

2nd Meeting of the ITU Centres of Excellence (CoE)

Steering Committees for Europe and CIS Regions

19-20 November 2019 | Trieste, Italy



PRACTICAL INFORMATION

More information available at http://itu.int/go/EUR_CoE_SC19

1. Venue of Event

Name: Abdus Salam International Centre for Theoretical Physics (ICTP)

Address: Fibonacci Room, Galileo Guest House, Strada Costiera 11, Trieste 34014, Italy
November 19-20, 2019, all day.

Access

Trieste, home to ICTP, is located in the northeast corner of Italy, close to the Slovenian border. It is easily reachable by plane, train and automobile. Arriving by plane, one can choose to land at Trieste Airport, Venice Marco Polo Airport, or Treviso Airport. More information on getting from the airport to ICTP is available at the URL:

<https://www.ictp.it/visit-ictp/transportation/airport-transit.aspx>

Trains operated by Trenitalia travel frequently between Trieste and major Italian cities. Buses are available for local and regional transport.

2. Registration

Badge pickup and registration at the event venue starts 19 November 2019 at 09:00 and requires a **valid national identity card / passport**.

3. Languages

English is the working language at ICTP. Italian language is spoken in Trieste.

5. Accommodation

ICTP visitors have a wide selection of accommodations at their disposal, from a room in one of our on-campus guesthouses to rooms in local hotels. The best accommodation for short-term visitors to ICTP are the Galileo and the Adriatico guesthouses. Accompanying family members can be accommodated in the guesthouses subject to availability. All charges should be settled directly with the guesthouse. Guesthouses accept payments either in cash (Euro), by Pos or by Credit Card (Cartasi, Mastercard, American Express, Visa, BankAmericard).



1



Request for booking accommodation should be sent to itu-coe@ictp.it

Visitors to the Centre can be provided with accommodation in the ICTP guesthouses subject to availability; otherwise, a list of nearby hotels can be found at the URL:

<https://www.ictp.it/visit-ictp/accommodation/hotels.aspx>

Please make hotel reservations directly with your preferred Hotel. Various other 3, 4, and 5 star hotels, together with a number of boutique hotels, are available nearby and in other locations in the vicinity of conference venue. Early booking of accommodation is recommended.

HOTEL	STARS	SINGLE OCCUPANCY	DOUBLE OCCUPANCY
Galileo Guest House (Venue of meeting)	None	EUR 50	EUR 35/person
Via Beirut 7, Trieste 34151, Italy / +39 040 2240113 Book via itu-coe@ictp.it https://www.ictp.it/visit-ictp/accommodation/guesthouses.aspx		Room ensuite with bathroom (bathtub) and towel provided. Room is cleaned daily. No TV Light/cold breakfast service available in bar: pay apart	Room ensuite with bathroom (bathtub) and towels provided. Room is cleaned daily. No TV Light/cold breakfast service available in bar: pay apart

6. Visas

Swiss, EEA, EU and/or Schengen passport and/or identity card holders do not need a visa to enter Italy, according to instructions received from the Italian authorities. Citizens of other countries should verify VISA requirements status using the URL:

<http://vistoperitalia.esteri.it/home/en#BMQuestionario>

NOTE: If a visa is needed: apply for the type: **STUDY (STUDIO)** and in case of difficulties after applying, contact the ICTP via itu-coe@ictp.it for assistance.

7. Currency

The Euro is the official currency in Italy. In Italy, cash payments are the norm. However, large shops, restaurants and travel agencies accept major credit cards. Note that cashing cheques issued by foreign banks can present considerable difficulty. Italian banking law prescribes that such cheques can be deposited only into a bank account, and a charge is normally levied upon this transaction.

8. Communication

Broadband Internet access is available on the ICTP Campus including wireless.

9. Climate

Trieste is located in northeastern Italy, on the Adriatic sea. Although it seldom snows, the local climate ranges from cold (as low as -2C and less in December-February) and windy (due to a cold wind from the NE called the bora), to hot (as high as +30C in July-August). In all seasons, it is advisable to have an umbrella, waterproof shoes and sweater. In winter, a coat, gloves, hat and scarf are necessary.

10. Time

Trieste time is in the Central European Time (CET) zone, which is 1 hours ahead of Greenwich Mean Time (GMT+1).



2



11. Electricity

The voltage in Italy is 220 volts. For electric power, there are sockets of German ("Schuko") and Italian ("bipasso") type, also compatible with Europlugs.

12. Cafeteria and Coffee areas

Cafeterias and coffee bars are located on the terrace level and first level of the Leonardo Building, and on the ground level of the Adriatico and Galileo guesthouses.

Opening hours of the cafeterias are as follows:

- **Leonardo Building Cafeteria:**
 - Lunch: Monday to Friday, 12:00 - 14:00
- **Leonardo Building Bar:** Monday to Friday 08:00 - 19:00
- **Galileo Bar:** Monday to Friday 07:30 - 10:00
- **Adriatico Cafeteria:**
 - Breakfast: Monday to Sunday, 07.30 - 09.30;
 - Lunch: Monday to Saturday, 12:00 - 14:00
 - Dinner Monday to Friday, 19:30 - 21:00
 - Dinner Sunday, 19.30 - 21.00
- **Adriatico Bar:**
 - Monday to Friday, 07:30 - 14:30

13. First aid medical service

Italian Law requires all foreigners to have valid health insurance coverage while in Italy. Failure to comply will result in a denial of permission of stay on Italian territory. Visitors who have official documents certifying their participation in a national health insurance scheme, valid in Italy, do not have to obtain separate coverage.

Citizens of EU-EEA, Switzerland, including other nationals having legal residence and who are enrolled in the social security system in these countries, should bring their European Health Insurance Card with them. This must be shown in case medical assistance or hospitalization in Italy is required.

Non-EU (European Union) visitors should verify if their home country's national health insurance programme is recognized in Italy and bring a statement in English by the local insurance company.

14. Contacts

Host contact

Dr. Marco Zennaro - ITU European CoE on IoT and Big Data and Statistics
Abdus Salam International Centre for Theoretical Physics (ICTP),
 itu-coe@ictp.it

+39 040 2240406 or +39 040 2240218

ITU Office for Europe

Mr. Jaroslav PONDER

Head of the ITU Office for Europe



3





Phone: +41 22 730 5111 Fax: +41 22 730 5484
E-mail: eurregion(@)itu.int

