Revision of the ITU Model questionnaire for Measuring ICT Access and Use by households and individuals

Presented during the

7th Meeting of the Expert Group on ICT Household Indicators (EGH) 18-20 September 2019

Annexes to the ITU Manual

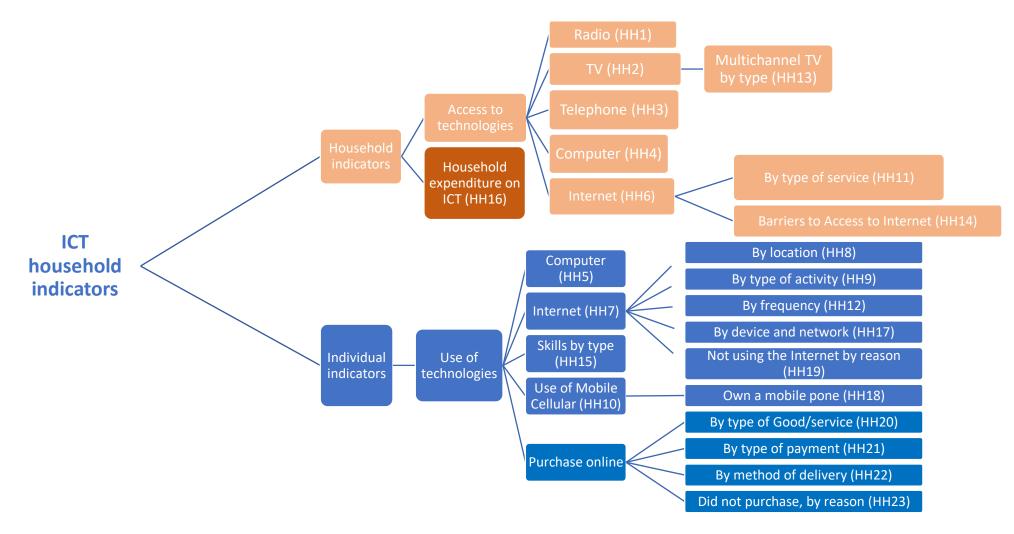
- Annex 1: Core list of ICT indicators
- Annex 2: Model questionnaire (for collection of individual data from households)
- Annex 3: Examples of imputation and weighting
- Annex 4. ITU questionnaire on ICT HH statistics (for collection of aggregate data from countries)
- Annex 5. Glossary of terms and abbreviations
- Bibliography

Alternatives sources for data collection

- Stand-alone survey
- Module in other household surveys
- Inclusion of a limited number of questions in the next Population and Housing Census 2020/2021

Type of survey	Number	of survey	'S		
Data reported by the countries to ITU until September 2019.	2014	2015	2016	2017	2018
Labour Force Survey (LFS)	7	8	8	6	1
Multipurpose Household Survey (MPHS)/HH survey	5	6	9	7	4
Living Standard/Conditions Survey or Budget survey	16	11	12	10	5
ICT stand-alone survey	48	57	59	70	47
Other types of household surveys	11	12	11	10	3
Population census	4	1	1	2	0
Other and unknown data sources (estimation, projection)	4	5	7	2	3
TOTAL	95	100	107	107	63

Current list of ITU ICT HH indicators



Metadata for each indicator

- Definition of concepts
- Model question
 - Household level
 - Individual level
- Target population
 - Filtering questions
- Calculation formula
 - Numerator
 - Denominator
- Breakdowns
 - For households
 - For individuals
- Edits (validation rules)

ITU Model questionnaire for Household ICT Surveys

Structure of ITU model questionnaire: Household sections

- Section 1: Household characteristics (\rightarrow leads to individual questionnaires)
 - Size and composition of HH
 - Rural/ Urban
 - Other: *income levels, type of dwelling*
- Section 2: Household Access to ICT
 - Radio
 - Television
 - Filter for Television services
 - Telephone
 - Computer
 - Access to Internet
 - Filter for Barriers to Access to Internet
 - *Filter for* Internet services (technology)

Household sections: model questions

Sec	tion 1: Household characteristics		
1	Number of household members		
	-This question is asked of all in-scope households. -It includes members who are older or younger than any individual age scope used for the survey.		
2	Are there any children aged under 15 years living in this household?	Yes	No
	-This question is asked of all in-scope households.		

Sec	tion 2: Household access to information and communication technology		
3	Does this household have a radio?	Yes 🗌	No 🗌
	 This question is asked of all in-scope households. A radio is defined as a device capable of receiving broadcast radio signals, using common frequencies, such as FM, AM, LW and SW. A radio may be a stand-alone device, or it may be integrated with another device, such as an alarm clock, an audio player, a mobile telephone or a computer. The equipment should be in working condition at the time of the survey. 		
4	Does this household have a television?	Yes N	o □ → to Q6
	 This question is asked of all in-scope households. A television (TV) is a device capable of receiving broadcast television signals, using popular access means such as over-the-air, cable and satellite. A television set is typically a stand-alone device, but it may also be integrated with another device, such as a computer or a mobile telephone. The equipment should be in working condition at the time of the survey. 		
5	Does this household have any of the following television services? Please tick all that apply.		
	Cable TV (CATV) -Multichannel programming delivered over a coaxial cable for viewing on television sets.		
	Internet-protocol TV (IPTV) -Multimedia services such as television/video/audio/text/graphics/data delivered over an IP-based network managed to support the required level of quality of service, quality of experience, security, interactivity and reliability; it does not include video accessed over the public Internet, for example, by streaming. IPTV services are also generally aimed at viewing over a television set rather than a personal computer.		
	Direct-to-home (DTH) satellite services -TV services received via a satellite dish capable of receiving satellite television broadcasts.		
	Digital terrestrial TV (DTT) -The technological evolution from analogue terrestrial television, providing capability for significantly more channels.		

6	Does this household have a fixed telephone line?	Yes	No
	 -This question is asked of all in-scope households. -A fixed telephone line refers to a telephone line connecting a customer's terminal equipment (e.g. telephone set, facsimile machine) to the public switched telephone network (PSTN) and which has a dedicated port on a telephone exchange. This term is synonymous with the terms main station or Direct Exchange Line (DEL) that are commonly used in telecommunication documents. It may not be the same as an access line or a subscription. -The equipment should be in working condition at the time of the survey. 		
7	Does this household have a mobile telephone?	Yes 🗌 No	o □ → Go to Q9
	 -This question is asked of all in-scope households. -A mobile (cellular) telephone refers to a portable telephone subscribing to a public mobile telephone service using cellular technology, which provides access to the PSTN. This includes analogue and digital cellular systems and technologies such as IMT-2000 (3G) and IMT-Advanced. Users of both post-paid subscriptions and pre-paid accounts are included. -The equipment should be in working condition at the time of the survey. 		
8	Does this household have a smartphone?	Yes	No
	 -This question is asked of all in-scope households that answered yes to question 7. -A smart telephone (or smartphone) refers to a mobile handset that is used as the person's primary phone device which has smart capabilities, including Internet-based services, and performs many of the functions of a computer, including having an operating system capable of downloading and running applications, also those created by third-party developers. Users of both postpaid subscriptions and prepaid accounts are included. -The equipment should be in working condition at the time of the survey. 		

Does this household have a computer (desktop, laptop, tablet or similar)? Please tick all that apply.	
Desktop -Desktop: a computer that usually remains fixed in one place; normally the user is placed in front of it, behind the keyboard.	
Laptop -Laptop (portable) computer: a computer that is small enough to carry and usually enables the same tasks as a desktop computer; it includes notebooks and netbooks but does not include tablets and similar handheld computers.	
Tablet -Tablet (or similar handheld computer): a tablet is a computer that is integrated into a flat touch screen, operated by touching the screen rather than (or as well as) using a physical keyboard.	
 This question is asked of all in-scope households. The equipment should be in working condition at the time of the survey. A computer refers to a desktop computer, a laptop (portable) computer or a tablet (or similar handheld computer). It does not include equipment with some embedded computing abilities, such as smart TV sets, and devices with telephony as their primary function, such as smartphones. 	

10	Does this household have Internet?	Yes	No Go to Q12
	 -This question is asked of all in-scope households. -The Internet is a worldwide public computer network. It provides access to a number of communication services including the World Wide Web and carries e-mail, news, entertainment and data files, irrespective of the device used (not assumed to be only via a computer - it may also be by mobile telephone, tablet, PDA, games machine, digital TV etc.). -Access can be via a fixed or mobile network. -An Internet connection in the household should be working at the time of the survey. 		

	11	What type/s of Internet services are used for Internet access at home? Please tick all that apply.	
		Fixed (wired) narrowband network, at advertised download speeds below 256 kbit/s: -Analogue modem (dial-up via standard telephone line) -ISDN (Integrated Services Digital Network) -DSL (Digital Subscriber Line) at advertised download speeds below 256 kbit/s -Other fixed (wired) narrowband with an advertised download speed of less than 256 kbit/s	
Only for households with Access to Interview	net	Fixed (wired) broadband network, at advertised download speeds of at least 256 kbit/s: -DSL (Digital Subscriber Line) at advertised download speeds of at least 256 kbit/s -Cable modem -High speed leased lines -Fibre-to-the-home/building -Powerline -Other fixed (wired) broadband	
only Access		Terrestrial fixed (wireless) broadband network, at advertised download speeds of at least 256 kbit/s: -WiMAX -Fixed CDMA	
		Satellite broadband network (via a satellite connection), at advertised download speeds of at least 256 kbit/s	
		Mobile broadband network (at least 3G, e.g. UMTS) via a handset	
		Mobile broadband network (at least 3G, e.g. UMTS) via a card: -Integrated SIM card in a computer -USB modem	
		Additional question notes -This question is asked of all in-scope households with the Internet at home. -Record all Internet services used by the household (that is, allow multiple responses). -The response categories need to be adapted by countries according to plans and services offered by operators, and terminologies that are more familiar to users. -According to local context, additional information could be collected to better identify the correct type of access.	Go to Q13

	12	Why does this household not have Internet access? Please tick all that apply.	
		Do not need the Internet -Not useful, not interesting	
		Have access to the Internet elsewhere	
		Cost of the equipment is too high	
seholds	et	Cost of the service is too high	
for hous to Inte		Privacy or security concerns	
Only Access		Internet service is not available in the area	
Only for households without Access to Intern		Internet service is available but it does not correspond to household needs -For example, quality, speed.	
		Cultural reasons -For example, exposure to harmful content.	
		Lack of local content	
		No electricity in the household	
		Other reason (please specify)	
		Additional question notes -This question is asked of all in-scope households which did not have the Internet at home. -Record all reasons (that is, allow multiple responses).	

Structure of ITU model questionnaire: Individual sections

- Section 3: Individual characteristics
 - Sex, Age
 - Education
 - Labour force status / Occupation
- Section 4: Individual use of ICT
 - Use of mobile pone /smartphone
 - Owning a mobile pone
 - Use of computer / type
 - ICT-related activities (device-agnostic, not filtered by use of computer)
 - Use of Internet / device /
 - Filter to Barriers to use of Internet
 - *Filter to* location / frequency / activities
 - Filter to Online purchases (orders) / mode of payment / mode of delivery



Individuals sections: model questions

Sect	ion 3: Individual characteristics					
13	Age (years)					
	-This question is asked of all in-scope individuals.					
14	Sex	Male		Fema	le	
	-This question is asked of all in-scope individuals.					
15	Highest educational level. Please tick one.					
	Primary education or lower					
	Lower secondary education					
	Upper secondary education or post-secondary non-tertiary education					
	Tertiary					
	Post-tertiary					
	Additional question notes -This question is asked of all in-scope individuals. -Only one educational level can be selected. -Categories are based on UNESCO's International Standard Classification of Educa or the equivalent national classification.	ation (ISCED-A 2011),				

16	Labour force status. Please tick one.	
	Employee	
	Self-employed -Includes employers, own-account workers, members of producers' cooperatives and contributing family workers.	
	Workers not classifiable by status -For whom insufficient relevant information is available, and/or who cannot be included in either of the preceding categories.	
	Unemployed	
	Outside the labour force -Individuals who are not economically active: usually students (not in the workforce), people undertaking home duties only, and those who are retired or infirm.	
	Additional question notes -This question is asked of all in-scope individuals. -Only one labour force status category can be selected. Respondents should select the option that best describes their labour force status. -If respondents tick either of the last two categories, they should go to Q18. -Categories are based on the International Labour Organization's (ILO) International Classification of Status in Employment (ICSE-93), or the equivalent national classification, with additional categories for <i>unemployed</i> and <i>outside the labour force</i> .	
17	Main occupation (please describe)	
	 -This question is asked of all in-scope individuals who are employed (employees, self-employed and workers not classifiable by status). -Responses should be coded according to the 1-digit categories of the International Labour Organization's International Standard Classification of Occupations (ISCO 1988 or 2008), or the equivalent national classification. 	

Sec	tion 4: Individual use of information and communication technology		
18	Have you used a mobile telephone in the last three months?	Yes No	-
	 This question is asked of all in-scope individuals. Mobile telephone is defined in Q7. Use of a mobile telephone does not necessarily mean that the telephone is owned or paid for by the individual but should be reasonably available through work, a friend or family member, etc. It excludes occasional use, for instance, borrowing a mobile telephone to make a call. 		
19	Have you used a smartphone in the last three months?	Yes No	
	 This question is asked of all individuals having used a mobile phone. Smartphone is defined in Q8. Use of a smartphone does not necessarily mean that the telephone is owned or paid for by the individual but should be reasonably available through work, a friend or family member, etc. It excludes occasional use, for instance, borrowing a mobile telephone to make a call. 		New!
20	Do you own a mobile phone?	Yes No	
	 This question is asked of all individuals having used a mobile phone. Mobile telephone is defined in Q7. An individual owns a mobile cellular telephone if he/she has a mobile cellular phone device with at least one active SIM card for personal use. It includes mobile cellular phones supplied by employers that can be used for personal reasons (to make personal calls, access the Internet, etc.) and those who have a mobile phone for personal use that is not registered under his/her name. It excludes individuals who have only active SIM card(s) and not a mobile phone device. 		
21	Do you own a smartphone?	Yes No	
	 -This question is asked of all individuals owning a mobile phone. - Smartphone is defined in Q8. - An individual owns a smartphone if he/she has a smartphone with at least one active SIM card for personal use. It includes smartphones supplied by employers that can be used for personal reasons (to make personal calls, access the Internet, etc.) and those who have a smartphone for personal use that is not registered under his/her name. It excludes individuals who have only active SIM card(s) and not a smartphone. 		New!

2	Have you used a computer (desktop, laptop, tablet or similar) from any location in the last three months? Please tick all that apply.	
	Desktop -Desktop: a computer that usually remains fixed in one place; normally the user is placed in front of it, behind the keyboard.	
	Laptop -Laptop (portable) computer: a computer that is small enough to carry and usually enables the same tasks as a desktop computer; it includes notebooks and netbooks but does not include tablets and similar handheld computers.	
	Tablet -Tablet (or similar handheld computer): a tablet is a computer that is integrated into a flat touch screen, operated by touching the screen rather than (or as well as) using a physical keyboard.	
	-This question is asked of all in-scope individuals. -Computer is defined in Q9.	

23	Which of the following activities have you carried out in the last three months (independent of the device used)? Please tick all that apply.	
	Using copy and paste tools to duplicate or move data, information and content in digital environments (e.g. within a document, between devices, on the cloud)	
	Sending messages (e.g. e-mail, messaging service, SMS) with attached files (e.g. document, picture, video)	
	Using basic arithmetic formulas in a spreadsheet	
	Connecting and installing new devices -For example, a modem, camera, printer.	
	Finding, downloading, installing and configuring software	
	Creating electronic presentations with presentation software -Including text, images, sound, video or charts	
	Transferring files or applications between a computer and other devices	
	Setting up effective security measures (e.g. strong passwords, log-in attempt notification) to protect devices and online accounts	
	Changing privacy settings on your device, account or app to limit the sharing of personal data and information (e.g. name, contact information, photos)	
\langle	Verifying the reliability of information found online	
	Writing a computer program using a specialized programming language (Programming or coding in digital environments e.g. computer software, app development)	
	Additional question notes -Record all activities (that is, allow multiple responses).	

For all individuals

	24	Have you used the Internet from any location in the last three months?	Ye 🗆	No Go to	Q33	
		-This question is asked of all in-scope individuals (not only those who have used a computer). -Internet is defined in Q9. -Access can be via a fixed or mobile network.				
	25	Where did you use the Internet in the last three months? Please tick all that apply.				_
		Home				
		Work -Where a person's workplace is located at his/her home, then he/she would answer yes to the home category only.				
Only for individuals having used the Internet		Place of education -applies only to students – teachers and others who work at a place of education would report 'work' as the place of Internet use; where a place of education is also made available as a location for general community Internet use, such use should be reported in the Community Internet access facility category.				_
Oring used		Another person's home -The home of a friend, relative or neighbour.				
har		Facility open to the public -use at a facility open to the public regardless of payment, type of connection or nature of the facility, such as libraries, telecenters, cates, restaurants, and shopping malls.				
		Of which, at a Community Internet access facility -Typically free of charge; includes Internet use at community facilities such as public libraries, publicly provided Internet kiosks, non-commercial telecentres, digital community centres, post offices, other government agencies; access is typically free and available to the general public.				
		While commuting, in transport or walking - While moving between places, commuting or on the streen, independently of the device being used.				
		Other locations (please specify)				_
		Additional question notes -This question is only asked of individuals who used the Internet in the last three months. -Access via a mobile device should be classified to the appropriate location or to 'while commuting, in transport or walking', that is, while mobile. -Record all locations where individuals used the Internet (that is, allow multiple responses).				

	26	Have you used the Internet in the last three months using? Please tick all that apply.	
		<u>A mobile phone</u>	
		A mobile phone via the cellular network	
Only for individuals having used the Inte	rnet	A mobile phone via other wireless networks (e.g. WiFi)	
w for inc. the Inco		<u>A tablet</u>	
oning used		A tablet via the cellular network, using USB key or SIM card	
havi		A tablet via other wireless networks (e.g. WiFi)	
		A portable computer (laptop, notebook, netbook)	
		A portable computer via the cellular network, using USB key or SIM card	
		A portable computer via other wireless networks (e.g. WiFi)	
		Other portable devices (e.g. portable games consoles, watches, e-book readers etc.)	

	27	How often did you typically use the Internet during the last three months (from any location)? Please tick one.			
	indi	How often did you typically use the Internet during the last three months (from any location)? Please tick one. At least once a day -Once a working day for respondents who only (or most frequently) use the Internet from work or school etc. term At least once a week but not every day Less than once a week			
Only fo	ised th	At least once a week but not every day			
avina		Less than once a week			
		Additional question notes -This question is only asked of individuals who used the Internet in the last three months. -Only one frequency can be selected. -The question refers to a typical period; therefore, respondents should ignore weekends (if they only use the Internet from work or school) and breaks from their usual routine, such as holidays.			

For which of the following activities did you use the Internet for private purposes in the last three months (from any location)? Please tick all that apply.
 Access to information:
Getting information about goods or services
Seeking health information -On injury, disease, nutrition etc.
Getting information from general government organizations
General government organizations should be consistent with the SNA93 (2008 revision) concept of general government. According to the SNA " the principal functions of government are to assume responsibility for the provision of goods and services to the community or to individual households and to finance their provision out of taxation or other incomes; to redistribute income and wealth by means of transfers; and to engage in non-market production." (General) government organizations include central, state and local government units.
Using services related to travel or travel-related accommodation
Downloading software or applications -Includes patches and upgrades, either paid or free of charge.
Reading or downloading online newspapers or magazines, electronic books -Includes accessing news websites, either paid or free of charge; includes subscriptions to online news services.
Communication, civic participation and collaboration:
Sending or receiving e-mail
Making calls (telephoning over the Internet/VoIP, using Skype, iTalk, etc.; includes video calls via webcam).
Participating in social networks -Creating user profile, posting messages or other contributions to Facebook, Twitter etc.
Making an appointment with a health practitioner via a website
Interacting with general government organizations -Downloading/requesting forms, completing/lodging forms online, making online payments and purchasing from government organizations etc.
Taking part in online consultations or voting to define civic or political issues -Urban planning, signing a petition etc.
 Accessing or posting opinions on chat sites, blogs, newsgroups or online discussions

Only for individuals having used the Internet

	Electronic commerce, trade and transactions	
	Purchasing or ordering goods or services -Purchase orders placed via the Internet whether or not payment was made online; excludes orders that were cancelled or not completed; includes purchasing of products such as music, travel and accommodation via the Internet.	If NO, skip Q29,Q30 and Q31
	Selling goods or services -Via eBay, Mercado libre, Facebook etc.	
Only for individur having used the In	Internet banking Includes electronic transactions with a bank for payment, transfers, etc. or for looking up account information; excludes electronic transactions via the Internet for other types of financial services such as share purchases, financial services and insurance.	
w for in the in	<u>Learning</u>	
Only used	Doing a formal online course (in any subject)	
havi	Consulting wikis (Wikipedia etc.), online encyclopaedias or other websites for formal learning purposes	
	Professional life	
	Looking for a job or sending/submitting a job application -Includes searching specific web sites for a job; sending/submitting an application online.	
	Participating in professional networks -These are also seen in the broader context of social networking and have the same requirement of profile creation, contributing through messaging or chat, or uploading text or audio-visual content files. -Examples of professional or business networks are LinkedIn and Xing.	

	Entertainment, digital content consumption	
	Listening to web radio -Either paid or free of charge.	
	Watching web television -Either paid or free of charge.	
	Streaming or downloading images, movies, videos or music; playing or downloading games -Either paid or free of charge.	
dividi	ternet <u>Digital content creation</u>	
Only for individu having used the l	Uploading self/user-created content to a website to be shared -Text, images, photos, videos, music, software, etc.	
bavinguse	Using storage space on the Internet to save documents, pictures, music, video or other files -For example, Google Drive, Dropbox, Windows Skydrive, iCloud, Amazon Cloud Drive.	
(10	Using software run over the Internet for editing text documents, spreadsheets or presentations	
	Other activities (please specify)	
	Additional question notes -This question is only asked of individuals who used the Internet in the last three months. -Record all Internet activities undertaken (that is, allow multiple responses). Activities are not mutually exclusive, that is, there is overlap between some categories. -"Private purposes" means not as part of one's current job or business.	

2	29	What types of goods or services did you buy or order over the Internet for private use in the last 3 months? Please tick all that apply.		
		Books, magazines or newspapers		
_		Clothing, footwear, sporting goods or accessories Computer equipment or parts (including peripheral equipment) Computer or video games Computer software (includes upgrades and paid apps; not games) Cosmetics Financial products (including shares and insurance) Food, groceries, alcohol or tobacco Household goods (e.g. furniture, toys, etc.; excluding consumer electronics) ICT services (excluding software)		
		Computer equipment or parts (including peripheral equipment)		
		Computer or video games		
iduale	5	Computer software (includes upgrades and paid apps; not games)		
indiviolace	50 20	Cosmetics		
Only to sed IF	ner	Financial products (including shares and insurance)		
o purche the line		Food, groceries, alcohol or tobacco		
having, over		Household goods (e.g. furniture, toys, etc.; excluding consumer electronics)		
		ICT services (excluding software)		
_		Medicine		
		Movies, short films or images		
-		Music products		
-		Photographic, telecommunications or optical equipment		
-		Tickets or bookings for entertainment events (sports, theatre, concerts, etc.)		
_		Travel products (travel tickets, accommodation, vehicle hire, transport services etc.)		



	30	How did you pay for the goods or services you bought over the Internet for private use in the last 3 months? Please tick all that apply.		
		Cash on delivery		
		Credit card online		
		Debit card or electronic bank transfer online		
		Mobile money account (account connected to the mobile number)		
	dividu	Opline payment service (e.g. PayPal, Google Checkout)		
IN FOR IT	916	Prepaid gift card or online voucher		
Oninchase	eint	Points from rewards or redemption program (e.g. Air Miles)		
having prover t		Credit card online Debit card or electronic bank transfer online Mebile money account (account connected to the mobile number) Online payment service (e.g. PayPal, Google Checkout) Presaid gift card or online voucher Points from rewards or redemption program (e.g. Air Miles) Other (e.g. bank check by post, etc.) How did you receive the goods or services you bought over the Internet for private		
(10	31	How did you receive the goods or services you bought over the Internet for private use in the last 3 months? Please tick all that apply.		
		Delivery directly to the buyer using regular postal services or other forms of delivery		
		Picked up from point of sale or service point		2
		Online / electronic delivery by downloading from a website or through an application, software or other device (e.g. in-app purchases, streaming services etc.).		



New!

	32	What are the reasons why you did not purchase goods or services the Internet for private use in the last 3 months? Please tick all that apply.	New!	
		Not interested		
	ividua	Prefer to shop in person		
only for my	chase	Not interested [Protect to shop in person [Security concerns [Privacy concerns [Technical concerns [Trust concerns [
having pre	rthe	Privacy concerns		
orders		Technical concerns		
		Trust concerns		
		Lack of confidence, knowledge or skills		

	33	What are the reasons for not having used the Internet?		
		Do not need the Internet (not useful, not interesting)		
		Do not know how to use it		
		Cost of Internet use is too high (service charges, etc.)		
	, iii	Reivacy pesecurity concerns		
all f	orinu	Internet service is not available in the area		
Ohin	NEUS	Cost of Internet use is too high (service charges, etc.) Revacy pesecurity concerns Internet service is not available in the area Cultural reasons (e.g. exposure to harmful content) Don't know what Internet is		
NOI		Don't know what Internet is		
		Not allowed to use the Internet		
		Lack of local content		
		Other reason, specify		

Required support from EGH for the revision

- Based on country experiences in implementing ICT Household surveys
- Suggestions of question flows : ordering, probing the answers
- Suggestions for ordering/grouping of response categories within each question
- Country examples are welcome!
 - Topics: model questionnaires, results of cognitive testing of questionnaires, additional modules/questions, breakdowns...

Thank you!