



**Telecommunication
Development Bureau (BDT)**

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Geneva, 12 March 2013

To:
ITU Communications Administrations,
Regulators,
WTI Contacts,
National Statistical Offices,
Regional Organizations of the CIS countries

Subject: ITU Regional Workshop for the CIS countries on “Harmonization of Telecommunication/ICT Indicators with International Standards”, Nakhichevan, Republic of Azerbaijan, 24-26 April 2013

Dear Sir/Madam,

On behalf of the International Telecommunication Union (ITU), I am pleased to invite you to the Regional Workshop for the CIS countries on “Harmonization of Telecommunication/ICT Indicators with International Standards”, organized by the Telecommunication Development Bureau and held in Nakhichevan, Azerbaijan, on 24-26 April 2013, at the kind invitation of the Ministry of Communication and Information Technologies of the Republic of Azerbaijan.

The objective of the workshop is to strengthen the capacity of countries to produce national statistics and indicators on telecommunications and ICTs. It is intended for experts who are responsible for collecting or producing such statistics in ministries, regulatory agencies and national statistical offices.

The workshop will discuss the main groups of telecommunication/ICT indicators collected by ITU, their definitions and methodological issues, the dissemination and harmonization of ICT data at the international level, as well as existing mechanisms of national coordination of ICT statistics. Also, the participants will have the opportunity to share the experience of their countries in the collection, harmonization and coordination of telecommunication/ICT indicators.

Please note that the languages of the meeting are Russian and English. Simultaneous interpretation from/into English will be provided. The workshop will be paperless and all materials, including presentations will be available on the ITU site: <http://www.itu.int/ITU-D/ict/events/>.

While there is no registration fee, all expenses of the workshop participants are to be covered by the sending organization.

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I am pleased to inform you that one full or two partial fellowships per country will be awarded, subject to available funding, to facilitate participation of low-income developing countries. An application for a fellowship must be authorized by the relevant Administration of the ITU Member State. In this regard, we kindly ask you to fill out the attached Fellowship Request Form (Annex 4) and send it to the ITU Fellowship Service by fax: +41 22 730 57 78 or email: bdtfellowships@itu.int no later than **9 April 2013**.

If you wish to participate in the workshop, you are kindly requested to fill out the Registration Form attached (Annex 2) and send it to the contact persons indicated in the form by **15 April 2013**.

For additional information and clarifications please contact Mr Andrei Untila, Programme Officer, ITU Area Office for the CIS, e-mail: andrei.untila@itu.int, tel.: +7(495)926-60-70, fax: +7(495)926-60-73.

I look forward to your participation in this event.

Yours faithfully,

[Original signed]

Brahima Sanou
Director

cc: Orozobek Kaiykov, ITU Area Office, Moscow, Russian Federation

Annexes:

1. Draft Agenda
2. Registration Form
3. Practical Information
4. Fellowship Request Form
5. Visa Support Form
6. Hotel Reservation Form