an online session rather than a face-to-face session was taken in view of the Covid-19 outbreak crisis.

This joint ITU-ETC session will showcase ITU's work on assisting countries developing their NETPs and will also provide an opportunity to share experiences from different countries regarding the benefits of NETPs, as well as the challenges with its implementation. ITU has supported the development and implementation of NETPs in several countries such as Vanuatu, Samoa, Solomon Islands, Papua New Guinea, Guatemala and Bolivia.

Complementarily, we will launch the ITU-ETC Emergency Telecommunications Table-Top Simulation Guide, which will contribute towards enhancing national disaster-readiness with a focus on emergency telecommunications, by testing the capacities and capabilities of national institutions and stakeholders, processes and technologies in a simulated emergency scenario. The session will also provide a brief introduction to this operational resource and outline the context and overall value.

Excellency, it will be a pleasure to count on your participation (or one of your experts) at this important event and to learn where ITU's role can be of benefit to your country.

For remote participation please [register here](#). Concept Note and the Agenda are attached to this invitation.

Accept, Sir / Madam, the assurances of my highest consideration.

A handwritten signature in blue ink, appearing to be 'Doreen Bogdan-Martin'.

Doreen Bogdan-Martin
Director