



**ITU Regional Workshop for the Asia-Pacific
on
“Lifecycle and Development of National Cybersecurity Strategies”,
20 February 2020
Melbourne, Australia**

1. INTRODUCTION

The ITU Regional Workshop for the Asia-Pacific on “Lifecycle and Development of National Cybersecurity Strategies” will be held on 20 February 2020, in Melbourne, Australia. The event is organized by the International Telecommunication Union (ITU) together with Oceania Cyber Security Centre (OCSC).

The event is organized in conjunction with the Global Cybersecurity Capacity Building Conference which is held on the 18 February 2020.

2. VENUE

The Sofitel Melbourne on Collins
25 Collins Street, Melbourne, Victoria 3000 Australia

3. COORDINATORS

OCSC COORDINATOR	ITU COORDINATOR
<p>Ms. Kate Pacalt-Shady Oceania Cyber Security Centre (OCSC) Door 34, Goods Shed, Village Street, Docklands VIC 3008 Email: kate.pacaltshady@ocsc.com.au</p>	<p>Mr. Sean Sharidz Doral ITU Regional Office for Asia Pacific Bangkok, Thailand Tel. +66 2 575 0055 Fax +66 2 575 3507 Email: sean.doral@itu.int</p> <p>CC: Ms. Porntip Modethes E-mail: porntip.modethes@itu.int</p>

4. VISA FORMALITIES

Please contact the Australian Consulate within your home country to ascertain requirements or visit The Australian Department of Home Affairs [website](#) for more details.

5. ACCOMMODATION

The organiser have reached out to a variety of hotels located in very close proximity to the conference venue. Accommodation bookings are best made directly with the hotel utilising the supplied codes.

List of Accommodation
<p>Rydges Melbourne 86 Exhibition Street, Melbourne</p> <ul style="list-style-type: none">• Rates start from AUD\$260.00 per night• To access special rates please visit the hotel website to make a booking.• Select your hotel with ID Code – OCSC2020
<p>Sofitel Melbourne on Collins 25 Collins Street, Melbourne</p> <ul style="list-style-type: none">• Rates start from AUD\$315.00 per night.• Reservations can be made directly with Sofitel Melbourne On Collins via phone +61 3 9653 0000 or email h1902@sofitel.com, quoting accommodation booking code – OGC160220R.
<p>Sheraton Melbourne 27 Little Collins Street, Melbourne</p> <ul style="list-style-type: none">• Rates start from AUD\$330.00 per night.• Please contact the hotel directly on email or phone to make a discounted accommodation booking at res.sheratonmelb@sheraton.com or by calling +61 3 9290 1000 quoting booking code: OCSC
<p>Westin Melbourne 205 Collins Street, Melbourne</p> <ul style="list-style-type: none">• Rates start from AUD\$350.00 per night.• Please contact the hotel directly on email or phone to make a discounted accommodation booking at reswestinmelb@westin.com or by calling +61 3 9635 2222, quoting the booking code: OCSC
<p>Hotel Windsor Melbourne 111 Spring Street, Melbourne</p> <ul style="list-style-type: none">• Rates start from AUD\$362.00 per night• Please contact the hotel directly on email or phone to make a discounted accommodation booking at reservations@thw.com.au or by calling +61 3 9633 6000 quoting booking code: OCSC

6. PAYMENT OF HOTEL ACCOUNTS

Before checking out of the hotel, the participants are expected to settle all dues directly with the hotel, including room charges and other expenses such as local and long-distance telephone calls, Internet, business centre, laundry, room and hotel transportation services, mini-bar items, as well as for restaurant and bar services. Participants are also responsible for any charges incurred with respect to rooms remaining vacant owing to their late arrival or rescheduled departure for which inadequate prior notice is given.

7. TRAVEL ASSISTANCE

OCSC has engaged cievents' as the conference travel management company for flight bookings and any other travel related inquiries. Please feel free to reach out to Siobhan Askham, Account Manager should you require travel assistance.

Siobhan's contact details are as follows:

Email: siobhan.askham@cievents.com.au

Phone number: +61 3 8535 1600

Business hours: Monday to Friday 09:00-17:30 AEST

Please note that flight booking fees will apply.

8. BANKS & CURRENCY

The unit of currency is Australian Dollar. The currency exchange for Australian Dollar to 1\$ USD is approximately AUD 1.44 (as of Jan 2020).

9. ELECTRICITY

In Australia the power plugs and sockets are of type I. The standard voltage is 230 V and the standard frequency is 50 Hz.



10. LANGUAGES

Main spoken language in Melbourne, Australia is English

11. MEDICAL AND HEALTH

All participants are requested to ensure medical and travel insurance covering the whole period of the event, training course, and overseas travel. Neither ITU nor the OCSC will be able to meet any expenses relating to injury, accident or medical treatment of the participant.

12. TIME ZONE

GMT + 11.00 hours

13. WEATHER

In September, the temperature is 23-31 degrees Celsius.

14. INTERNET

Complimentary wireless Internet access is available throughout the hotel and high-speed wired Internet access is available in all guest rooms.

HAVE A SAFE TRIP TO AUSTRALIA