



ITU Regional Development Forum for Arab States (RDF-ARB)

Manama – Bahrain, 6-8 November 2023

Information for participants

VENUE OF THE FORUM

The Forum will be held from 6 to 8 Nov. 2023 at the following address:

Mövenpick Hotel Bahrain
143 Road 2403, Muharraq

COORDINATORS

ITU Coordinator

Mr. Ahmed Elraghy
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Forum Coordinator

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WORKING HOURS FOR REGISTRATION AND MEETING WORKING HOURS

The on-site registration of participants will take place in the venue on 5 Nov. from 14:00 to 17:30 and on 6 November 2023 at 08:30 am. The opening session will start at 09:00 am. Working hours are from 09:00 to 17:30.

HOTEL RESERVATION

Kindly be advised that it is recommended for participants to reserve their hotel accommodation before **1 November 2023** via telephone, fax or E-mail, directly with the hotels of preference, indicating their arrival schedules, with a copy to the Forum Coordinator, Ms. Halima Ismaeel, E-mail: halima.ismaeel@mtt.gov.bh

List of Recommended Hotels:

| Hotel Name | Room Type | Room Rate (per night, based on Bed + Breakfast, with all applicable tax and charges) | Service Charge Rate | Contact details |
|---|-----------------------------|--|--|--|
| Movenpick Hotel Bahrain (venue of the event) | Superior Room | BHD 45.000 (For this Special Rate, please fill in the Form on the RDF website and sent it to the email of the hotel) | 10% Service Charges + 5% Government Levy + 10% VAT | Tel: +973 17460000 Fax: +973 17460001 Email: hotel.bahrain.reservation@movenpick.com |
| The Westin City Center Bahrain | Standard Room | BHD 135.000 | BHD 2.000 | Tel.: +973 17171111 Fax: +973 17171555 Email: reservations.bahrain@starwoodhotels.com |
| The Gulf Hotel Bahrain | Superior Room | BHD 98.000 | BHD 2.000 | Tel: +973 17713000 Fax: +973 17713000 Email: info@gulfhotehbahrain.com |
| THE LODGE SUITES JUFFAIR | One Bedroom Suite | BHD 75 per room per night on Room Only – Non Refundable Non Amendable | BHD 2.000 | URL: THE LODGE SUITES MANAMA (manama-hotels-bh.com) |
| BLAIRE EXECUTIVE SUITES JUFFAIR | One Bedroom Apartment | BHD 70 per room per night with Breakfast – Non Refundable Non Amendable | BHD 2.000 | URL: https://blairesuites.com/ Email: contact@blairesuites.com |
| IBIS STYLES DIPLOMATIC AREA | Single Occupancy | BHD 57 per room per night with Breakfast – Non Refundable & Non Amendable | BHD 2.000 | URL: Ibis Styles Manama Diplomatic Area Hotel - AccorHotels - ALL Email: HA1X4@accor.com |
| S Hotel Bahrain | Standard Room (Single Occ.) | BHD37 per room per night with Breakfast Non Refundable Non Amendable | BHD 2.000 | Tel: +973 17 380380 Email: info@s-hotelbahrain.com URL: https://www.s-hotelbahrain.com/ |

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|-------------------------------|---|--|-----------|--|
| Elite Resort & Spa | One King - City View Room (Single Occ.) | BHD33 + BHD2 (SC) = BHD35 per room per night with Breakfast – Non Refundable Non Amendable | BHD 2.000 | Tel: +973 17 313333 Email: cro@elitegrouphotels.com URL: https://www.guestreservations.com/elite-resort-spa/booking?checkIn=11%2F04%2F2023&checkOut=11%2F08%2F2023&rooms=1&adults%5B1%5D=1&children%5B1%5D=0 |
|-------------------------------|---|--|-----------|--|

VISA PROCEDURE

A valid passport and visa are required to enter Bahrain except for nationalities from the following list of countries that DO NOT REQUIRE A VISA: <http://www.evisa.gov.bh/>

Diplomatic or Official passport holders are requested to contact the nearest Bahraini Embassy or Consular Mission in order get additional information about visa necessity.

Holders of ordinary passport of countries NOT included in the abovementioned list will need a visa to enter into Bahrain. Participants are strongly advised to seek information on requirements applicable in their case from Bahraini diplomatic or consular missions in their home countries at least 15 days prior to the trip. To apply for a visa, participants have to apply at nearest Bahraini diplomatic or consular mission by providing the following documents:

- Valid passport.
- A roundtrip airline or bus ticket. If travelling with a vehicle, title of the car or documentation that proves you are able to drive it.
- Hotel booking in your name or in the name of the person with address/phone number of the place where you will stay.
- If applicable, invitation letter received from Bahrain.

Eventually, the Consular Mission may ask for additional information. Please find the nearest Consular mission: <http://www.mofa.gov.bh/>

Those participants, whose flights make a stop in other countries, must pay special attention to the requirements of these countries, since they may need an entry or transit Visa to the country or change of airport.

In case of special assistance needed to obtain visa, please contact:

Email: bias.visa@mtt.gov.bh

Arrival at airport

The airport has all necessary amenities to welcome participants.

Airport practical Information:

At the airport, taxi service is available at level 1 of the Arrivals and the fees are reasonable. Typical charges from the airport to: Muharraq 5 BHD, Manama 6 BHD, Saar 10 BHD, Riffa 12 BHD, and Zallaq 15 BHD (1 BHD = approximately USD \$2.66).

| Taxi Name | Telephone | Website |
|-------------------------|----------------|---|
| Speedy Motors Service | +973 1768 1999 | www.speedymotors.com |
| Arabian Taxi | +973 1746 1746 | http://www.arabiantaxi.bh/ |
| Wasel W.L.L. | +973 17 255555 | |
| City Limo Co. W.L.L | +973 77 773737 | |
| Here Taxi W.L.L. | +973 13 332323 | |
| Taxi Under Request W.L. | +973 17 682999 | |

TRANSPORTATION

Hotels officially recommended are located close to the event and provide Transportation free of charge. For those who wish to take a taxi, it is strongly recommended that you only use taxis that have a meter and a yellow license plate. The cost of a journey of 10 kilometers is BHD 7 (USD 18.43).

Public transport buses are also available. For more information on bus routes, please visit <https://bahrainbus.bh/en>



CURRENCY

The official currency of the kingdom of Bahrain is the **Bahraini Dinar (BHD)**.

Banks are opened from Sunday till Thursday, from 8.00 to 13.00.

Visa, American Express, Access/MasterCard, Diners Club cards and travelers checks **can be used**.

The exchange current rates in Bahrain as of Aug. 2023 are as follows:

| | |
|--|-----------|
|  Dollar | 0.376 BHD |
|  Euro | 0.450 BHD |

CLIMATE

The Forum will take place in the autumn, with temperatures in Manama between 25 and 33°C (average).

ELECTRICITY

AC power voltage in Bahrain is 220 V/50Hz, frequency 50Hz. Find below used outlets (UK plug)



Services available for participants during the Forum

Information display

It will be located outside the main Forum room and will provide information on many issues of interest of the participants and will forward to other services, such as city tour and transfers, mail, medical care, communications, etc. It will also be the place where you should deliver or collect lost items.

Communication center:

Internet Access free of charge will be available at the event room.

Security:

For security reasons, all participants should be permanently using their badges during the Forum and in all social activities.

Medical Assistance: Emergency and urgency medical assistance will be provided free of charge within the premises where the Forum will take place. Nevertheless, it is advised to take out international travel insurance to cover any medical expenses in case of medical treatment.

GENERAL INFORMATION

General Information about Bahrain:

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|-------------------|---|
| Government | Constitutional Monarchy |
| King | His Majesty King Hamad bin Isa Al Khalifa |
| Prime Minister | His Royal Highness Prince Salman bin Hamad Al Khalifa |
| Area | 765 sq km |
| Population | 1.37 |
| Capital | Manama |
| Official Language | Arabic English |

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|-------------------------|---|
| Time Zone | AST (UTC/GMT+3) |
| Airport | Bahrain International Airport (BAH) www.bahrainairport.bh |
| Dialing Code | +973 |
| Official Weekend | Friday and Saturday |