



**Telecommunication  
Development Bureau (BDT)**

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ITU Member States, Regulators and ITU-D  
Sector Members in the Caribbean

Subject: **Regional Training Workshop on ITU Information and Communications Technology Indicators, Trinidad 29<sup>th</sup> – 30<sup>th</sup> April, 2019**

Dear Sir/Madame

On behalf of the International Telecommunication Union (ITU)), I am pleased to invite you to participate in the workshop on "ITU ICT Indicators" to be at the HYATT Regency Hotel, Port-of-Spain, Trinidad and Tobago from 29<sup>th</sup> – 30<sup>th</sup> April, 2019 in collaboration with the Caribbean Telecommunications Union (CTU) and Telecommunications Authority of Trinidad and Tobago (TATT).

The workshop is intended for and therefore welcomes participants who are policy makers and advisors on ICT, participants responsible for collecting and/or producing such statistics in ministries, regulatory agencies and national statistical offices.

The key objective of the workshop is aimed at strengthening the capacity of countries to produce national statistics and indicators on telecommunications and ICTs and focusing on :

- An overview of the Work on ICT measurements undertaken globally by ICT Data and Statistics
- The 14 new ICT Indicators and the new IDI Methodology
- Main groups of telecommunication/ICT indicators collected
- The questionnaire, timelines and data collection, including the ITU Manual
- Existing mechanisms of national coordination of ICT statistics.

Also, the participants will have the opportunity to share the experiences of their countries in the collection, harmonization and coordination of telecommunication/ICT indicators.

The workshop will, for the most part, be paperless and all materials, including presentations will be available on the ITU web page which we will make available to you subsequently.

To participate, please register on-line using the link available [here](#) no later than **24<sup>th</sup> April 2019**.

The preliminary working agendas of the events are attached. Practical information for participants will be available in the event web page.

<http://www.itu.int/en/ITU-D/Regional-Presence/Americas/Pages/EVENTS/2019/24037.aspx>

For additional information and clarifications please contact Ms. Sheron Small, email: [Sheron.small@itu.int](mailto:Sheron.small@itu.int) or Mr. Sylvester Cadette, e-mail: [sylvester.cadette@itu.int](mailto:sylvester.cadette@itu.int) , tel.: + (246)431-0343/4, fax: + (246)437-7403

I am very much looking forward to welcoming you to this important event.

Yours sincerely,

Bruno Ramos

Regional Director for the Americas

Annex:

- 1- Preliminary Agenda of the **Training Workshop on ITU Information and Communications Technology Indicators**