



**1st ITU Americas Centres of Excellence Steering  
Committee Meeting**

**Rio de Janeiro, Brazil  
From 25 to 27 February 2015**

**PRACTICAL INFORMATION**

**1. EVENT VENUE**

**Agencia Nacional de Telecomunicações - ANATEL**

**Address:** Praça XV de Novembro, nº 20 – 9º e 10º andares, Centro, Rio de Janeiro

**Telephone:** +55 21 2105 1820

**Coordinator:**

Ana Veneroso

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**2. VISA**

Depending on visitor's nationality, an entry-visa may be required by national authorities. Participants concerned are strongly advised to seek information on requirements applicable in their case from Brazilian embassies or consular missions in their home countries. Where a visa is required, applicants are strongly advised to apply as early as possible. For more information please visit:

- <http://www.portalconsular.mre.gov.br/estrangeiros/vistos-para-estrangeiros>
- <http://www.portalconsular.mre.gov.br/estrangeiros/qgrv-simples-port-08.07.2014.pdf>

Please find at the link below the list of Brazilian Embassies and Consular missions:  
<http://www.portalconsular.mre.gov.br/sites-dos-postos>

**3. MONEY AND CREDIT CARD**

The currency in Brazil is the Brazilian real (BRL). Payments are made in local currency only. Banks are open from 10:00 a.m. to 4:00 p.m. on weekdays. We recommend visitors to exchange money upon arrival at the Tom Jobin international airport in Rio de Janeiro. Credit cards (VISA, MasterCard, American Express and Diners Club) are generally accepted at hotels, department stores and restaurants. Tipping is a common practice in bars and restaurants. A normal tip is 10% of the price on the bill. Sometimes the tip is already included in the bill.

#### 4. RECOMMENDED HOTELS

| Hotel   | Fare in local currency (BRL)<br>Per night |                                 |                                 | Contact  |
|---|---|---------------------------------|---------------------------------|--|
|   | Standard                                  | Superior                        | Executive                       |  |
| ****<br><b>Golden Tulip Regente</b><br>Avenida Atlântica, 3.716<br>Copacabana<br>Rio de Janeiro | Single BRL 410<br>Doble BRL 460           | Single BRL 470<br>Doble BRL 520 | Single BRL 520<br>Doble BRL 570 | Tel: + 55 21 3545-5471<br>Fax: + 55 21 3545-5446 |
| ***<br><b>Tulip Inn Copacabana</b><br>Avenida Atlântica, 2.554<br>Copacabana<br>Rio de Janeiro  | Single BRL 380<br>Doble BRL 430           | N/A                             | Single BRL 575<br>Doble BRL 625 | Tel: + 55 21 3545-5116<br>Fax: + 55 21 2255-1858 |
| ****<br><b>Golden Tulip Continental</b><br>Rua Gustavo Sampaio,<br>320 Leme<br>Rio de Janeiro   | N/A                                       | Single BRL 375<br>Doble BRL 425 | Single BRL 475<br>Doble BRL 525 | Tel: + 55 21 3545-5334<br>Fax: + 55 21 3545-5301 |

- **Tax and service charge are not included to the fare, please add 15, 5% on it. Prices may vary, therefore is recommended to book in advance.**
- Check-in from 2pm / / Check-out until 12:00 pm.
- Breakfast is included when served at restaurant of the hotel.
- Free Internet
- Exchange rate of the dollar at 18/12/2014: USD 1.00 = BRL 2,504

#### **Instructions for booking:**

Please send your request to [reservas.rj@goldentulip.com.br](mailto:reservas.rj@goldentulip.com.br), send copy to: [caroline.brandao@itu.int](mailto:caroline.brandao@itu.int) indicating the following information: event name, name of the chosen hotel, room category, reservation date, full name of the guest. A copy of your credit card and ID card. Please also fill the Hotel reservation form attached.

#### 5. TOM JOBIM INTERNATIONAL AIRPORT

Major airports in Rio de Janeiro are the international airport Tom Jobim (Galeão) and the Santos Dumont Airport. Please check on the links below more details about these airports:

[Antônio Carlos Jobim Internacional Airport \(Galeão\) \(GIG\)](#)

[Santos-Dumont Airport \(SDU\)](#)

#### 6. GENERAL INFORMATION

**Rio de Janeiro:** is the second largest city in Brazil, the sixth largest city in the Americas and the world's thirty-fifth largest city by population. The metropolis is anchor to the Rio de Janeiro

metropolitan area, ranked as the second most populous metropolitan area in Brazil, the sixth most populous in the Americas and the eighteenth largest in the world. Rio de Janeiro is the capital of the state of Rio de Janeiro, Brazil's third most populous state. Part of the city has been designated as a World Heritage Site, named "Rio de Janeiro: Carioca Landscapes between the Mountain and the Sea", identified by UNESCO on 1 July 2012 in the category Cultural Landscape. Rio de Janeiro is popularly known as "The Wonderful City" or the "Capital Fluminense"

**Language:** The official language of Brazil is Portuguese

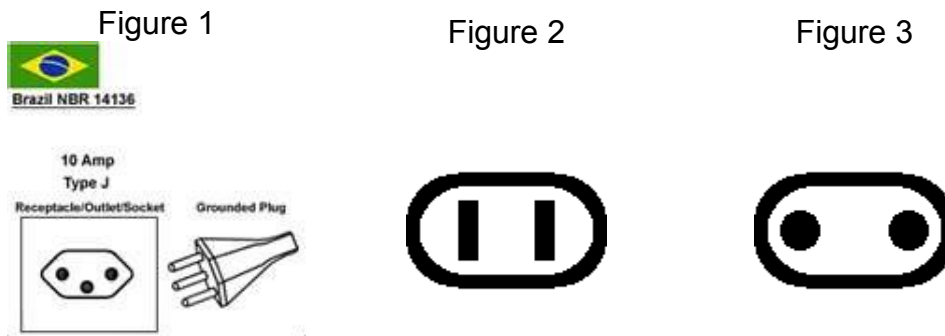
**Time Zone:** 3 hours behind Greenwich Mean Time (GMT-3)

**Telephone communications:** Brazil's area code is 55. The area code for Rio de Janeiro is 21

**Electricity and power outlets**

Two voltages are used in Brazil: 110V and 220V. In Rio de Janeiro, the standard voltage is 110V, but many hotels also have 220V outlets. It is recommended to check the voltage in each device before plugging it into an outlet.

For security reasons, Brazil has recently modified its standard outlet configuration, adopting a three-pin model, depicted below:



**Climate:**

The city of Rio de Janeiro is located just north of the Tropic of Capricorn, giving it a very humid tropical climate. In June, the local temperature usually lies between 18 and 25 degrees Celsius, but there may be peak temperatures above 30 degrees. The rainfall level in Rio de Janeiro, in June, is 53 mm.