



**1st ITU Americas Centres of Excellence Steering Committee Meeting**

**25-27 February 2015, Rio de Janeiro, Brazil**

**PROVISIONAL AGENDA**

<b>Wednesday, 25 FEBRUARY 2015</b>	
08:30 – 09:30	<b>REGISTRATION OF PARTICIPANTS AND OPENING SESSION</b>
09:30 – 10:00	<b>PRESENTATION OF THE AGENDA TO BE APPROVED</b> <b>PRESENTATION OF THE COMMITTEE MEMBERS</b>
09:40 – 10:30	<b>SESSION 1</b> – Introduction and presentation of SC Members Official Photo
10:30 – 11:00	<b>COFFEE BREAK</b>
11:00 – 12:30	<b>SESSION 2 – PRESENTATIONS ITU</b> <ul style="list-style-type: none"><li>• The new strategy for the ITU Centres of Excellence: governance, associations, procedures, quality and role of the SC</li><li>• The Centre of Excellence in the Americas Region: history and implementation of 2014 activities</li></ul>
12:30 – 13:30	<b>LUNCH</b>
13:30 – 14:30	<b>SESSION 3</b> – Institutional Presentation of the new Centres of Excellence <ul style="list-style-type: none"><li>• CCAT-LAT</li><li>• CINTEL</li><li>• INICTEL-UNI</li></ul>
14:30 – 15:00	<b>COFFEE BREAK</b>
15:00 – 16:30	<b>SESSION 4</b> – Institutional Presentation of the new Centers of Excellence <ul style="list-style-type: none"><li>• UNLP</li><li>• INATEL</li><li>• CITIC</li></ul>

## Thursday, 26 DE FEBRUARY 2015

08:30 – 10:00	<b>SESSION 5 – AGENDA OF ACTIVITIES FOR 2015 AND CYCLE 2015/2018</b> <ul style="list-style-type: none"><li>• Activities for 2015</li><li>• Training program proposals for the cycle 2015/2016</li><li>• Definition of the price of enrollment</li></ul>
10:00 – 10:30	<b>COFFEE BREAK</b>
10:30 – 12:30	<b>Session 6: STRATEGIES AND QUALITY</b> <ul style="list-style-type: none"><li>• Quality of training activities: Role and responsibility of the parties. The implementation of the quality assurance process and monitoring</li><li>• The strategy for the promotion of training activities</li><li>• Partnership opportunities and resource mobilization strategies for the region</li></ul>
12:30 – 13:30	<b>LUNCH</b>
13:30 – 15:00	<b>SESSION 7 – PROCESS AND PROCEDURES</b> <ul style="list-style-type: none"><li>• Financial Procedures: collection of fees for registration and management of resources.</li><li>• Procedures for issuance of certificates</li></ul>
15:00 – 15:30	<b>COFFEE BREAK</b>
15:30 – 16:30	Strengthening opportunities for cooperation between the Centers and other entities

## Friday, 27 FEBRUARY 2015

08:30 – 10:30	<ul style="list-style-type: none"><li>• Adoption of the agenda of activities planned for 2015</li><li>• Adoption of the final Report</li></ul>
10:30 – 11:00	<b>COFFEE BREAK</b>
11:00 – 12:00	<ul style="list-style-type: none"><li>• Other issues</li><li>• Closing Ceremony</li></ul>

*\*In order to avoid rush hours in the city of Rio de Janeiro it is proposed to start/finish the sessions earlier.*