



**Forum on the Conformance and Interoperability (C&I) in Innovation for Youths  
25-27 June 2018 and  
Establishing a Mutual Recognition Agreement (MRA) for the Caribbean Countries Workshop  
28 -29 June 2018, Port-of- Spain, Trinidad & Tobago**

**LOCAL INFORMATION**

**1. Participation**

**C&I Forum** - the Forum on C&I in Innovation for Youths (25 to 27 June) seeks to highlight the importance of C&I and is intended to sensitize developers, and persons who support pre-compliance testing of IoT product solutions to matters that necessarily precede the commercial deployment of an IoT product solution.

**MRA Workshop** - following the forum on C&I in Innovation for Youths, the (MRA) for the Caribbean Countries Workshop will be carried out from 28 – 29 June 2018 and serves as a follow up to C&I Workshop which started as early as 2014. A number of studies and training were undertaken since then, the most recent being a Demand and Risk Study in 2017 which focused on three products/product-areas as compelling needs by the telecommunications sector for which appropriate policies and regulations would be required. The study was done in collaboration with the CPqD, Brazil using its testing facilities so that the results could be used as a blueprint for the rest of the region.

This MRA Workshop is intended to report on the finding of the study, propose a model for first stage Caribbean C&I and discuss related issues, in particular associated with the creation and implementation of a MRA for C&I Approval of IOT devices within CARICOM.

**2. Venue**

The Workshop will take place at the **Telecommunications Authority of Trinidad and Tobago (TATT)**, #5, Eighth Avenue Extension, Off Twelfth Street, Barataria, Trinidad and Tobago.

**3. Suggested Hotels**

The following hotels are recommended and some are in walking distance or a short taxi ride away from the Hilton Trinidad. **N.B.: All reservations are to be undertaken by the participant or by the Administration, organization or Agency which is being represented** – see web links: participants may choose accommodation other than that which is represented here – on a map you will see other possible options in proximity to the venue.

NN	Hotel name	Ordinary Rate (US\$)	Tel:
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1	<b>Radisson Hotel, Trinidad</b> <u>BOOKING CODE – Radisson Hotel:</u> <b>The Booking Code for the period 25<sup>th</sup> – 29<sup>th</sup> June 2018 is <b>TELATT</b></b>	<b>Specially negotiated rate</b>  <i>Standard Room Category</i>  <i>Single Occupancy</i> <i>US\$129 plus taxes inclusive of breakfast</i>  <i>Double Occupancy</i> <i>US\$139 plus taxes inclusive of breakfast</i>	<b>868-625-3363</b>
2	<b>Hilton Trinidad &amp; Conference Centre Hotel</b>	<i>inclusive of taxes, breakfast and guestroom internet</i>  <b>USD 255.83 per night</b>	<b>868-624-3211</b>

**Participants are recommended to make reservations directly with the hotel of their choice and to observe cancellation policy of the selected hotel when receiving booking confirmation as to avoid cancellation charges. Each participant will settle expenses directly with the hotel at the end of the stay.**

**Please retain a copy of the hotel confirmation for your records and please send a copy to: [sheron.small@itu.int](mailto:sheron.small@itu.int)**

**Location map of TATT (red arrow)**



#### **4. Registration of delegates**

Participants can register by visiting the event website - <http://www.itu.int/en/ITU-D/Regional-Presence/Americas/Pages/EVENTS/2018/20579.aspx>

#### **5. Working languages**

The working language will be English

#### **6. Health**

No vaccination certificate is required for entering the country per se. however, prior to departure to Trinidad and Tobago travelers should enquire about the necessary vaccinations according to WHO international regulations, regional health advisories or country information bulletin.

<http://wwwnc.cdc.gov/travel/destinations/traveler/none/trinidad-and-tobago>

<http://www.gotrinidadandtobago.com/travel-information/>

#### **8. Visa Requirements**

Participants should check the link below for VISA requirements to enter Trinidad and Tobago. <http://www.immigration.gov.tt/Services/Visas.aspx>. Caribbean residents **do not** require a VISA to enter Trinidad and Tobago, please ensure however that you have your residential stamp for your return trip to your home country if you are not a citizen of the country.

#### **9. Transportation to and from airport**

In this instance, Participants will be responsible for transfers from Piarco International Airport to the hotel of choice and on return from the hotel to the airport. The airport is served by taxis which can be found outside the arrivals hall. Further information may be found on the following websites:

<http://www.tntairports.com/piarco/>

<http://www.gotrinidadandtobago.com/travel-information/getting-around>

#### **10. Telecommunications in Trinidad & Tobago**

Telephone (mobile):

- Digicel (Trinidad and Tobago) Limited (Digicel)
- Telecommunications Services of Trinidad and Tobago Limited (TSTT) - Bmobile

Internet


- Columbus Communications Trinidad Limited (Flow)
- Telecommunications Services of Trinidad and Tobago Limited (TSTT) – Blink
- Digicel (Trinidad and Tobago) Limited (Digicel)

#### **11. Local currency, change and payment**

The Trinidad and Tobago dollar (TTD) is the official currency of Trinidad and Tobago. While the TT dollar is generally accepted, foreign currency can be exchanged at local banks and other authorized establishments. The most commonly accepted credit cards are American Express, VISA, Diners Club and MasterCard.

Exchange rates are liable to fluctuate. The average exchange rate can be **USD 1 = TTD 6.73**  
 See pictures of Trinidad and Tobago bills and coins.

**Trinidad & Tobago's (TT) Currency Exchange Rates as at 25/05/2016.**

 US Dollar	<b>6.73</b>
 Euro	<b>7.88</b>
 British Pound	<b>8.98</b>
XC E C Currency	<b>2.49</b>
 Barbados	<b>3.37</b>



**12. Electrical network**

Trinidad and Tobago uses 110volts as the regular supply. If this voltage is different from your home country, some hotels offer adapters to their guests or adaptors can be purchased from local hardware and electrical stores.

Alternating current (60 Hz) is used. The type of electric plug-in is the following one:



Plug Type A    Plug Type B



Outlet Type A   Outlet Type B

### 13. SHOPPING - Value Added Tax (VAT)

Value Added Tax, or VAT, is a 15% tax added to many goods and services in Trinidad and Tobago. The prices displayed in stores usually include this tax, unless otherwise stated. Companies registered to charge VAT, must prominently display their VAT Certificate of Registration.

### 14. BUSINESS HOURS

Banks and exchange offices	Monday to Thursday - 8 am to 2 pm. Friday from 8 am to 1 pm and 3-5 pm
Company offices	Monday to Friday 8 am to 4pm
Cafes, patisseries and pizzerias	Almost always open
Malls	Monday to Saturday 10 am to 7 pm
Restaurants	Lunch is generally served from 11am and dinner from 6 pm. Many fast-food establishments are open around the clock
Shops and businesses	Monday to Saturday from 8 am to 5 pm

### 13. Contacts

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