



## ITU Regional Development Forum for Africa

Radisson Blu Hotel

Dakar (Senegal), 9 and 10 September 2015

### INFORMATION NOTE FOR PARTICIPANTS

#### 1 CONFERENCE VENUE

The ITU Regional Development Forum for Africa will take place at:

Radisson Blu Hotel \*\*\*\*\*

Route de la Corniche Ouest

BP 16868 Dakar – Senegal

Website: [www.radissonblu.com/hotel-dakar](http://www.radissonblu.com/hotel-dakar)

Tel.: +221 33 869 33 33

Fax: +221 33 869 33 66

E-mail: [info.dakar@radissonblu.com](mailto:info.dakar@radissonblu.com)

#### 2 PARTICIPANT REGISTRATION

All information relating to participant registration is available on the ITU website:

<http://www.itu.int/go/regitud>

#### 3 DOCUMENTATION

Meeting and related information documents can be downloaded via the following ITU web address:

<http://www.itu.int/en/ITU-D/Regional-Presence/Africa/Pages/default.aspx>

#### 4 HOTEL RESERVATIONS

Participants are responsible for the payment of their hotel expenses. However, the Organizing Committee has negotiated special rates, as shown in the attached list. Use of the designated hotels is strongly recommended. The Organizing Committee will not be organizing participant transportation to or from any other hotels.

The room reservation form is to be sent **direct to the selected hotel**, with a copy to:

Mme Reine BASSENE

and

Mme Marième Thiam NDOUR

Mob.: +221 77 333 96 26

Mob.: +221 77 644 48 81

Tel.: +221 33 869 09 84

Tel.: +221 33 823 60 75

Fax: +221 33 869 03 70

Fax: +221 33 842 12 91

E-mail: [reine.bassene@artp.sn](mailto:reine.bassene@artp.sn)

E-mail: [marieme.ndour@numeriquegouv.sn](mailto:marieme.ndour@numeriquegouv.sn)



## 5 HEALTH

Vaccination against yellow fever is required. An international certificate of vaccination showing the yellow fever vaccine is recommended (to be presented at the airport on arrival).

Vaccination against hepatitis A and B is strongly recommended, as is an antimalarial treatment.

The Ministry of Health has set up medical facilities at the country's borders as part of measures to combat the Ebola virus. It is to be noted in this regard that only one case, from which the individual concerned recovered, has been detected.

## 6 TRAVEL AND AIRPORT TRANSFERS

Participants are responsible for organizing their international travel. All information relating to such travel, including the flight number and the date and time of arrival, should be communicated to the contact person whose details are provided on the registration form. Transportation for delegates will be provided:

- upon their arrival at and departure from the Léopold Sédar Senghor international airport
- from the recommended hotels to the conference venue
- during the various social events organized for delegates.

## 7 CLIMATE

Senegal's climate is characterized by two seasons: a dry season from November to June, and a rainy season from July to October. The temperatures in April range from 25 to 31° C.

## 8 TIME ZONE

Senegal uses Greenwich mean time (GMT).

## 9 CURRENCY, BANKS AND CREDIT CARDS

The currency in Senegal is the CFA franc (XOF).

The indicative exchange rate is:

- EUR 1 = XOF 655.957
- USD 1 = XOF 581.642

The main credit cards are universally accepted for transactions. Banking hours are 0800 to 1600 hours, Monday to Friday. Currency exchange bureaux are to be found at the airport, in hotels and at various city locations, and are open from 0800 to 1800 hours, Monday to Friday.



## 10 TELECOMMUNICATIONS

The country code for the Republic of Senegal is 221. There are three mobile telephony operators, namely Orange (77 and 78), Tigo (76) et Expresso (70). Sim-card user identification is obligatory, either at the point of sale or by telephone.

## 11 ELECTRICITY

The main supply is rated at 220 V/50 Hz. Please ask at your hotel reception if you require a lower voltage. The plugs have two round pins.

### CONTACT PERSONS IN THE HOST COUNTRY

#### For transportation:

Mr Alioune SYLLA

Tel.: +221 77 569 21 43

Fax: +221 33 869 03 70

E-mail: [alioune.sylla@artp.sn](mailto:alioune.sylla@artp.sn)

and

Ms Aminata Niang DIAGNE

Tel.: + 221 77 558 32 01

Fax: +221 33 842 12 91

E-mail: [aminata.niang@numeriquegouv.sn](mailto:aminata.niang@numeriquegouv.sn)

#### For hotel reservations:

*Note:* Hotel reservations are to be sent direct to the selected hotel

Ms Reine BASSENE

Mob.: +221 77 333 96 26

Tel.: +221 33 869 09 84

Fax: +221 33 869 03 70

E-mail: [reine.bassene@artp.sn](mailto:reine.bassene@artp.sn)

and

Ms Marième Thiam NDOUR

Mob.: +221 77 644 48 81

Tel.: +221 33 823 60 75

Fax: +221 33 842 12 91

E-mail: [marieme.ndour@numeriquegouv.sn](mailto:marieme.ndour@numeriquegouv.sn)

#### For visas:

Mr Achime Malick NDIAYE

Tel.: +221 77 774 04 40

Fax: +221 33 842 12 91

E-mail: [achime.ndiaye@numeriquegouv.sn](mailto:achime.ndiaye@numeriquegouv.sn)

and

Mr Mamadou GUEYE

Tel.: +221 77 637 03 65

Fax: +221 33 869 03 70

E-mail: [mamadou.gueye@artp.sn](mailto:mamadou.gueye@artp.sn)



## PROCEDURE FOR REQUESTING A VISA

The State of Senegal decided to abolish entry visa fees as from 1 May 2015.

Citizens of other countries must present a valid passport or, in the case of ECOWAS citizens, a valid national identity card.

A single-entry biometric visa for a stay of one to ninety days is issued following collection of the applicant's biometric (fingerprints, photo, iris image) and personal data. Applicants are also required to provide details of their travel and accommodation.

The said biometric visa is issued by diplomatic and consular missions in the following 13 countries: France, Spain, Belgium, United States, Italy, China, Cameroon, India, Germany, Mauritania, South Africa, Russia and Gambia, in addition to which it can possibly be issued at points of entry into Senegal.

*Note:* the applicant's passport must have at least six months' remaining validity. For any further information regarding visas, please contact:

Mr Achime Malick NDIAYE

Tel.: +221 77 774 04 40

Fax: +221 33 842 12 91

E-mail: [achime.ndiaye@numeriquegouv.sn](mailto:achime.ndiaye@numeriquegouv.sn)

and Mr Mamadou GUEYE

Tel.: +221 77 637 03 65

Fax: +221 33 869 03 70

E-mail: [mamadou.gueye@artp.sn](mailto:mamadou.gueye@artp.sn)



### LIST OF RECOMMENDED HOTELS

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| <p><b>RADISSON BLU HOTEL*****</b><br/> <b>MEETING VENUE</b><br/> Route de la Corniche Ouest<br/> BP 16868 Dakar Fann - Senegal<br/> Website: <a href="http://www.radissonblu.com/hotel-dakar">www.radissonblu.com/hotel-dakar</a><br/> Tel.: +221 33 869 33 33<br/> Fax: +221 33 869 33 00<br/> Standard double: XOF 118 000 /with breakfast<br/> Business (sea view): XOF 135 000 /with breakfast<br/> Visitor tax: XOF 1000/day/person</p>  | <p><b>KING FAHD PALACE*****</b><br/> Route de la Corniche Ouest<br/> BP 16868 Dakar Fann - Senegal<br/> Website: <a href="http://www.kingfahdpalacehotels.com">http://www.kingfahdpalacehotels.com</a><br/> Tel.: +221 33 869 69 69<br/> Fax: +221 33 869 69 24<br/> E-mail: <a href="mailto:reservation.dakar@kingfahdhotels.com">reservation.dakar@kingfahdhotels.com</a><br/> Single: XOF 110 000/with breakfast<br/> Double: XOF 130 000/with breakfast<br/> Visitor tax: XOF 1000/day/person</p>                |
| <p><b>HOTEL TERROU BI (Corniche ouest) *****</b><br/> Boulevard Martin Luther King<br/> BP 1179 Dakar<br/> Tel.: +221 33 839 90 39<br/> Fax: +221 33 839 90 45<br/> E-mail: <a href="mailto:reservation@terroubi.com">reservation@terroubi.com</a><br/> Website: <a href="http://www.terroubi.com">www.terroubi.com</a><br/> Single /double (garden view): XOF 110 000<br/> Single /double (sea view): XOF 130 000<br/> Buffet breakfast: XOF 14 000 / person<br/> Visitor tax: XOF 1000 /day / person<br/> A la carte lunch and dinner</p> | <p><b>HOTEL NOVOTEL**** (city centre)</b><br/> Avenue Abdoulaye Fadiga Dakar Senegal<br/> Tel.: +221 33 849 61 61<br/> Fax: +221 33 823 89 29<br/> E-mail: <a href="mailto:dakar.reservation@accor.com">dakar.reservation@accor.com</a><br/> Website: <a href="http://www.novotel.com/fr/hotel-0529-novotel-dakar/index.shtml">http://www.novotel.com/fr/hotel-0529-novotel-dakar/index.shtml</a><br/> Single: XOF 65 000<br/> Double: XOF 70 000<br/> Visitor tax: XOF 1000 /day/person<br/> Breakfast included</p> |
| <p><b>IBIS HOTEL *** (city centre)</b><br/> 2 Avenue Abdoulaye Fadiga Dakar Senegal<br/> Tel.: +221 33 849 49 94<br/> Fax: +221 33 823 89 29<br/> Website: <a href="http://www.ibis.com/fr/hotel-6777-ibis-dakar/index.shtml">http://www.ibis.com/fr/hotel-6777-ibis-dakar/index.shtml</a><br/> E-mail: <a href="mailto:dakar.reservation@accor.com">dakar.reservation@accor.com</a><br/> Single: XOF 65 000<br/> Double: XOF 70 000<br/> Visitor tax: XOF 1 000 /day/person<br/> Breakfast included</p>                                    | <p><b>RESIDENCE LE NDIAMBOUR *****</b><br/> Rue Carnot, Dakar<br/> Tel.: +221 33 889 42 89<br/> Fax:+221 33 822 77 45<br/> E-mail: <a href="mailto:ndiambour@orange.sn">ndiambour@orange.sn</a><br/> Website: <a href="http://www.lendiambour.com">http://www.lendiambour.com</a><br/> Single: XOF 45 000<br/> Standard: XOF 61 000<br/> Breakfast: XOF 7 000<br/> Visitor tax included</p>  |



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| <p><b>HOTEL AL HAFIFA</b> (city centre)***<br/>         No. 46 Rue Jules Ferry, Dakar<br/>         Tel.: +221 33 33 889 90 90<br/>         Fax:+221 33 823 88 39<br/>         E-mail: <a href="mailto:alhafifa@orange.sn">alhafifa@orange.sn</a><br/>         Single: XOF 46 650<br/>         Double: XOF 50 950<br/>         Breakfast: XOF 4 800<br/>         Visitor tax included</p>   | <p><b>MIRAMAR</b> *** (city centre)<br/>         25-27 rue Félix Faure<br/>         Tel.: +221 33 849 29 29<br/>         Fax:+221 33 823 35 05<br/>         E-mail: <a href="mailto:miramar-book@orange.sn">miramar-book@orange.sn</a><br/>         Single: XOF 30 600<br/>         Double: XOF 39 000<br/>         Breakfast: XOF 2 500<br/>         Visitor tax included</p>   |
| <p><b>Nina Hôtel</b> ** (city centre)<br/>         Rue Saint Michel<br/>         Tel.: +221 33 889 01 20<br/>         Fax: +221 33 889 01 81<br/>         E-mail: <a href="mailto:hotelnina@orange.sn">hotelnina@orange.sn</a><br/>         Single: XOF 40 000<br/>         Double: XOF 52 000<br/>         Breakfast and visitor tax included</p>   | <p><b>Hôtel Fleurs de Lys Almadies</b> ***<br/>         Tel.: +221 33 869 86 87<br/>         Fax: +221 33 820 74 20<br/>         E-mail: <a href="mailto:contact@hotelfleurdelysdakar.com">contact@hotelfleurdelysdakar.com</a><br/>         Website: <a href="http://www.au-senegal.com/hotel-fleur-de-lys,3071.html?lang=fr">http://www.au-senegal.com/hotel-fleur-de-lys,3071.html?lang=fr</a><br/>         Single: XOF 71 000<br/>         Double: XOF 102 000<br/>         Breakfast and visitor tax included</p> |
| <p><b>Hôtel Fana Almadies</b> ***<br/>         Tel.: +221 33 820 06 06<br/>         Fax: +221 33 820 69 69<br/>         E-mail: <a href="mailto:fanahotel@orange.sn">fanahotel@orange.sn</a><br/>         Website: <a href="http://www.tourisme-dakar.com/fana-hotel">http://www.tourisme-dakar.com/fana-hotel</a><br/>         Single: XOF 34 000<br/>         Double: XOF 40 000<br/>         Visitor tax included<br/>         Breakfast: XOF 4 000</p>       | <p><b>Hôtel La Détente Almadies</b> ***<br/>         Tel.: +221 33 82039 75<br/>         Fax: +221 33 820 38 49<br/>         E-mail: <a href="mailto:ladetetente@orange.sn">ladetetente@orange.sn</a><br/>         Website: <a href="http://www.hotel-ladetente.com">http://www.hotel-ladetente.com</a><br/>         Single: XOF 42 900<br/>         Double: XOF 51 300<br/>         Breakfast and visitor tax included</p>  |
| <p><b>Airport Hôtel</b> ***<br/>         Casino du Cap vert<br/>         Route de Ngor<br/>         Tel.: +221 33 869 78 78<br/>         E-mail: <a href="mailto:hotel.ccv@anfa-group.com">hotel.ccv@anfa-group.com</a><br/>         Website: <a href="http://www.casinocapvert.com/en">www.casinocapvert.com/en</a><br/>         Single: XOF 57 000<br/>         Double: XOF 40 000<br/>         Visitor tax not included<br/>         Breakfast: XOF 4 500</p> | <p><b>Le Lodge des Almadies</b> ***<br/>         Route des Almadies<br/>         Tel.: +221 33 869 03 45<br/>         Fax: +221 33 869 03 50<br/>         E-mail: <a href="mailto:hotel@lodgedesalmadies.com">hotel@lodgedesalmadies.com</a><br/>         Single: XOF 39 000<br/>         Double: XOF 40 000<br/>         Visitor tax included<br/>         Breakfast: XOF 4 500</p>   |