**Telecommunication
Development Bureau (BDT)**

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Geneva, 12 September 2014

To:
Administrations of ITU Member States,
Regulators, ITU-D Sector Members and
Associates, Regional Organizations of CIS and
Georgia

Subject: **ITU Regional Workshop for CIS: "ITU Virtual Laboratory for Remote Tests of Equipment, New Technologies and Services", Moscow, Russian Federation, 10-12 November 2014**

Dear Sir/Madam,

On behalf of the International Telecommunication Union (ITU), I am pleased to invite you to participate in the **ITU Regional Workshop for CIS: "ITU Virtual Laboratory for Remote Tests of Equipment, New Technologies and Services" to** be held in Moscow, Russian Federation from 10 to 12 November 2014.

The Workshop is organized by the Telecommunication Development Bureau in cooperation with the Ministry of Telecom and Mass Communications of the Russian Federation, with the support of the Federal State Unitary Enterprise Central Science Research Telecommunication Institute (ZNIIS) in the framework of the implementation of the CIS Regional Initiative approved by the 2010 World Telecommunication Development Conference (WTDC-10, Hyderabad, India).

The Workshop is addressed to representatives of communication administrations, regulators, telecommunication operators, universities and other stakeholders of the ITU Member States, Sector Members and Associates from the CIS and Georgia.

The Workshop aims at presenting the ITU virtual laboratory for remote tests of equipment, new technologies and services, created on the basis of the Central Science Research Telecommunication Institute within the framework of the implementation of the CIS Regional Initiative approved by WTDC-10, and sharing of practical skills in the remote testing. In particular, the following issues will be covered:

- *Infrastructure of* the virtual laboratory for remote tests of the possibility to provide Triple Play and other services;
- *Infrastructure of the real network equipment of the leading world manufacturers training on working with it;*
- *Infrastructure of virtual laboratory for research of the issues of information security and obtaining relevant working skills;*
- *Use of Spirent TestCenter SPT-N4U-220; IXIA 400T; AMULET IP connection former, PRIZMA telephone connection former, STT-7000 universal module analyzer; analyzer of protocols OKC№7 и EDSS A8619;*
- *Hardware and software solution for measurement of the Internet access speed;*

- *Web portal of the Virtual Laboratory;*
- *Knowledge date base of the Virtual Laboratory.*

The draft Agenda is attached as Annex 1.

The Workshop will be conducted in Russian with simultaneous interpretation into English. It will be paperless. All materials, including presentations, will be available on the ITU website at http://itu.int/en/ITU-D/Regional-Presence/CIS/Pages/EVENTS/2014/11_Moscow/Virtual-Laboratory,-Moscow,-10-12-November-2014.aspx .

There will be no participation fee for this event. However, all expenses related to the travel, accommodation and insurance of participants should be covered by your Administration/Organization.

If you wish to participate, please return the duly completed Registration Form (Annex 2) **by 24 October 2014.**

Mr Andrei Untila, Programme Officer, ITU Area Office for the CIS, tel.: +7(495)926-60-70, fax: +7(495)926-60-73, email: andrei.untila@itu.int; and Mr Igor Bukharev, Director, Operation and Maintenance Centre of Portable Number Database, Federal State Unitary Enterprise Central Science Research Telecommunication Institute (ZNIIS), tel.: +7 (495)368-91-11, fax.: +7(495)674-00-67, email: bukharev@zniis.ru are at your disposal should you require any further information or need clarifications.

Yours faithfully,

[Original signed]

Brahima Sanou
Director

Annexes:

- Draft Agenda
- Registration Form
- Practical Information
- Visa Support Form
- Hotel Reservation Form