*Dear Participants,*

*This is the first draft for summarizing the discussions on the further development of the SMS4DC.*

*There will be a final summary of the meeting based on your comments, remarks on the items listed below.*

*Please send your comments to* *sms4dc@itu.int* *as soon as possible, latest by 20th of December 2016.*

*The draft will be posted in Word so you can use revision marks.*

*Thanks in advance,*

*István Bozsóki*

**First international meeting of the SMS4DC Users**

First meeting of the SMS4DC users was held in 8-9 December 2016 with around 40 participants (registered 50) from 25 countries.

Presentations: 3 BDT, R&S, ITU Sales, experience of a trainer

Country presentations: Hungary, Switzerland (including HCM), Burundi, Colombia, Myanmar, Sudan

Oral presentations: Timor Leste, Bhutan, Cameroon, PNG, LS

Comments by e-mail: experiences of Pacific Islands

The participants expressed their view on the usefulness of the software but it can be even better with some improvements. In addition they supported the idea to have this type of meeting once per year and if possible, have also regional meetings of the users.

BDT Director Mr Brahima Sanou welcomed the participants before closure of the meeting and expressed his support and willingness on further development of the tool

Proposals for improvement, additions:

Administrative function:

* Making easier transfer from Anonymus to licensed station
* Improvement of designing license and invoice form
* Using copy function in data entry
* Export to/from Excel and Word for reporting
* Search for stations based on name/ID
* Status of license, step-by-step follow up of the licensing process
* Export/import between SMS4DC-SMS4DC
* Licensing request via web/on-line application form
* Upload printed license/invoice (or at least link to them)
* Reporting on e.g. number of licenses, stations
* Automatic renewal of frequency licenses
* Making microwave link entries easier
* Supporting management information system

Engineering

* Equipment, filter database
* Tower database
* Higher resolution terrain
* Fee calculation

Graphical

* Revise the graphical interface
* Icons to add/move/remove stations
* Frequency allocation chart

Training:

* Preliminary questionnaire to participants
* Preparing more training materials
* Background presentations, video on the functions
* More spectrum management training is required
* Training curriculum
* Starting/tutorial/basic information
* Training on You Tube
* Modular trainings (e.g. engineering/data entry/licensing)
* Small demo on the functions for a smaller area
* Moodle as training tool

Support

* Ticketing for help request
* Web/online support
* FAQ
* Forum for users and forum for developers

Software

* Checking other operational system than Windows
* Mobile/tablet application
* Pre-defined workflow (like e.g. in the Executive overview)
* Modular utilization
* Checking the possibility of other solution than dongle for authorized utilization

Promotion

* Presentations during workshops
* Web page
* During meetings of Regional Organizations
* Flyers, brochures
* Packing together with other spectrum management assistance
* Distributing information video/tutorial by a BDT Circular
* Using BRIFICs for distribution of information about SMS4DC
* Regional roadshows (1-2 days, back-to-back with other workshops)
* Resolution 9 meeting and ITU-D SG meetings
* Presentations during WRS and RRS