GSMA, ITU, WFP Co-Convened Regional Caribbean Workshop

Dear stakeholder,

You are invited to attend the Caribbean regional workshop on the role of telecommunications in disaster preparedness, response, and recovery.

1. Outline of events

DATE	EVENT	TIME	LOCATION
Tue 21 Nov	**Workshop - Day 1**	08:30 – 17:00	Hilton Resort, Bridgetown, Barbados
Wed 22 Nov	**Workshop - Day 2** **SimEX – Part 1**	08:30 – 17:00	
Thu 23 Nov	**SimEX – Part 2**	8:30 – 17:00	

2. Registration

In case you have not done so yet, please register via the following link, provided by ITU:
https://www.itu.int/net/CRM/js/sr/C-00013191

If you have not confirmed your participation yet or need any further information, please send an email to marieelena.bock@wfp.org or to sylvester.cadette@itu.int.

3. Location

The workshop is hosted by GSMA and will be held at the Hilton Barbados Resort.

- **Address:** Needham's Point, Bridgetown BB11000, Barbados.

When accessing the venue, please register at the dedicated registration desk to participate in the workshop.

4. Accommodation

Participants are responsible for arranging and financing their own travel and accommodation. It is recommended to stay close to the venue, but you can choose your accommodation. No discount rates are available for participants. Please note that the workshop is scheduled over multiple days, and participants should plan their travel and accommodation accordingly.

5. Meal Arrangements

Lunches and coffee breaks during the workshop will be provided by the hosting organization, GSMA.

After the workshop, participants are invited to have dinner together to continue the social networking, but this will be at individual discretion of the participants and at their own expense.

6. Visa

Participants are responsible for their own visa arrangements. UNLP holders do not need to apply for visa.

7. Tentative Workshop Agenda

The agenda may be subject to slight adaptations or changes, but it serves as a baseline for the event.

*Note: In case your organisation is interested in having a stand at the **marketplace**, please reach out to marieelena.bock@wfp to confirm your request.*

Day 1	
Time	**Session**
08:30	Coffee reception
09:00	Welcome and opening remarks
09:30	Workshop overview and day 1 agenda
09:50	Early warning systems – panel discussion
10:35	Sustainable partnerships – panel discussion
11:20	Coffee break
11:30	NET Plans breakout session
12:30	Lunch
13:30	Marketplace / speed networking
14:15	Coffee break
14:30	Breakout session: mapping stakeholder needs and 'supplies'
15:30	Presentation by local operators
16:15	Site visit
19:00	Dinner
Day 2	
08:30	Coffee reception
09:00	Recap of day 1 and overview of day 2
09:15	Keynote address
09:45	OCHA/CBi interactive session
10:45	Coffee break
11:00	Government perspective, panel discussion
12:00	Lunch
13:15	Action plan mapping
14:15	Coffee break
14:30	SimEx warm up
14:50	Simex part 1
16:30	Recap day 2
Day 3	
08:30	Coffee reception
09:00	Simex part 2
10:45	Coffee break
11:00	Simex part 3
12:00	Lunch
13:00	Simex reflections/debrief part 2
14:45	Coffee break
15:00	Recap of workshop
16:00	Closing remarks
16:30	End of workshop