



**ITU Regional Workshop on “Prospects of Smart Water Management (SWM) in Arab Region”
and**

ITU Regional Forum on Internet of Things (IoT) for development of Smart Sustainable Cities (SSC) for Arab Region

Khartoum - Sudan, 12-14 December 2017

Information for participants

- **VENUE OF THE WORKSHOP/FORUM**

The workshop/forum will be held from 12 to 14 December 2017 in Khartoum at the following address:

Alsalam Rotana Hotel
Africa Road, Khartoum, Sudan
Tel: +249 187 007777
E-mail: res1.alsalam@rotana.com

- **COORDINATORS**

ITU Coordinator

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Workshop/Forum Coordinator

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- **REGISTRATION AND WORKING HOURS**

The on-site registration of participants and distribution of documents will take place in the Workshop’s venue on 12 December 2017, at 08:30 am. The opening session will start at 09:00 am. Working hours are from 09:00 to 17:00.

- HOTEL RESERVATION**

Kindly be advised that it is recommended for participants to reserve their hotel accommodations via telephone, fax or E-mail, directly with the hotels of preference, indicating their arrival schedules before **1 December 2017**, with a copy to the Workshop/Forum Coordinator, Eng. Atif Hamad Abdalla Hamad (E-mail: atifha@sudatel.sd; Mobile: +249 120120187), to ensure the reception at the airport of Khartoum. Please be aware of the fact that the transportation between the hotels and the airport will be provided only for delegates who are staying in the official recommended hotels.

- List of Recommended Hotels**

1/Alsalam Rotana Hotel * * * * * (venue)	
Single room	\$ 245 (with breakfast) + (5% resident fees and 5% Service charge. All are subject to 17% VAT)
Double room	\$ 270 (with breakfast) + (5% resident fees and 5% Service charge. All are subject to 17% VAT)
Tel : + 249 187 007777	
Fax : + 249 187 007788	
www.rotana.com	E-mail: sales.alsalam@rotana.com
2/Kanon Hotel 15TH Street * * * * *	
Standard Single room	\$ 85 (with breakfast) + (5% resident fees+ 17% VAT)
Double room	\$ 115 (with breakfast) + (5% resident fees+ 17% VAT)
Tel : + 249 183 595959	
Fax : + 249 183 595555	
www.kanonhotel.com	E-mail: sales@kanonhotel.com
3/Paradise Hotel * * * * *	
Single room	\$ 130 (with breakfast)
Double room	\$ 200 (with breakfast)
Tel : + 249 183 464611	
Fax : + 249 183 779087	
www.Paradisehotel-sd.com	E-mail: info@Paradisehotel-sd.com
4/Kanon Hotel 37TH Street * * * * *	
standard Single room	\$ 65 (with breakfast) + (5% resident fees+ 17% VAT)
Double room	\$ 80 (with breakfast) + (5% resident fees+ 17% VAT)
T: +249 183 58 88 88	
F: +249 183 58 55 55	
www.kanonhotel.com	E-mail: sales@kanonhotel.com
5/Abbashar Hotel * * *	
Single room	\$ 75 (with breakfast)
Double room	\$ 85 (with breakfast)
Tel: +249 187 199 000	
www.abbasherpalace.com	E-mail: abbasherhotel@hotmail.com
6/Prince Hotel * * *	
Single room	\$ 70 (with breakfast)
Double room	\$ 80 (with breakfast)
E-mail: princehotel@shahad-group.com	

• VISA PROCEDURE

A valid passport is required to enter Sudan. In this case, participants are strongly advised to seek information on requirements applicable in their case from the Sudanese Embassy / Consulate in their home countries **at least 15 days prior to the trip**.

In case there is no Embassy or Consulate of Sudan in your country, it is recommended to send, **at least two weeks before the event** a clear scanned copy of your passport to the training coordinator Email in order to assist in issuing your visa.

The following documents are required:

- Valid passport.
- A round-trip airline.
- Hotel booking in your name or in the name of the person with whom you will be staying, including the address/phone number of your place of stay.
- Confirmation of registration for the event.
- The counter visa fee is **100\$(one hundred US dollar) only in dollar**.
- Registration fees for ordinary passports **50\$**



***If you need visa support, please contact Eng. Atif Hamad – Workshop/Forum Coordinator

• TRANSPORTATION FOR PARTICIPANTS

Khartoum International Airport is the main point of entry into to Sudan Airport. Taxis and shuttles are available from the airport to hotels. Hotels can arrange to pick up for the participants.

• CURRENCY

- The official currency is the **Sudanese Pound (SDG)**.
- Visa, American Express, Access/MasterCard, and Diners Club cards **cannot** be used.
- Foreign currencies are **NOT ACCEPTED** for payment. Foreign currencies may be changed into Sudanese Pounds at banks or private exchange offices. Most banks are open from Sunday until Thursday, from 8.30 to 14.00.
- The exchange current rates in Sudan as of November 2017 are as follows:

 Dollar	26.7 SDG
 Euro	30.3 SDG

- **CLIMATE**

The weather in December is cold, with occasional rain. Approximate temperatures in December will be between 22-29 degrees Celsius.

- **SECURITY**

Khartoum is a venue for major conferences and presents a low risk to business travelers. However, as when travelling to any major city, it is important to take responsibility for your personal safety and exercise common sense security precautions at all times.

Delegates should observe common sense security precautions and not venture outside the main business and tourist areas unless accompanied by a trusted local guide. For any security incident, visitors should contact the police on 999.

- **ELECTRICITY**

AC power voltage in Sudan is 220 V, frequency 50Hz. Most electrical outlets are British standard both 2 and 3 outlets.



- **SERVICES AVAILABLE FOR PARTICIPANTS DURING THE WORKSHOP**

Communication Center:

Internet Access free of charge will be available at the event Workshop room. Hotels normally offer free Wi-Fi connectivity.

Security:

For security reasons, all participants should always wear their badges during the workshop and in all social activities.

Medical Assistance:

Emergency and urgency medical assistance will be provided free of charge within the premises where the workshop will take place. Nevertheless, it is advised to take out international travel insurance to cover any medical expenses in case of medical treatment.

Healthy and safe drinking water will be available at workshop venue, and it is easy to get additional amounts from any shopping point.

- **GENERAL INFORMATION**

General Information about the Sudan:

Government	Federal dominant party Presidential/Republic
President	H.E. Mr. Omar Hassan Ahmad Al-Bashir
Prime Minister	H.E. Mr. Bakri Hassan Salih
Area	1,886,068 km ²
Population	39,105,664
Capital	Khartoum
Official Language	Arabic
Country Code	+249 /
Time Zone	GMT+3