



## Regional Multi-stakeholder Workshop on the Role of Telecommunications/ICTs for Disaster Risk Reduction and Management for Arab Region



Riyadh – Saudi Arabia, 26-28 Nov. 2019

### *Information for participants*

#### VENUE OF THE WORKSHOP

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The Workshop will be held from 26 to 28 Nov. 2019 in Riyadh at the following address:

**Venue:** Building of Arab Red Crescent and Red Cross Organization

**Address:** Diplomatic Quarter, Bin Al-Mojdy St., between circle 5 and 7, Riyadh - KSA

#### COORDINATORS

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##### ITU Coordinator

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##### Host Country / Workshop Coordinator

Dr. Ibraheem A. El-Dowy  
Director of Research and Information Center  
ARCO, Saudi Arabia  
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E-mail: [ibraheemildowy@arabrcrc.org](mailto:ibraheemildowy@arabrcrc.org)

#### REGISTRATION AND WORKING HOURS

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The registration of the participants to be done online via the event homepage ([click here](#)). On-site registration will take place in the event venue on 26 Nov. 2019 at 08:30 am. The opening session will start at 09:00. Working hours are from 09:00 to 17:30.

#### HOTEL RESERVATION

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Kindly be advised that it is recommended for participants to reserve their hotel accommodations via telephone, fax or E-mail, directly with the hotels of preference (ranging from 4 to 5 stars) indicating their arrival schedules before **15 Nov. 2019**, with a copy to Meeting Coordinator, Dr. Ibraheem A. El-Dowy, Director of Research and Information Center, ARCO (E-mail: [ibraheemildowy@arabrcrc.org](mailto:ibraheemildowy@arabrcrc.org); phone: +966 56 9659 066).

## List of Recommended Hotels

Hotel	Star Rating	Facilities Included	Distance to Venue	Daily Room Rate (SAR)	Contact
Radisson Blu Hotel & Reidence	5	Included Breakfast and Taxes	1.2	1617	info.dq.riyadh@radissonblu.com reservations.dq.riyadh@radissonblu.com +966112979400
Courtyard By Marriott Riyadh Diplomatic Quarter	4	Included Breakfast and Taxes	0.9 km	1117	Cy.ruhab.room.reservation@marriott-service.com +96611 281 7300
Voyage Hotel	4	Included Breakfast and Taxes	3.4 km	510	hotelmanager@voyagesa.com +96611 488 9936
Ibis Riyadh Olya street	3	Included Breakfast and Taxes	6.7 km	424	H8100@ACCOR.COM +966 11 4199995

## VISA PROCEDURE

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A valid passport & visa are required to enter Jordan. Each participant is requested to consult the Saudi Arabia Embassy in his/her country of origin to obtain the visa.

The participants requiring an entry visa to Saudi Arabia are requested to fill the form on the registration page or attached to the invitation and send it along with a copy of their passport biographical data page to the email address ([ibraheemildowy@arabrcrc.org](mailto:ibraheemildowy@arabrcrc.org)) and to contact local Embassy of the Kingdom of Saudi Arabia for information well in advance.

IMPORTANT NOTES:

- All visa requests has to be sent to the above emails not later than 15 Nov. 2019.

## TRANSPORTATION FOR PARTICIPANTS

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Transfers to and from Riyadh Airport and official hotels and the workshop venue will be provided to participants who have provided their flight details through the identified channels.

The airport has all necessary amenities to welcome participants properly. It is located [10-15] minutes from the official hotels of the workshop.

## CURRENCY

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The official currency of Saudi Arabia is the Saudi Riyal (SR). The SR is always fixed to the US dollar (\$); \$1 equals to 3.75 SR.

Many merchants in Riyadh accept credit cards. ATMs are available and work on international networks. Foreign travelers can use their credit cards to obtain cash through the cash advance or use debit cards to withdraw cash from their bank account.

## CLIMATE

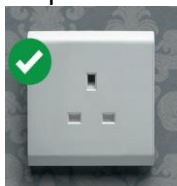
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The weather in November is mild. Approximate temperatures will vary between 23<sup>o</sup>-28<sup>o</sup>C.

## ELECTRICITY

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AC power voltage in Saudi Arabia is 220V, plug type is as shown in the figure below:



## SERVICES AVAILABLE FOR PARTICIPANTS DURING THE WORKSHOP

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**Communication Center:**

Internet Access free of charge will be available at the event room.

**Security:**

For security reasons, all participants should always wear their badges during the Workshop and in all social activities.

**Medical Assistance:**

Emergency and urgency medical assistance will be provided free of charge within the premises where the Workshop will take place. Nevertheless, it is advised to take out international travel insurance to cover any medical expenses in case of medical treatment.