



**Regional Training Workshop on ITU
ICT Indicators
HYATT Regency, Trinidad and Tobago
29th -30th April, 2019**



LOCAL INFORMATION

1. Participation

The workshop is intended primarily for participants, who are responsible for collecting and/or producing such statistics in ministries, regulatory agencies and national statistical offices.

2. Venue

The Workshop will take place at the **Jade Room, HYATT Regency Hotel, Trinidad and Tobago**

3. Suggested Hotels

The following hotels are recommended and some are in walking distance or a short taxi ride away from the Hilton Trinidad. **N.B.: All reservations are to be undertaken by the participant or by the Administration, organization or Agency which is being represented** – see web links: participants may choose accommodation other than that which is represented here – on a map you will see other possible options in proximity to the venue.

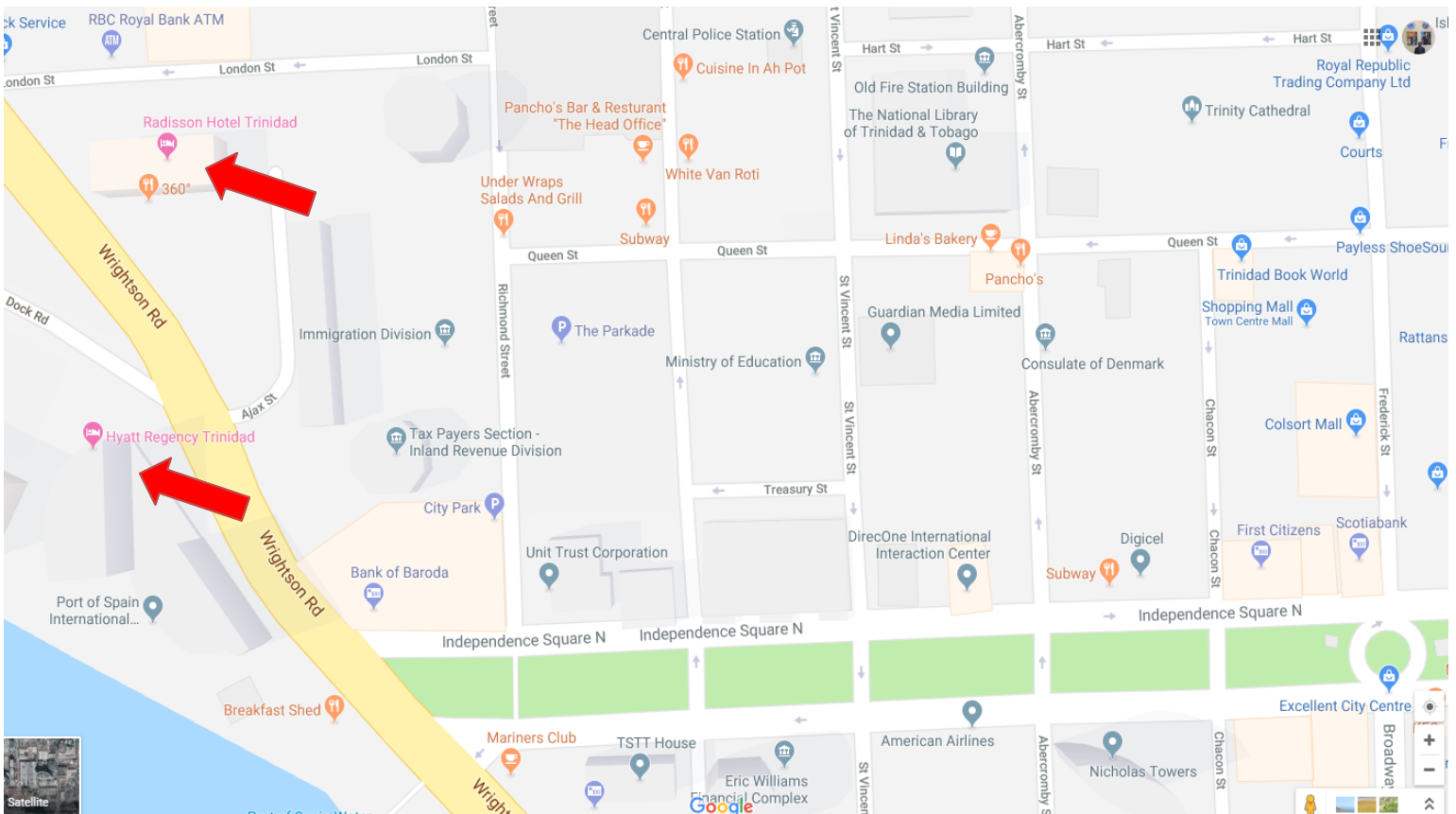
	Hotel name	Ordinary Rate (US \$) for the period 28th April to May 4th 2019	Tel:
1	HYATT Regency Hotel, Trinidad	US \$181 per night Rates are inclusive of taxes, breakfast and wifi	1 868-624-3211
2	Radisson Hotel	US \$168 per night Rates are inclusive of taxes, breakfast and wifi	1 868-622-5765

Participants are recommended to make reservations directly with the hotel of their choice and to observe cancellation policy of the selected hotel when receiving booking confirmation as to avoid cancellation charges. Each participant will settle expenses directly with the hotel at the end of the stay.

Please retain a copy of the hotel confirmation for your records and please send a copy to:

Ms. Sheron Small
Tel.: +1 246 431-0343/0344
Fax: +1 246 437-7403
E-mail: sheron.small@itu.int

4. Location Map of HYATT Regency Hotel & Radisson Hotel (red arrow)



5. Registration of delegates

Registration of delegates will be done online starting on **18th March 2019** as well as at the place of the Workshop, HYATT Regency. Please register preferably on or before **24th April, 2019**.

6. Working languages

The working language will be English

7. Health

No vaccination certificate is required for entering the country per se. however, prior to departure to Trinidad and Tobago travelers should enquire about the necessary vaccinations

according to WHO international regulations, regional health advisories or country information bulletin.

<http://wwwnc.cdc.gov/travel/destinations/traveler/none/trinidad-and-tobago>

<http://www.gotrinidadandtobago.com/travel-information/>

8. Visa Requirements

Participants should check the link below for VISA requirements to enter Trinidad and Tobago.

<http://www.immigration.gov.tt/Services/Visas.aspx>. Caribbean residents **do not** require a VISA to enter Trinidad and Tobago.

9. Transportation to and from airport

In this instance, Participants will be responsible for transfers from Piarco International Airport to the hotel of choice and on return from the hotel to the airport.

The airport is served by taxis which can be found outside the arrivals hall. The cost to St. Augustine is usually around US\$30.00 during daytime hours and a bit more after hours.

Further information may be found on the following websites:

<http://www.tntairports.com/piarco/>

<http://www.gotrinidadandtobago.com/travel-information/getting-around>

10. Telecommunications in Trinidad & Tobago

Telephone (mobile):

- Digicel (Trinidad and Tobago) Limited (Digicel)
- Telecommunications Services of Trinidad and Tobago Limited (TSTT) - Bmobile

Internet

- Columbus Communications Trinidad Limited (Flow)
- Telecommunications Services of Trinidad and Tobago Limited (TSTT) - Blink

11. Local currency, change and payment

The Trinidad and Tobago dollar (TTD) is the official currency of Trinidad and Tobago. While the TT dollar is generally accepted, foreign currency can be exchanged at local banks and other authorized establishments. The most commonly accepted credit cards are American Express, VISA, Diners Club and MasterCard.

Exchange rates are liable to fluctuate. The average exchange rate can be **USD 1 = TTD 6.4**
See pictures of Trinidad and Tobago bills and coins.

Trinidad & Tobago's (TT) Currency Exchange

Rates as at 11:00 AST (UCT/GMT) - 4 hours 15/03/2019.

 US Dollar	6.4487
 Euro	7.1849
 British Pound	9.2258
XC E C Currency	2.3909
 Barbados	3.2424



12. Electrical network

Trinidad and Tobago uses 110volts as the regular supply. If this voltage is different from your home country, some hotels offer adapters to their guests or adaptors can be purchased from local hardware and electrical stores.

Alternating current (60 Hz) is used. The type of electric plug-in is the following one:



Plug Type A Plug Type B



Outlet Type A Outlet Type B

13. SHOPPING - Value Added Tax (VAT)

Value Added Tax, or VAT, is a 15% tax added to many goods and services in Trinidad and Tobago. The prices displayed in stores usually include this tax, unless otherwise stated. Companies registered to charge VAT, must prominently display their VAT Certificate of Registration.

14. BUSINESS HOURS

Banks and exchange offices	Monday to Thursday - 8 am to 2 pm. Friday from 8 am to 1 pm and 3-5 pm
Company offices	Monday to Friday 8 am to 4pm
Cafes, patisseries and pizzerias	Almost always open
Malls	Monday to Saturday 10 am to 7 pm
Restaurants	Lunch is generally served from 11am and dinner from 6 pm. Many fast-food establishments are open around the clock
Shops and businesses	Monday to Saturday from 8 am to 5 pm

13. Contacts

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