



Telecommunication
Development Bureau (BDT)

MEETING OF SENIOR EXPERTS ON FINANCING INFORMATION AND COMMUNICATION TECHNOLOGY PROJECTS

Practical information for participants

The Telecommunication Development Bureau (BDT) of the International Telecommunication union (ITU) is organizing a “Meeting of senior experts on financing Information and Communication Technology projects” with the purpose of offering a unique and neutral platform for development partners, to explore and discuss with ITU, potential co-financing opportunities for the development and implementation of ICT projects for sustainable development.

This meeting brings together technical experts from organizations such as development banks, national and regional development agencies, foundations and private sector and country representatives from those countries funding ITU projects.

Venue and date

The “Meeting of senior experts on financing Information and Communication Technology projects” will be held at ITU Headquarters in Geneva, Switzerland, from 21 to 22 February 2018.

ITU Headquarters, Geneva Switzerland

ITU's headquarters in Geneva is conveniently located, overlooking the Place des Nations in the heart of the Geneva's United Nations district. Access is easy by foot or private transport, or using public transport.

ITU's headquarters comprise three interlinked buildings, Montbrillant, the Tower and Varembé. Access to these buildings is provided by security badges that are issued during registration in the Montbrillant building.

Registration

Registration will be carried out exclusively online. To register, please click [here](#).

Upon registration, you will receive an acknowledgement of your request to participate in the meeting. An e-confirmation of registration will be sent to you as soon as your request is approved. It will contain your registration identification number (ID) as well as detailed information on where and when to collect your badge. Unless otherwise specified in the confirmation email, the registration desk is located in the entrance of the ITU Montbrillant (M) building at 2 rue de Varembé, Geneva.



Telecommunication Development Bureau (BDT)

Language

The meeting will be held in English only.

Accommodations in Geneva

ITU maintains a [list of hotels and residences](#) of different categories in and around Geneva that offer special rates to delegates attending its conferences and meetings.

Visa Support – Meetings in Switzerland

Citizens of some countries are required to obtain a visa in order to enter Switzerland. Visa applications must be submitted to the Swiss foreign mission closest to their place of residence at least four (4) weeks prior to the planned travel date. For further information, please see: Swiss Confederation - Federal Office for Migration. Visa support, when needed, should be requested during the on-line registration process, directly on the registration form.

The visa support request procedure will follow automatically upon validation by the focal point of the registration request of the participant, so there is therefore no need to send further documentation to the ITU. For meetings held in Switzerland, please allow up to 21 days for a confirmation of support to be provided by ITU. The ITU Secretariat cannot intervene to obtain entry visas to Switzerland issued at the airport.

Transportation

ITU's headquarters can be easily accessed with the Geneva public transport system, operated by the [Transports publics genevois \(TPG\)](#). Their site has timetables, fares, route details, etc. Unless you have a weekly or monthly pass, you have to buy your ticket at the machine located at the bus stop, if possible with the exact change. Tickets are not sold on buses. The machines accept CHF and EUR.

If you are staying at a hotel in Geneva, the establishment may offer a "[Geneva Transport Card](#)", which gives free access to public transport in Geneva. Get more information from [Genève Tourisme](#) or the establishment concerned.

Currency

The currency used in Switzerland is the Swiss franc – CHF.

Geneva weather forecast

<http://www.meteosuisse.admin.ch/home.html?tab=overview>



**Telecommunication
Development Bureau (BDT)**

Voltage

The voltage in Switzerland is similar to that in most other European countries, i.e. 230V/50Hz. Switzerland uses two types of electric plug: type C (two pins) and type J (three pins).