

Regional Development Forum for Africa (RDF)

ACCRA – GHANA,

18-20 JULY 2018

Practical Information for Participants

1. Event Venue

Accra International Conference Centre

Tel: +233 302 669600

Fax: +233 302 669825

2. Accommodation

A complete list of hotels available is attached for the benefit of delegates.

To benefit from the preferential rates negotiated by the Planning Committee for this forum, participants are requested to book their rooms directly with the hotel of their choice using the Hotel and Transfer Reservation Form in Annex (see attached list of hotels).

3. Transportation/Accommodation

Delegates will be conveyed from the airport to their respective hotels, as well as from the hotels to the conference venue and back. In order to ensure airport pickup and transfer, participants are requested to send a copy of the Hotel and Transfer to **Mrs. Nana Defie Badu**, Director/CCA, National Communications Authority Tel: +233 302 771701 Mobile: +233 208139528, e-mail: nana.badu@nca.org.gh.

4. Airport

Kotoka International Airport is the international airport of Ghana and is served by the major international airlines.

5. Entry Requirements and Visa Information for Ghana

A valid passport and an entry visa are required to enter Ghana. Visas must be obtained prior to arrival and are required by all except nationals of ECOWAS, Kenya and Singapore. Visas can be obtained and extended in Ghana, especially for those who wish to stay beyond the forum period.

For participants from countries without Ghana High Commissions and Embassies, the host country may apply for visa on their behalf and it will be issued upon arrival. The single entry visa fee is at a cost of \$150, which will be paid at the point of entry.

Participants who wish the host country to apply for entry visas on their behalf should provide a scanned copy of their passport details to **Ms. Cynthia Yawa Haligah**, email: yawa.haligah@moc.gov.gh; Tel: +233-245 895645.

Note

You may be refused entry on a passport that is due to expire within six months of your departure date.

6. General Information

6.1 Insurance

Participants are advised to obtain supplementary medical/travel insurance. However, medical facilities in Ghana provide excellent medical services. First aid services will be available at the forum venue.

6.2 Vaccination Requirements and Medical Facilities

For information about vaccination requirements and health information for travelers please consult the World Health Organization's (WHO) website at <http://www.who.int/ith/countries/gha/en/>

6.3 Climate

Ghana's low latitude and proximity to the equator give it a typically tropical climate. Temperatures approach or exceed 30 degrees (80 Fahrenheit) most days of the year,

with virtually no seasonal variation. Accra tends to receive less rain than other areas, but you should plan to bring a waterproof windbreaker, umbrella, waterproof shoes and clothes that dry quickly.

6.4 Time Zone: GMT

6.5 Currency

The official currency is the Ghana Cedi (GH¢) (Cedi Pronounced "See Dee").

Credit cards are not widely used in Ghana, although they are of use in Accra. You may bring much of your budget in the form of travelers' cheques and some cash, particularly if you plan to spend time outside the capital city, Accra. Bank with FOREX services would be made available onsite and where feasible mobile ATMs may be made available. But foreign currency can be exchanged at any foreign exchange bureau across the Country. Banks are open weekdays from 8.30 am. – 3.00 p.m.

6.6 Telecommunications

Five reliable telecommunications networks are available in Ghana (two fixed and six mobile). Ghana country code is + 233. Wireless Internet connectivity will be available at the cyber cafes for delegates.

6.7 Electricity

Electricity is 220V AC at 50 cycles. Stabilizers are required for sensitive devices, and adapters are required for appliances using 110V.

7. Contact person:

For any further information, please contact:

Mr. Issah Yahaya
Local Host Contact

Email: issah.yahaya@moc.gov.gh

Tel.: +233 20 2011032